



Mackenzie County

REGULAR COUNCIL MEETING AGENDA

MAY 8, 2018

10:00 A.M.

**COUNCIL CHAMBERS
FORT VERMILION, AB**

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, May 8, 2018
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

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CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	3
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the April 25, 2018 Regular Council Meeting	7
		b) Business Arising out of the Minutes	
DELEGATIONS:	4.	a) Aaron Steblyk, Compass Assessment Consultants Inc. (10:15 a.m.)	19
		b) Mackenzie Aquatics Society (1:15 p.m.)	41
		c) Henry Martens – 2013 Overland Flooding Invoice dated February 4, 2014 (2:00 p.m.)	43
		d)	
		e)	
COUNCIL COMMITTEE REPORTS:	5.	a) Council Committee Reports (verbal)	
		b) Inter-Municipal Planning Commission Meeting Minutes	59
		c) Municipal Planning Commission Meeting Minutes	67
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CAO REPORT:	6.	a) CAO & Directors Report for April 2018	81

TENDERS:	7.	a)	None	
PUBLIC HEARINGS:	8.	a)	None	
ADMINISTRATION:	9.	a)	Mackenzie Library Board Member at Large Resignation	109
		b)	Alberta Forest Products Association Conference	113
		c)	Northwest Species at Risk Budget Disclosure	115
		d)	Caribou Update (standing item)	
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		f)		
AGRICULTURE SERVICES:	10.	a)		
		b)		
COMMUNITY SERVICES:	11.	a)		
		b)		
FINANCE:	12.	a)	Bylaw 1084-17 Honorariums & Expense Reimbursement	129
		b)		
OPERATIONS:	13.	a)	Oil – Operating Budget	137
		b)		
		c)		
PLANNING & DEVELOPMENT:	14.	a)	Bylaw 1097-18 Land Use Bylaw Amendment to Add the Definition and Interpretation of Cannabis Grower and Cannabis Retailer/Distributor and to	139

add Cannabis Grower as a discretionary use to the Rural Industrial Light (RIL) district and to add Cannabis Retailer/Distributor as a discretionary use to the Direct Control 1 "DC1" district, the Fort Vermilion Commercial Centre "FV-CC" district, and the Zama City Mixed Use "Z-MU" district

b) Bylaw 1098-18 Land Use Bylaw Amendment to Rezone all Existing Rural Parcels that contain a "Place of Worship" and/or an "Education Facility" from Agricultural "A" to Institutional "I" 149

c) Rural Addressing Budget Carry Forward 153

d)

e)

UTILITIES: 15. a)
b)

INFORMATION / CORRESPONDENCE: 16. a) Information/Correspondence 155

IN CAMERA SESSION: *Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure*

17. a)
b)

NOTICE OF MOTION: 18. a)

NEXT MEETING DATES: 19. a) Regular Council Meeting
May 23, 2018
10:00 a.m.
Fort Vermilion Council Chambers

b) Regular Council Meeting
June 12, 2018
10:00 a.m.
Fort Vermilion Council Chambers

- c) Committee of the Whole Meeting
June 26, 2018
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 8, 2018
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Minutes of the April 25, 2018 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the April 25, 2018, Regular Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Approved Council Meeting minutes are posted on the County website.

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That the minutes of the April 25, 2018 Regular Council Meeting be adopted as presented.

Author: C. Gabriel Reviewed by: CG CAO: _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**April 25, 2018
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Peter F. Braun	Reeve
Lisa Wardley	Deputy Reeve
Jacque Bateman	Councillor
Cameron Cardinal	Councillor
David Driedger	Councillor
Eric Jorgensen	Councillor
Josh Knelsen	Councillor
Anthony Peters	Councillor
Ernest Peters	Councillor
Walter Sarapuk	Councillor

REGRETS:

ADMINISTRATION:

Len Racher	Chief Administrative Officer
Byron Peters	Deputy CAO
David Fehr	Director of Operations
Doug Munn	Director of Community Services
Fred Wiebe	Director of Utilities
Karen Huff	Director of Finance
Carol Gabriel	Director of Legislative & Support Services/Recording Secretary
Don Roberts	Zama Site Manager
Grant Smith	Agricultural Fieldman

ALSO PRESENT: Members of the public
Daniel Williams, UCP Candidate
Jake Wiebe, President, Field of Dreams Stampede Committee

Minutes of the Regular Council meeting for Mackenzie County held on April 25, 2018 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Braun called the meeting to order at 10:06 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 18-04-297

MOVED by Councillor Knelsen

That the agenda be approved as presented.

CARRIED

**MINUTES FROM
PREVIOUS MEETING:**

3. a) Minutes of the April 10, 2018 Regular Council Meeting

MOTION 18-04-298

MOVED by Deputy Reeve Wardley

That the minutes of the April 10, 2018 Regular Council Meeting be adopted as presented.

CARRIED

**MINUTES FROM
PREVIOUS MEETING:**

3. b) Business Arising out of the Minutes

None.

DELEGATIONS:

4. a) Daniel Williams, UCP Nomination Candidate

Presentation by Daniel Williams, UCP Nomination Candidate for the Peace River riding.

DELEGATIONS:

4. b) Field of Dreams Stampede Committee

MOTION 18-04-299

MOVED by Councillor Bateman

That the Field of Dreams Stampede Committee request for funding be received for information.

DEFEATED

MOTION 18-04-300
Requires 2/3

MOVED by Councillor Jorgensen

That the Field of Dreams Stampede Committee 2018 approved budget (\$10,000) be used towards covering the cost of the bleacher roof cost and that an additional \$5,000 be approved for the same project with funding coming from the Grants to Other Organizations Reserve.

MOTION 18-04-301
Requires 2/3

MOVED by Councillor Knelsen

That Motion 18-04-300 be AMENDED by replacing \$5,000 with

\$15,000.

CARRIED

MOTION 18-04-300
Requires 2/3

MOVED by Councillor Jorgensen

That the Field of Dreams Stampede Committee 2018 approved budget (\$10,000) be used towards covering the cost of the bleacher roof cost and that an additional \$15,000 be approved for the same project with funding coming from the Grants to Other Organizations Reserve.

CARRIED

Reeve Braun recessed the meeting at 11:02 a.m. and reconvened the meeting at 11:13 a.m.

TENDERS:

7. a) Chip Seal Tender – Missed Submission

MOTION 18-04-302

MOVED by Deputy Reeve Wardley

That Envelope 2 from Westcan Seal Coating be opened for the Chip Seal Tender.

CARRIED

Westcan Seal Coating \$299,270.00

MOTION 18-04-303

MOVED by Deputy Reeve Wardley

That the 2018 Chip Seal contract be TABLED to the next meeting.

CARRIED

TENDERS:

7. b) Gravel Crushing & Stockpiling

MOTION 18-04-304

MOVED by Councillor Knelsen

That the Gravel Crushing & Stockpiling Tenders – Envelope #1 be opened and that Envelope #2 be opened subject to meeting qualifications.

CARRIED

Tenders Received:

	Schedule A (Fidler)	Schedule B (N. Vermilion)
Okanagan Quality Control	\$968,500.00	\$1,169,250.00
Hopkins Construction (Lacombe) Ltd.	\$1,166,100.00	\$985,500.00
B Hinson Contracting	\$1,020,000.00	\$877,000.00
Knelsen Sand & Gravel	\$890,000.00	\$935,000.00

MOTION 18-04-305

MOVED by Councillor Knelsen

That the Gravel Crushing & Stockpiling contract be TABLED to later in the meeting following administrative review.

CARRIED

COUNCIL COMMITTEE REPORTS:

5. a) Council Committee Reports (verbal)

MOTION 18-04-306

MOVED by Councillor Sarapuk

That Councillor Jorgensen be authorized to claim honorarium and expenses for the First Nations Consultation Policy meeting held on April 23, 2018 in Calgary.

CARRIED

MOTION 18-04-307

MOVED by Councillor Sarapuk

That the Council committee reports be received for information.

CARRIED

Reeve Braun recessed the meeting at 12:07 p.m. and reconvened the meeting at 12:56 p.m.

COUNCIL COMMITTEE REPORTS:

5. b) Municipal Planning Commission Meeting Minutes

MOTION 18-04-308

MOVED by Deputy Reeve Wardley

That the Municipal Planning Commission meeting minutes of March 29, 2018 be received for information.

CARRIED

COUNCIL COMMITTEE REPORTS:

5. c) Community Services Committee Meeting Minutes

MOTION 18-04-309

MOVED by Deputy Reeve Wardley

That the Community Services Committee meeting minutes of March 13, 2018 and April 11, 2018 be received for information.

CARRIED

GENERAL REPORTS:

6. a) None

PUBLIC HEARINGS:

8. a) None

TENDERS:

7. b) Gravel Crushing & Stockpiling

MOTION 18-04-310
Requires 2/3

MOVED by Deputy Reeve Wardley

That the budget be amended to include an additional \$325,000 for the gravel crushing and stockpiling project with funding coming from the Gravel Crushing Reserve (\$200,000) and the General Operating Reserve (\$125,000).

CARRIED

MOTION 18-04-311

MOVED by Councillor Bateman

That the Gravel Crushing & Stockpiling contract be awarded to the lowest qualified bidder.

CARRIED

MOTION 18-04-312

MOVED by Councillor Bateman

That applicable tenders be issued with the option of bidding on individual schedules or a combined price option.

CARRIED

ADMINISTRATION:

9. a) Caribou Update

MOTION 18-04-313

MOVED by Councillor Knelsen

That the caribou update be received for information.

CARRIED

**AGRICULTURE
SERVICES:**

10. a) None

**COMMUNITY
SERVICES:**

11. a) Trail Extension/Lagoon Buffer Land

MOTION 18-04-314

MOVED by Deputy Reeve Wardley

That administration be authorized to proceed with a Department License of Occupation (DLO) for existing and future walking trail expansion on SE 14-106-15-W5 once the title transfer has been completed for SE 15-106-15-W5.

CARRIED

**COMMUNITY
SERVICES:**

**11. b) Hutch Lake Cabins – Residential Land Purchase
Phase 3**

MOTION 18-04-315

MOVED by Deputy Reeve Wardley

That administration move forward in purchasing more land north of the existing Hutch Lake Cabins and that final costs be brought back to Council for decision.

CARRIED

**COMMUNITY
SERVICES:**

11. c) Wadlin Lake Survey Invoice

MOTION 18-04-316
Requires 2/3

MOVED by Councillor E. Peters

That the budget be amended to include an additional \$2,725.04 for the surveying of Wadlin Lake, for a total project cost of \$17,725.04, with funding coming from the General Capital Reserve.

CARRIED

FINANCE:

12. a) 2018 Operating and Capital Budget

MOTION 18-04-317
Requires 2/3

MOVED by Councillor Sarapuk

That the final 2018 operating and capital budgets be approved as presented.

CARRIED

FINANCE:

12. b) Bylaw 1094-18 2018 Tax Rate Bylaw

MOTION 18-04-318
Requires 2/3

MOVED by Councillor Jorgensen

That second reading be given to Bylaw 1094-18 being the 2018 Tax Rate bylaw for Mackenzie County as AMENDED.

CARRIED

MOTION 18-04-319
Requires 2/3

MOVED by Councillor Bateman

That third reading be given to Bylaw 1094-18 being the 2018 Tax Rate bylaw for Mackenzie County.

CARRIED

MOTION 18-04-320
Requires 2/3

MOVED by Deputy Reeve Wardley

That administration investigate the option of separating out the leased farmland for taxation purposes prior to the budget deliberations for 2019.

CARRIED

Reeve Braun recessed the meeting at 2:15 p.m. and reconvened the meeting at 2:29 p.m.

FINANCE:

12. c) STARS – Request for Funding for 2018

MOTION 18-04-321
Requires 2/3

MOVED by Councillor Sarapuk

That the STARS request for funding be approved in the amount of \$5,000 for 2018 with funding coming from the General Operating Reserve.

CARRIED

FINANCE:

12. d) Financial Reports – January 1, 2018 to March 31,

2018

MOTION 18-04-322 **MOVED** by Councillor E. Peters

That the financial reports for the period of January 1, 2018 to March 31, 2018 be received for information.

CARRIED

OPERATIONS: **13. a) Multi-Year Contracts**

Councillor Cardinal stepped out of the meeting at 2:49 p.m.

MOTION 18-04-323 **MOVED** by Councillor Knelsen

That administration be authorized to issue multi-year contract tenders for Dust Control (Calcium and Oil).

CARRIED

OPERATIONS: **13. b) Clarification – National Safety Code Program (NSC) and Certificate of Recognition (COR) Auditing**

Councillor Cardinal rejoined the meeting 2:52 p.m.

MOTION 18-04-324 **MOVED** by Councillor Jorgensen

That the clarification of, *National Safety Code Program (NSC)* and *Certificate of Recognition (COR) Auditing* be received for information.

CARRIED

PLANNING & DEVELOPMENT: **14. a) Fort Vermilion Peace River Flood Risk Assessment Tender Awarding**

MOTION 18-04-325 **MOVED** by Councillor Driedger

That the Fort Vermilion Peace River Flood Risk Assessment project be awarded to Northwest Hydraulic Consultants Ltd.

CARRIED

UTILITIES: **15. a) None**

INFORMATION/ **16. a) Information/Correspondence**

CORRESPONDENCE:

MOTION 18-04-326 **MOVED** by Deputy Reeve Wardley

That the old Fort Vermilion Airport Terminal building be sold on public auction.

CARRIED

MOTION 18-04-327 **MOVED** by Councillor Knelsen

That the information/correspondence items be accepted for information purposes.

CARRIED

Reeve Braun recessed the meeting at 3:19 p.m. and reconvened the meeting at 3:33 p.m.

IN-CAMERA SESSION: **17. In-Camera Session**

MOTION 18-04-328 **MOVED** by Councillor Driedger

That Council move in-camera at 3:34 p.m. to discuss the following:

Wadlin Lake Land Purchase (*FOIP, Div. 2, Part 1, s. 21*)

CARRIED

All Councillors and Administration (with the exception of Grant Smith and Don Roberts) were present during the in-camera discussion. (*MGA Section 602.08(1)(6)*)

MOTION 18-04-329 **MOVED** by Councillor E. Peters

That Council move out of camera at 3:44 p.m.

CARRIED

IN-CAMERA SESSION: **17.a) Wadlin Lake Land Purchase**

MOTION 18-04-330 **MOVED** by Councillor Knelsen

That the application to purchase Wadlin Lake leased land be suspended and that an application be made for a 25 year lease on the land.

CARRIED

NOTICE OF MOTION: 18. a) None

NEXT MEETING DATE: 19. a) Next Meeting Dates

Regular Council Meeting
Tuesday, May 8, 2018
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
Wednesday, May 23, 2018
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment

MOTION 18-04-331 MOVED by Councillor Jorgensen

That the Council meeting be adjourned at 3:45 p.m.

CARRIED

These minutes will be presented to Council for approval on May 8, 2018.

Peter F. Braun
Reeve

Len Racher
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 8, 2018
Presented By:	Len Racher, Chief Administrative Officer
Title:	DELEGATION Aaron Steblyk, Compass Assessment Consultants Inc.

BACKGROUND / PROPOSAL:

Please refer to the attached presentations regarding the 2017 Assessment for 2018 Taxation.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the presentation by Compass Assessment Consultants Inc. be received for information.

Author: C. Gabriel Reviewed by: _____ CAO: _____



Mackenzie County

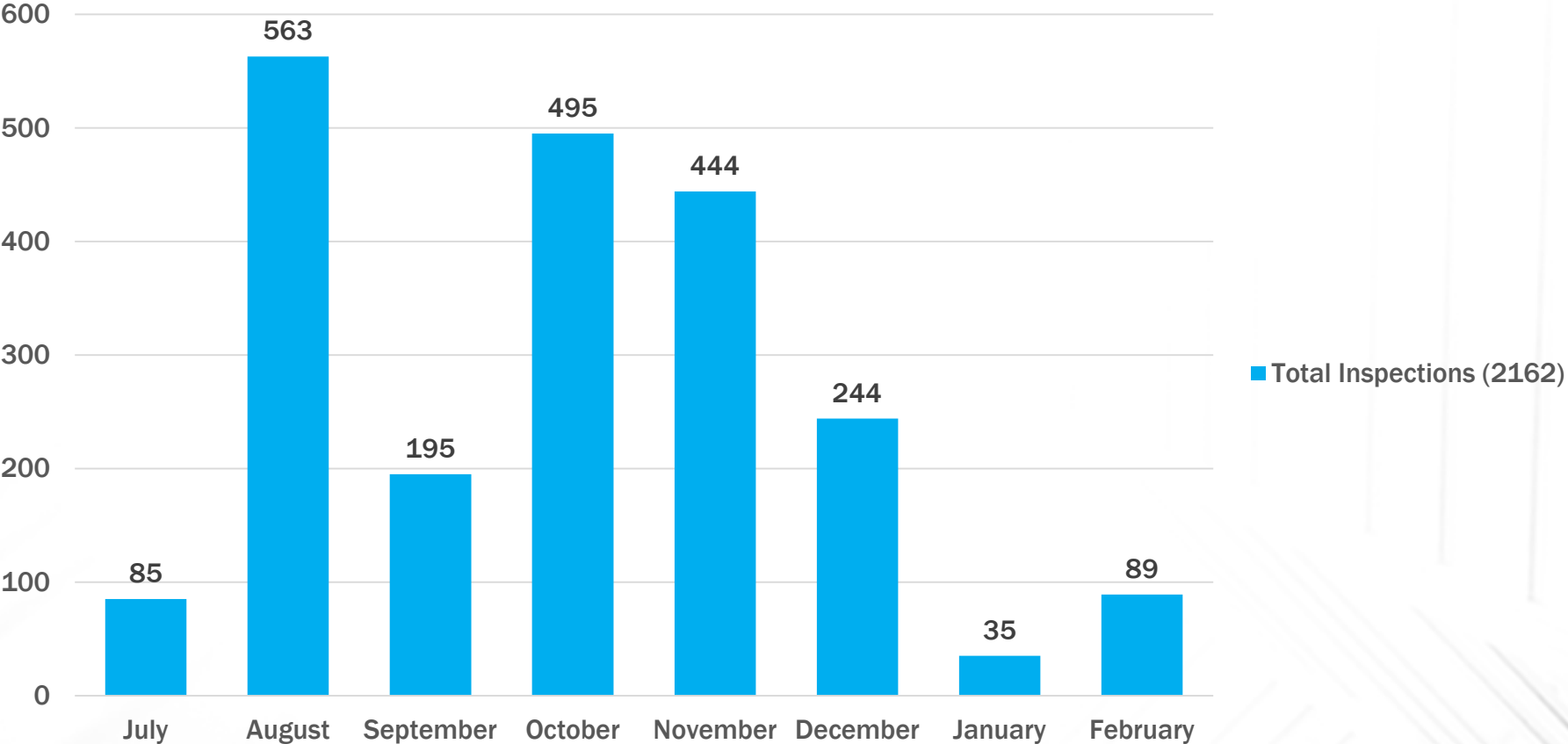
2017 Assessment for 2018 Taxation

Overview and Changes

2017 Assessment - Outline

- **Inspections**
- **Market Location Re-alignment**
- **2017 Assessment for 2018 Taxation**
- **Leases**
- **Looking Forward**

Inspections/Accounts Reviewed - July through February



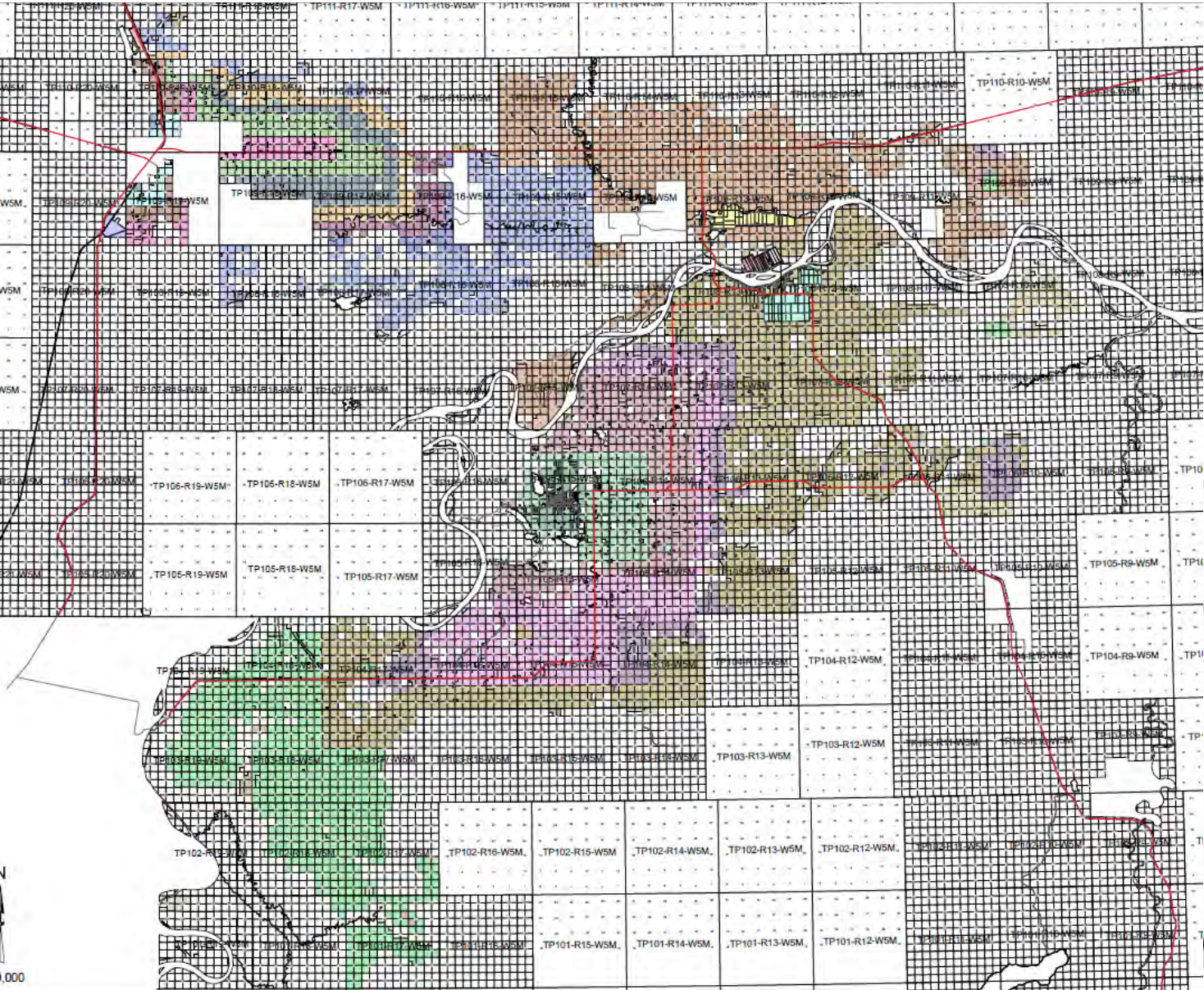
Inspections/Accounts Reviewed - July through February

- Physical inspection of every permit issued before December 31
- Review of MSL's and other leases
- Property subdivisions
- Adjustment of farmland for clearing
- Updating photos for buildings present onsite at time of physical inspection
- Callback cards left at properties where the assessor had questions
- Reviewed of a number of different types of housing to ensure equitable coding (ongoing)

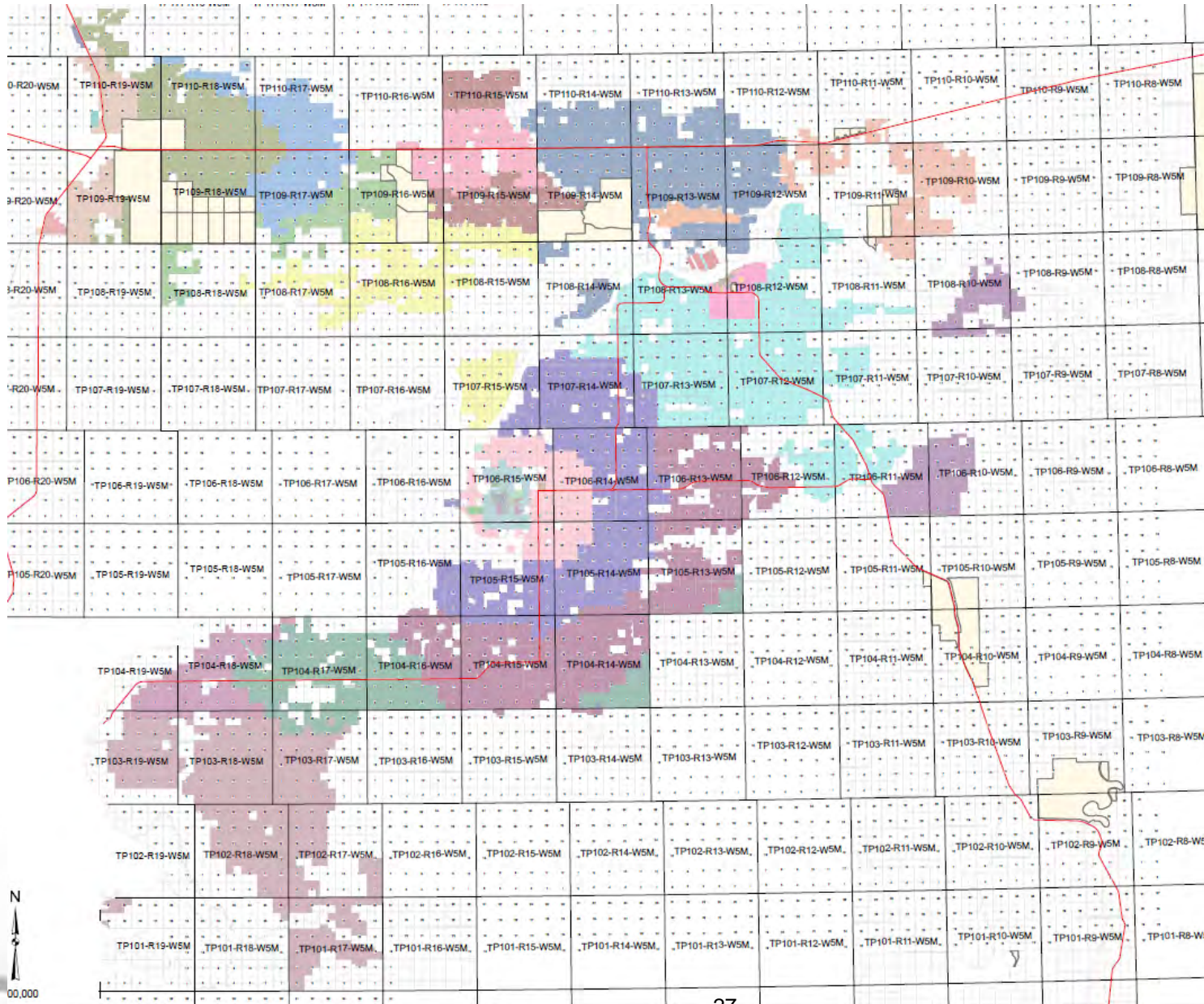
Market Location – Re-alignment

- Reviewed Market Locations to ensure proper grouping and market relationships
- Adjusted area boundaries. Adding and eliminating market locations as necessary.

Market Location – Re-alignment – Original Locations – County Wide

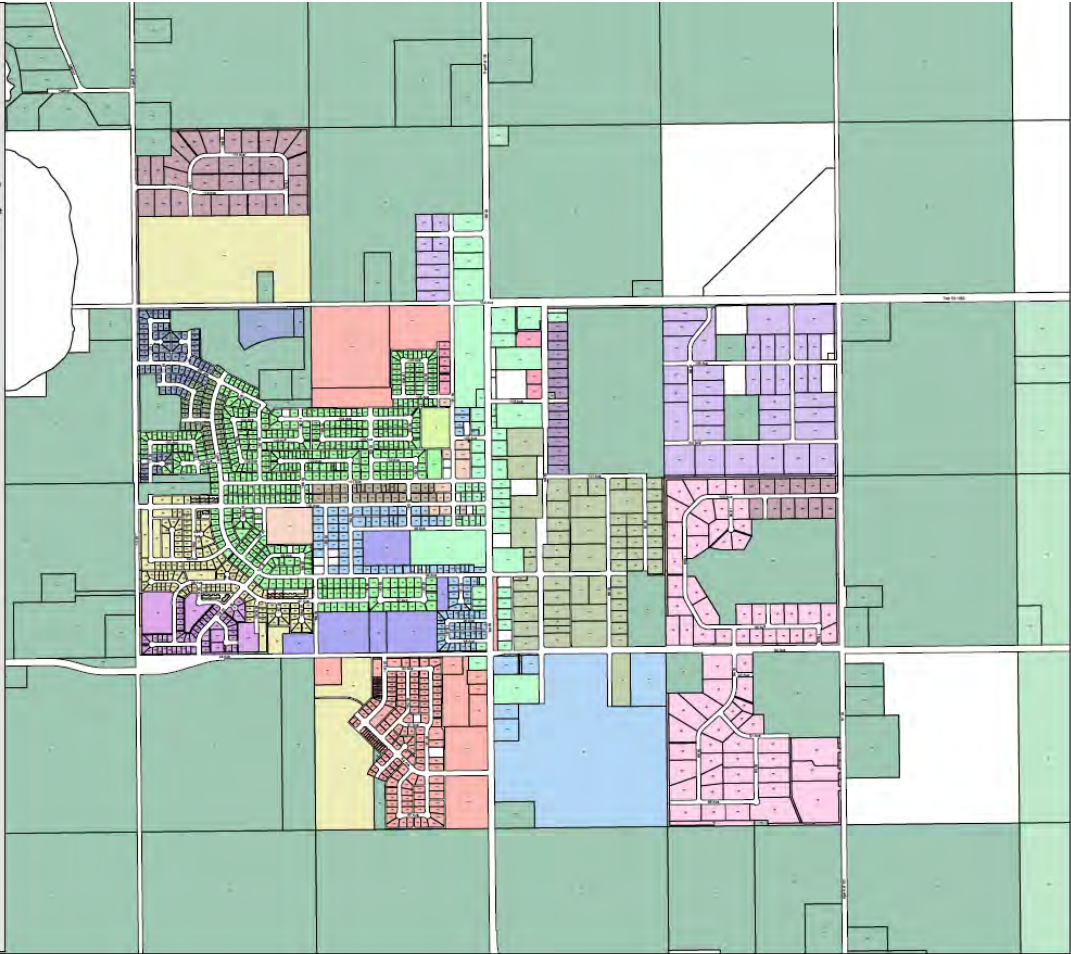


Market Location – Re-alignment – New Locations – County Wide

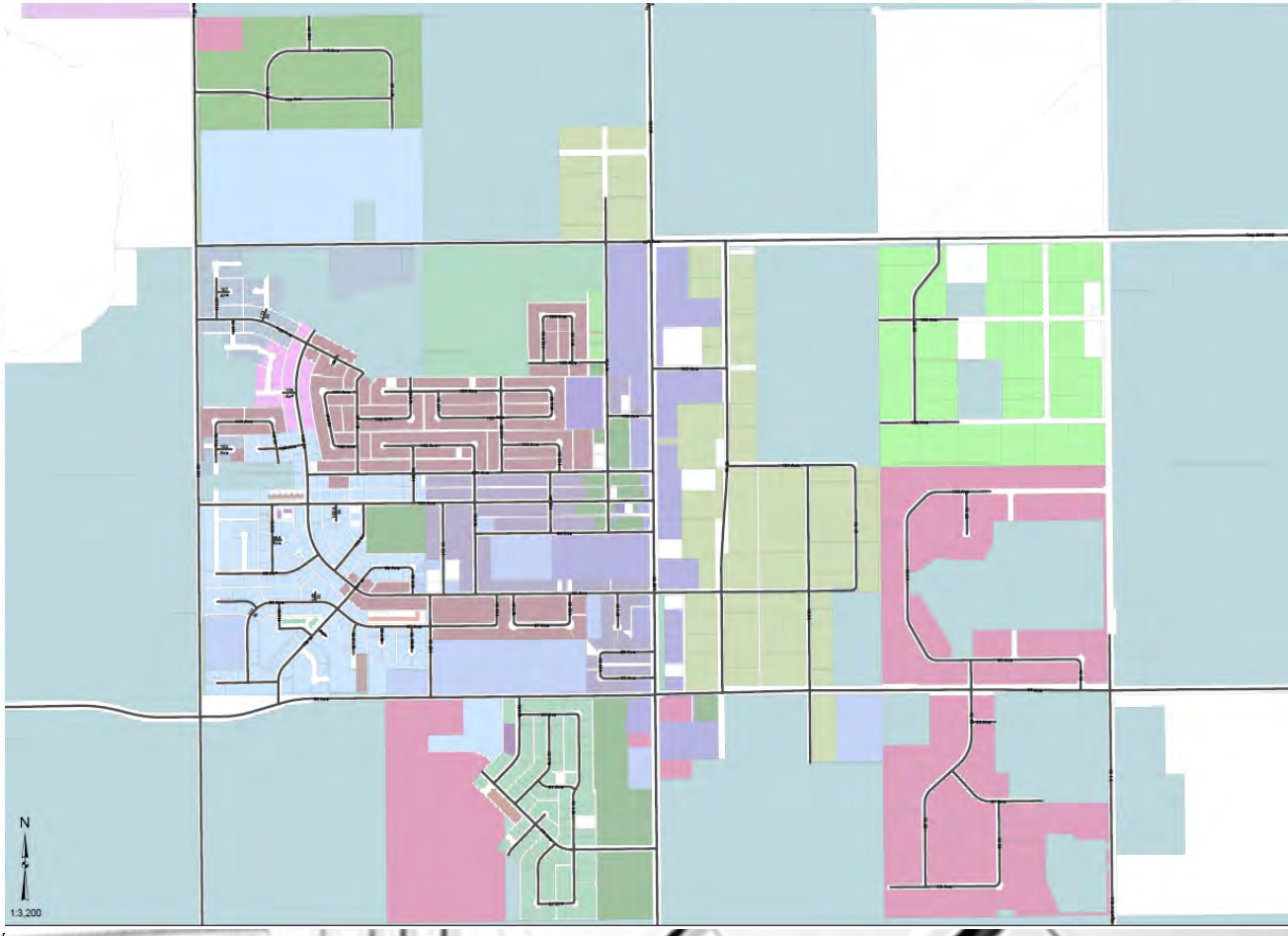


Market Location – Re-alignment – Original and New Locations – LaCrete

Original



New

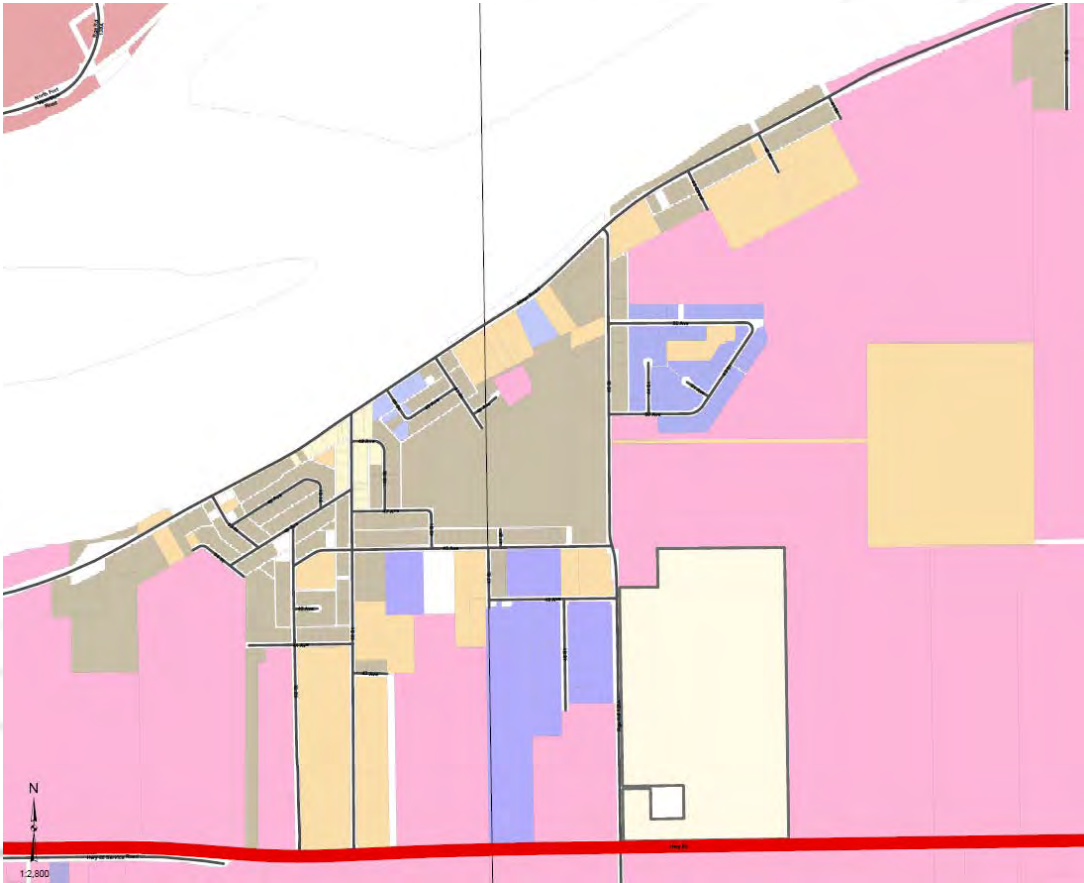


Market Location – Re-alignment – Original and New Locations – Ft. Vermilion

Original



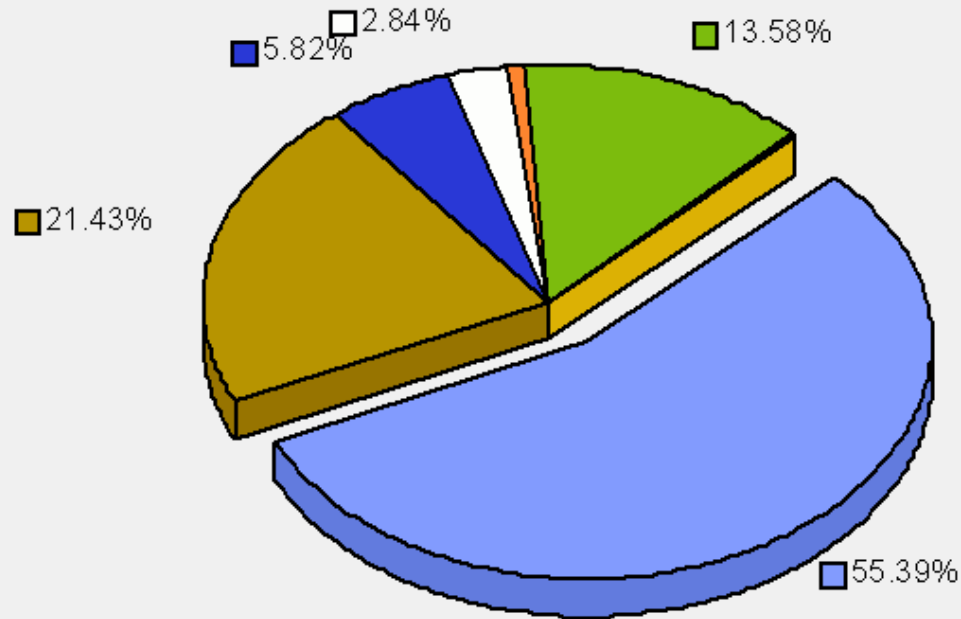
New



2017 Assessment for 2018 Taxation

- Total Assessment = \$1,814,184,450
- Total Taxable = \$1,591,604,200

Assessment Breakdown by Property Description
Total: 1,591,604,200



Taxable & Grant-in-Lieu & Mun. Only

21.43% DIP - Machinery & Equipment	341,159,010
5.82% DIP Non Residential	92,643,390
0.02% DIP Residential	322,420
2.84% Farmland	45,180,230
0.68% Machinery & Equipment	10,812,870
13.58% Non Residential	216,213,310
0.23% Non Residential - Railway	3,671,130
55.39% Residential	881,601,840

Assessment Changes

- Increase in assessment base of \$175,485,360 (\$141,286,070 taxable)
- NGL expansion at the Husky Rainbow Lake Plant
- Additions to the bulk fueling equipment at the LaCrete Co-op
- New construction and completed projects from previous years
 - 66 new SFD, 25 new Manufactured Homes, 44 new Commercial/Farm buildings
- Market driven increases to the general assessment
 - 161 new sales that occurred in 2017 were used in the valuation
 - 774 total sales used in valuation

2017 Assessment



Mackenzie County Code: 0505 Assessment Year: 2017
Annual Audit Ratio Study Report
Residential Assessment Level

Actual Use Group Description	Value Quartile Strata	NBR of IOV Used	Median Assessment Ratio	COD	Assessment Total for the Strata	Indicated Market Value	Parcel Count
Single Family Dwellings	VQ1	122	0.991	11.100	\$66,795,260	\$67,401,877	940
Single Family Dwellings	VQ2	109	0.984	12.600	\$122,490,410	\$124,482,124	719
Single Family Dwellings	VQ3	139	1.001	8.100	\$229,170,980	\$228,942,038	873
Single Family Dwellings	VQ4	130	0.992	9.400	\$468,785,020	\$472,565,544	1,075
Residential Condominium	VQ1-4	24	0.992	2.900	\$16,025,300	\$16,154,536	76
Multi-Family	VQ1-4		1.000		\$8,152,850	\$8,152,850	15
Vacant Residential	VQ1-2	29	1.001	12.300	\$2,878,750	\$2,875,874	258
Vacant Residential	VQ3-4	162	0.995	12.100	\$19,092,530	\$19,188,472	303
		715			\$933,391,100	\$939,763,316	4,259

2017 Assessment



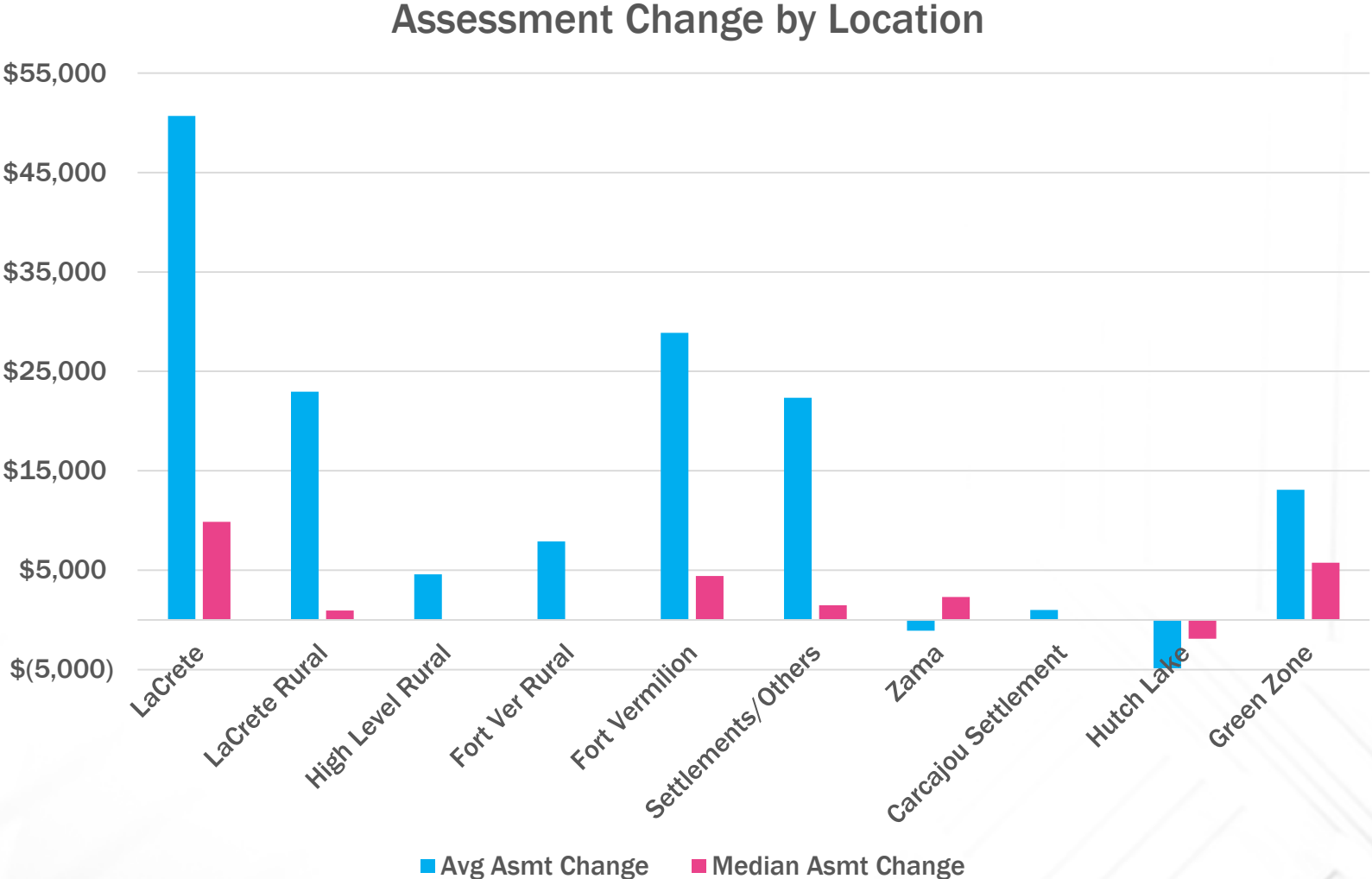
Mackenzie County Code: 0505 Assessment Year: 2017
Annual Audit Ratio Study Report
Non-Residential Assessment Level

Actual Use Group Description	Value Quartile Strata	NBR of IOV Used	Median Assessment Ratio	COD	Assessment Total for the Strata	Indicated Market Value	Parcel Count
Vacant Non Res	VQ1-4	31	1.005	10.600	\$20,924,080	\$20,819,980	1,491
Special Purpose	VQ1-4		1.000		\$68,955,640	\$68,955,640	468
Industrial, Commercial	VQ1-4	28	1.006	5.500	\$231,866,280	\$230,483,380	547
		59			\$321,746,000	\$320,259,000	2,506

Percentage Changes – By Location

Totals	Average % Change	Average ASMT Change	Median % Change	Median ASMT Change
LaCrete	31	\$ 50,683	7	\$ 9,870
LaCrete Rural	87	\$ 22,967	0	\$ 945
High Level Rural	23	\$ 4,582	0	\$ -
Fort Ver Rural	39	\$ 7,880	0	\$ -
Fort Vermilion	30	\$ 28,884	5	\$ 4,428
Settlements/Others	135	\$ 22,343	51	\$ 1,460
Zama	2718	\$ (1,093)	10	\$ 2,303
Carcajou Settlement	2	\$ 982	2	\$ 40
Hutch Lake	9	\$ (4,860)	8	\$ (1,903)
Green Zone	113	\$ 13,076	7	\$ 5,758

Assessment Dollar Changes – By Location



Leases

- Land at well sites carried forward from our work on last year's assessment roll
- Quarterly updates from the Alberta Government are reviewed for maintenance all lease types (GRL, MSL, MLL, PIL etc.)
- Leases added or inactivated in accordance with the reporting by the Province
- Legislation to be effective for 2018 Assessment places the land at well sites within the rates for the well.
 - MGA 284(1)(k) "linear property" means
 - (vi) well, which has the meaning given to that term in the regulations;
 - MRAT 2(1)(m) "well" includes
 - (iii) the land that forms the site of a well used for any purpose described in subclause (i) if it is by way of lease, license or permit

Leases

- Rates for the land that will be included in the “well” will come from the assessments we have applied and surrounding municipalities
- The assessment for the land at well sites will not longer be produced by the local assessor and will be removed from the accounts. The assessment will be included in the linear rates for each well.
- Other leases that are unrelated to well sites will continue to be assessed by the local assessor.

Looking forward

- Starting the 2018 rotational inspections at the end of May
- Working with administration to identify flood effected properties
- Open Houses for rate payers scheduled in early June
- Inquiry period is open 60 days from the notice of assessment date which will appear on the tax notice

Questions?

Market Location Code	Market Location Description	Average % Change	Average ASMT Change	Median % Change	Median ASMT Change
1003	LaCrete-Residential	13	\$ 14,718	7	\$ 15,150
1004	LaCrete-Residential	15	\$ 3,563	0	\$ 910
1005	LaCrete-Residential	3	\$ 1,920	0	\$ 630
1007	LaCrete-Residential (NW Pt)	31	\$ 23,000	4	\$ 9,870
1008	LaCrete-Mob Hm Subd'n	35	\$ 25,225	13	\$ 17,740
1011	LaCrete Res'L Acreages	35	\$ 32,338	13	\$ 19,410
1012	LaCrete-Acreages (NW)	42	\$ 31,266	11	\$ 28,140
1020	LaCrete Res (Central)	7	\$ 81	-4	\$ (5,120)
1030	LaCrete-Commercial Core	27	\$ 242,007	24	\$ 151,750
1040	LaCrete-Commercial #2	26	\$ 57,647	10	\$ 28,320
1045	LaCrete-Cml _Indl	179	\$ 56,994	9	\$ 18,940
1046	LaCrete-North Point Business Park	9	\$ 42,177	8	\$ 24,380
1050	LaCrete-Hamlet Public	29	\$ 420,917	17	\$ 340,230
1055	LaCrete-Industrial	23	\$ 78,445	20	\$ 32,190
1070	La Crete MHPK	91	\$ 17,400	73	\$ 5,790
1541	Cdm: 0720593	-12	\$ (25,201)	-11	\$ (23,360)
1542	Cdm: 1220507	0	\$ (306)	0	\$ (365)
1543	Cdm: 1421435	-1	\$ (2,433)	-1	\$ (2,780)
1544	Cdm: 1424221	0	\$ (116)	-1	\$ (2,035)
1545	Cdm: 1523133	53	\$ 26,160	-1	\$ (3,750)
1546	Cdm: 1623042	45	\$ 18,540	4	\$ 5,890
2050	LaCrete Rural #1	11	\$ 36,467	0	\$ 945
2051	LaCrete Rural Acreages (S.W.)	26	\$ 13,630	4	\$ 5,450
2052	LaCrete Rural Greenwood Acres	82	\$ 42,123	4	\$ 11,740
2053	LaCrete Rural Acreages (N.W.)	11	\$ (7,932)	22	\$ 17,470
2054	LaCrete Rural Acreages (NW 29)	13	\$ 28,633	10	\$ 30,230
2055	LaCrete Rural #2	11	\$ 23,922	5	\$ 16,290
2060	LaCrete Rural #3	87	\$ 25,172	0	\$ -
2065	LaCrete Rural #4 (South)	143	\$ 33,967	0	\$ -
2075	LaCrete Rural #5	507	\$ 29,420	0	\$ -
2080	Tomkins Landing Area	41	\$ 21,207	0	\$ -
2085	Remote S. of La Crete	24	\$ 6,024	0	\$ -
2110	High Level Rural #1	14	\$ 11,470	0	\$ -
2115	High Level Rural #2	6	\$ 1,568	0	\$ -
2120	High Level Rural #3	48	\$ 5,467	0	\$ -
2125	High Level Rural #4	25	\$ 3,944	0	\$ -
2180	High Level / Ft. Ver Remote	20	\$ 459	0	\$ -
2210	Fort Ver Rural #1	36	\$ 5,714	0	\$ -
2215	Fort Ver Rural #2	18	\$ 6,120	0	\$ -
2220	Fort Ver Rural #3	14	\$ 9,953	0	\$ -
2230	Fort Ver Rural #1 (South of River)	103	\$ 19,323	0	\$ -
2280	Fort Ver Remote (N. of River)	11	\$ 1,455	0	\$ -
2285	Fort Ver_LaCrete Remote	51	\$ 4,715	0	\$ -
3005	Ft Vermilion RES #1	16	\$ 4,982	6	\$ 5,080
3006	Ft.Vermilion RES #2	37	\$ 10,842	4	\$ 3,775
3020	Ft.Vermilion-Commercial	-2	\$ (6,184)	-4	\$ (6,850)
3025	Ft.Vermilion-Commercial	6	\$ 4,227	1	\$ 530
3030	Ft.Vermilion-Industrial	72	\$ 17,040	22	\$ 21,420
3035	Ft.Vermilion-Public	50	\$ 142,399	9	\$ 16,050
4005	Fort Vermilion Settlement	107	\$ 67,359	48	\$ 36,680
5005	North Vermilion Settlement	265	\$ 40,299	64	\$ 45,200
5505	Boyer Settlement	20	\$ 17,876	0	\$ -
6505	Footner Lake	276	\$ 26,411	25	\$ 20,955
7005	Meander River	98	\$ 1,372	94	\$ 1,400
7505	Steen River	101	\$ 1,911	92	\$ 1,380
8005	Indian Cabins	80	\$ 1,174	51	\$ 1,460
8505	Zama Mixed Use	273	\$ (2,000)	13	\$ 2,165
8506	Zama Res/Business	7159	\$ 10,192	47	\$ 8,890
8507	Zama-Residential (North)	3490	\$ 4,161	7	\$ 2,440
8570	Zama MH Subd'n	-48	\$ (16,724)	-52	\$ (3,690)
9005	Carcajou Settlement	2	\$ 982	2	\$ 40
9505	Hutch Lake - Back Lots	40	\$ 8,863	41	\$ 7,140
9506	Hutch Lake - Front Lots	-23	\$ (18,582)	-26	\$ (10,945)
9900	Unsurveyed Parcels (1996)	0	\$ -	0	\$ -
9950	GREEN ZONE & MISC REMOTE	264	\$ 10,062	172	\$ 10,110
9990	Footner (OSB Mill)	8	\$ 30,303	12	\$ 28,220
9999	Industrial (Non-Ratio)	179	\$ 11,937	1	\$ 1,405

Totals	Average % Change	Average ASMT Change	Median % Change	Median ASMT Change
LaCrete	31	\$ 50,683	7	\$ 9,870
LaCrete Rural	87	\$ 22,967	0	\$ 945
High Level Rural	23	\$ 4,582	0	\$ -
Fort Ver Rural	39	\$ 7,880	0	\$ -
Fort Vermilion	30	\$ 28,884	5	\$ 4,428
Settlements/Others	135	\$ 22,343	51	\$ 1,460
Zama	2718	\$ (1,093)	10	\$ 2,303
Carcajou Settlement	2	\$ 982	2	\$ 40
Hutch Lake	9	\$ (4,860)	8	\$ (1,903)
Green Zone	113	\$ 13,076	7	\$ 5,758



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 8, 2018
Presented By:	Len Racher, Chief Administrative Officer
Title:	DELEGATION Mackenzie Aquatics Society

BACKGROUND / PROPOSAL:

Presentation will be available on meeting day.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

For discussion.

Author: C. Gabriel Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 8, 2018
Presented By:	Karen Huff, Director of Finance
Title:	DELEGATION Henry Martens (2013 Overland Flooding Invoice dated February 4, 2014)

BACKGROUND / PROPOSAL:

In February 2014, Administration received an invoice from Mr. H Martens for \$19,888.53. The invoice was for the May 2013 equipment rental that Mr. H Martens rented to trench, and open, the road and driveway as well as damages to the home.

Administration brought Mr. Marten's overland flooding invoice to Council's attention. Council made the following motions:

MOTION 18-02-122 That Mr. Henry Martens be advised that Mackenzie County will not be paying the invoice received from him as a result of the 2013 overland flooding.

CARRIED

MOTION 18-02-123 That Mackenzie County request immediate payment for Invoice #13947 due to Mr. Henry Martens receiving payment for this invoice from the Disaster Recovery Program.
Requires 2/3

CARRIED

A letter sent to Mr. & Mrs. Martens on February 20, 2018 communicating Council's decision regarding the Martens invoice # 37.

On March 8, 2018 Administration received a letter from Mr. & Mrs. Martens indicating that they were willing to reduce their invoice to the County by the County's invoice as they received payment from the Disaster Recovery Program

Author: Jennifer Batt/Karen Huff **Reviewed by:** Karen Huff **CAO:** _____

Mr. Martens met with the CAO to discuss the invoices and was invited to come before Council.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

2018 Operating Budget

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

Administration communicate Council's decision to Mr. Henry Martens

RECOMMENDED ACTION:

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

That Mr. Henry Martens be advised that Mackenzie County will not be paying the invoice received from him as a result of the 2013 overland flooding.

Motion 2

Simple Majority Requires 2/3 Requires Unanimous

That Mackenzie County request immediate payment for Invoice #13947 due to Mr. Henry Martens receiving payment for this invoice from the Disaster Recovery Program.

Author: Jennifer Batt/Karen Huff **Reviewed by:** Karen Huff **CAO:** _____

April 30/18

Attention: Carol Gabriel

We Henry & Tina Martens would like to request a meeting with the MD regarding a bill MD is still sending us for closing the road. Which I had to dig open on May 5/13 due to my property flooding.

Thank

Please Give me a call for
Appointment date & Time

Henry 780-841-7616

MACKENZIE COUNTY
FORT VERMILION OFFICE

RECEIVED
APR 30 2018

Feb. 4-2014

①

On May 5-2013 at 7:30 AM when we woke up the water was up to the right side of the driveway up to the trees by 8:30 AM it was running over our driveway

9:30 AM our front lawn was almost half under water the water was rising very rapidly

I called John Martens told him we had trouble water was rising very rapidly and something would have to be done to save our house I told him the road might have to be dug open because the culvert was too high water couldn't get away culvert was only running about $\frac{1}{3}$ and John Martens told me digging open the road was our last option, and John Martens said he would come and see what we could do. I stayed home from church and started trenching on my yard. I pulled open my driveway to try to get the water level to drop, it slowed it down somewhat but it still kept on rising. This is 12:00 and John Martens still hadn't made an effort to come and look or even call me to see how it was doing

It was my birthday we got company which we had to bring to the house with a vehicle that was parked on this side of our driveway ... because our house was on an island by now we were surrounded by water.

2:45 PM we could still see water rising quite rapidly and we still never seen or heard anything from John Martens

(2)

and water was now about 8 inches from running into our basement my wife and our company (witnesses) said Henry I think it is time you do something right away since I had pulled open the driveway already and trenched I was up to only 1 option left pulling open the road and I knew I didn't have to much time left to waste. So I got a backhoe and started pulling open the road shortly after that finally John Martens did show up and asked me kinda snobish "Who gave you permission to open the road" I told him my house, and he left.

Once the road was opened lots of water moved really fast but water levels didn't drop till about 7:30 PM that evening so we assum the same amount of water kept coming that rose water levels as what was draining, so had I not pulled open the road there would not have been a chance to save the house the rest of the property was covered in water which has given us quite a bit of damage, sewer problems etc.

John Neufeld ⁽⁴²⁸⁻²⁹⁰⁸⁾ my neighbour had asked the MD several times previously to lower that culvert so it would do it's purpose.

Feb. 4, 2014

(3)

Backhoe Rent 8 HRS	
Weekend rate \$200/hr + 6%	\$1696.00
Truck 8 HRS	
Weekend rate \$64/hr + 15%	\$ 588.8
Trailer 8 HRS	
Weekend rate \$18/hr	\$ 144.00
24 HRS @ \$65/hr (3 guys)	\$ 1560.0

Trenching & opening drive way

Bobcat	
4 hrs weekend rate \$130/hr + 6%	\$551.20

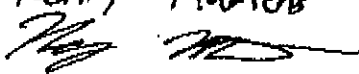
4 hrs closing driveway & trenches \$65/hr	\$275.60
--	----------

Gravel 10 yards @ \$20/yard	\$200.00
-----------------------------	----------

Damage

12 windows	\$ 6500.00
39 sheets (1/2 lift) O.S.B. Plywood 7/16	\$ 409.11
37 sheets 8' tin Masa Panel	
296 lineo ft. @ \$3.72	\$1101.12
294 lineo FT Rainbow Rib tin @ \$2.80	\$ 832.20
250 lineo FT Birch Wood @ \$3.49	\$ 872.50
2 Sewer pumps @ \$579.00	\$1158.00

Field System Collapsed have not replaced yet	\$ 4000.00
--	------------

Henry Martens


19888.53

On May 3 – 5, 2013 Mackenzie County experienced an overland flood where Mackenzie County claimed disaster recovery for damages sustained to County roads and infrastructure.

During the flood, Mr. Henry Martens dug up a portion of a road and removed the culvert.

On August 15, 2013 Administration invoiced Mr. H Martens for the repair of the road and to replace the culvert (Invoice #13947 - \$5,836.39).

October 24, 2013 Mr. H Martens contacted Administration and refused to pay the invoice. Mr. H Martens indicated at that time that he would take it up with the previous CAO.

The unpaid invoice was brought to the previous CAO's attention on November 18, 2013. The previous CAO indicated that she would call Mr. H Martens and discuss.

In February 2014, Administration received an invoice from Mr. H Martens for \$19,888.53. The invoice was for the equipment that Mr. H Martens rented to trench, and open, the road and driveway as well as damages to the home. This was brought to the previous CAO for discussion with Mr. H Martens.

Mackenzie County applied for disaster recovery and was approved. Businesses and homeowners were also able to submit their own claims for damages to their property. The ratepayers were advised of the disaster recovery program through local media, Mackenzie County's Facebook page and Mackenzie County's website.

On June 23, 2014 Administration was contacted by Disaster Recovery asking for a copy of Mackenzie County's invoice to Mr. H Martens.

In February, 2015 Administration received a Statement from Mr. H Martens stamped "PAST DUE".

March 2015 Administration received a copy of Mr. H Martens' original invoice attached to a letter where Mr. H Martens provides a summary of the events along with a copy of Mackenzie County Invoice #13947

January, 2018 Administration received another copy of Mr. H Martens' original invoice attached to a letter where the ratepayer summarizes the events – this letter is not a copy of the letter received in 2015.

At the January 24th Council meeting the following motion was made

MOTION 18-01-070

MOVED by Councillor Bateman

That the 2013 overland flooding invoice dated February 4, 2014 from H. Martens be TABLED for more information.

CARRIED

:

Administration has since reviewed the complete Disaster Recovery Program (DRP) claim made by Mackenzie County, where it was confirmed that Mackenzie County did not make claim in the DRP for the road repairs as they were invoiced to Mr. H Martens.

Administration also contacted the DRP administrator, where it was confirmed that Mr. H Martens did make application under a homeowners claim, and as part of the claim Mackenzie County's Invoice #13947 was included in Mr. H Martens claim for which he was paid the full amount of \$5,836.39.

As Mr. H Martens received the full payment for Invoice #13947 from the Disaster Recovery Program, administration is recommending that the County continue to pursue payment from Mr. H Martens in the amount of \$5,836.39 ensuring that he knows we are aware of the payment that was received from the Disaster Recovery Program for a currently outstanding invoice to the County.

March 5, 2018

RECEIVED
MAR - 8 2018

Henry Martens
Box 1561
LaCret e, AB
TOH-240
780-928-4694
780-841-7616

Mackenzie County
Box 640
FT. Vermilion, AB
TOH-1ND

MACKENZIE COUNTY
FORT VERMILION OFFICE

RE: Mackenzie County invoice #13947 Henry Martens invoice #37

Dear Mackenzie County

On March 2 2018 we had a discussion about these 2
Invoices From the over-flood in 2013

Since we feel that the flood was caused by MD
routing to much water in this direction and didn't
finish ditching so it had Somplace to go, we do not
feel it is our responsibility to cover the Road Closure

We think you should be thankful that Henry took the time
On that Sabbath (Also his birthday) to Pull open the road for
you. Had he not ^{done so} there would be a whole house and a
lot more that would have to be replaced now.

We are 100% Sure would it have been any of Your
Places in this situation the same thing would have
been done and there would be no complications as there
is now, MD would just have looked after everything.

Since Disaster Recovery Program only Paid \$6191.89
which only paid for our sewer system we are willing to subtract
that amount from our invoice that will equal invoice #13947
+\$355.50. invoice #37 = \$19,888.53 - invoice 13947 \$5836.39 -
\$355.50 = \$13696.74

Please Take this a a notice that Mackenzie County
Still owes Henry Martens \$ 13696.74

And Invoice # 13947 has been paid in full

Thank-You .

Henry Martens

- Tina Martens



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone: 780.927.3718 Fax: 780.927.4266
www.mackenziecounty.com

February 20, 2018

Henry & Tina Martens
Box 1561
La Crete, AB T0H 2H0

copy

Re: Martens Invoice # 37 & Mackenzie County Invoice # 13947

Dear Mr. & Mrs. Martens

On January 5, 2018, Mackenzie County received your statement indicating Invoice #7 was outstanding. Upon receipt and review of the invoice, it was found that the costs were associated to the overland flood in 2013.

Business and Home Owner applications through the Disaster Recovery Program were made available to all ratepayers in the County, one of which you filed a claim under. As the County was not liable to cover the costs of the overland flood, Council made the following motion:

MOTION 18-02-122

That Mr. Henry Martens be advised that Mackenzie County will not be paying the invoice received from him as a result of the 2013 overland flooding.

CARRIED

Please accept this as notice that Mackenzie County will not be paying Invoice #37 in the amount of \$19,888.53.

As part of your claim to the Disaster Recovery Program, you were approved for cost recovery and received payment for Mackenzie County's Invoice # 13947 in the amount of \$5,836.39. This invoice remains outstanding and payable by you to the County.

Page 2

Henry & Tina Marten – Re: *Martens Invoice # 37 & Mackenzie County Invoice #13947*
February 20, 2018

Council made the following motion in regards to your outstanding amount to the County:

MOTION 18-02-123

Requires 2/3

That Mackenzie County request immediate payment for Invoice #13947 due to Mr. Henry Martens receiving payment for this invoice from the Disaster Recovery Program.

CARRIED

A copy of Invoice # 13947 is enclosed for payment. Please remit **payment** for this invoice in a timely manner

Please feel free to contact me at 780.927.3718 if you have any questions.

Regards,

Karen Huff
Director of Finance

Cc: Mackenzie County Council
Len Racher, Chief Administrative Office, Mackenzie County

Encl.

INVOICE#: IVC00000000013947

INVOICE

Customer

MARTENS, HENRY & TINA
BOX 1561

LA CRETE AB

TOH 2H0

Date: 15/08/2013

ID: 230002

Due Date: 14/09/2013

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

Quantity	Description	Unit Price	Total
1.00	CULVERTS X 2 900 MM X 7 M	\$1,208.20	\$1,208.20
1.00	COUPLER 1 X 900 MM	\$35.55	\$35.55
1.00	GRAVEL 51.5 TON (\$12.94 X 145.8 M3	\$1,886.65	\$1,886.65
1.00	LABOUR 14 HRS @ \$25.00 / HR	\$350.00	\$350.00
1.00	BACKHOE RENTAL (2013 RATES) 8 HRS @ \$130 / HR + 6%	\$1,102.40	\$1,102.40
1.00	TRUCK & TRAILER RENTAL TRUCK & TRAILER @ 8 HOURS	\$366.40	\$366.40
1.00	TANDEM AXLE TRUCK / AXLE PUP UNIT 2007/ 5 HRS @ \$165 / HR	\$825.00	\$825.00

Subtotal	\$5,774.20
Tax	\$62.19
Total	\$5,836.39

PAYMENT DUE UPON RECEIPT - PAYABLE TO MACKENZIE COUNTY

On May 5 - 2013 Water started running (Spring run off)

Phoned John Martens told him some thing would have to be done to get water moving As it was about to run into our Basement He said he would come and have a look this was at 7:30 AM.

meantime Henry started to do some trenching dug open our driveway. The culvert in the road was to high it was only running about $\frac{1}{3}$, Around 2:45 PM water was about 8 inches from the house whole property was covered in water we were on an island. Still nobody from MD had showed up to have a look to see what to do Our only option left was to pull road open where the high culvert was so we ended up hiring a backhoe, to come and pull open the road.

Because of the delay, the whole property was covered under water we had lots of damage Our Sewer field system gave up, blew out 2 Sewer pumps, being a carpenter Lots of my new Material was damaged which could have been prevented if they would have come out and acted sooner. MD is still billing us for closing up the road so once they pay us our bill we will pay their bill^{50%} as well. The - Dr

Feb. 4, 2014

(3)

Backhoe Rent 8 HRS Weekend rate \$200/hr + 6%	\$1696.00
Truck 8 HRS Weekend rate \$64/hr + 15%	\$ 588.80
Trailer 8 HRS Weekend rate \$18/hr	\$ 144.00
24 HRS @ \$65/hr (3 guys)	\$ 1560.00
Trenching & opening drive way.	
Bobcat 4 hrs weekend rate \$130/hr + 6%	\$ 551.20
4 hrs closing driveway & trenches \$65/hr	\$ 275.60
Gravel 10 yards @ \$20/yard	\$ 200.00
<u>Damage</u>	
12 windows	\$ 6500.00
39 sheets (1/2" ft) O.S.B. Plywood 7/16	\$ 409.11
37 sheets 8' tin Masa Panel	
296 lineo. ft. @ \$3.72	\$ 1101.12
294 lineo. FT Rainbow Rib tin @ \$2.80	\$ 832.20
250 lineo. FT. Birch Wood @ \$3.49	\$ 872.50
2 Sewer pumps @ \$579.00	\$ 1158.00
Field System collapsed have not replaced yet	\$ 4000.00
Henry Martens	<u>19,888.53</u>

8- 4/16/94

STATEMENT

01/31/15

HENRY, TINA MARTENS
BOX 1561
LACRETE AB TOH 2HO

TO: MACKENZIE COUNTY
P.O. BOX 640
FORT VERMILION AB
TOH INO

invoice # 37

19,888.53

PAST DUE

PLEASE SEND PAYMENT

Amount Due: 19,888.53

Current	31 - 60 Days	61 - 90 Days	91 and Over
\$0.00	\$0.00	\$0.00	\$19,888.53

MARTENS, HENRY & TINA
BOX 1561
LA CRETE AB TOH 2HO

RECEIVED
FEB 6 2015

MACKENZIE COUNTY
FORT VERMILION OFFICE



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 8, 2018
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Inter-Municipal Planning Commission Meeting Minutes

BACKGROUND / PROPOSAL:

The minutes of the April 26, 2018 Inter-municipal Planning Commission meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

Author: B. Peters Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Inter-municipal Planning Commission meeting minutes of April 26, 2018 be received for information.

Author: B. Peters Reviewed by: _____ CAO: _____

INTER – MUNICIPAL PLANNING COMMISSION MEETING

Thursday, April 26, 2018

7:00 p.m.

Town of High Level Office, High Level, AB

PRESENT: Mike Morgan Chair/Councillor – Town of High Level
Beth Kappelar Vice – Chair/Member at Large – Mackenzie County
Brent Anderson Councillor – Town of High Level
Jacquie Bateman Councillor – Mackenzie County via teleconference

REGRETS David Driedger Councillor – Mackenzie County

ADMINISTRATION: Ashleigh Bulmer Director of Development & IT Services – Town of High Level
Kristin Darling Planner – Mackenzie County
Caitlin Smith Planner – Mackenzie County
Lynda Washkevich Development Officer/Recording Secretary

CALL TO ORDER: 1. a) Call to Order

Mike Morgan called the meeting to order at 7:06 p.m.

AGENDA: 2. a) Adoption of Agenda

IMPC 18-04-014 MOVED by Brent Anderson

That the agenda be adopted as presented.

CARRIED

ADOPTION OF PREVIOUS MINUTES: 3. a) Minutes of the November 23, 2017 Inter – Municipal Planning Commission Meeting

IMPC 18-04-015 MOVED by Beth Kappelar

That the minutes of the November 23, 2017 Inter-Municipal Planning Commission Meeting be adopted as presented.

CARRIED

DELEGATIONS 4. a) None

BUSINESS 5. a) Terms of Reference

Members will review on their own time.

**5. b) Development Permit Application
22-DP-18 Woodburn Management
Dwelling-Emergency Services
High Level Airport**

IMPC 18-04-016

MOVED by Beth Kappelar

That Development Permit 022-DP-18 on 982 1131, Area 2 in the name of Steven Woodburn be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **The Developer must enter into an agreement with the lease holder; Can-West Air Charters.**
2. **This development permit will expire on May 2, 2032 in conjunction with the Town of High Level lease agreement.**
3. Minimum building setbacks: 6.1 meters (20 feet) from the northwest Boundary Line and 1.52 meters (5 feet) from any other property lines.
4. **The Manufactured Home – Mobile shall meet all Alberta Safety Code requirements for Residential Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
5. The undercarriage of the Manufactured Home – Mobile shall be screened from view by skirting or such other means satisfactory to the Development Authority.
6. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
7. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
8. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie

County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.

9. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
10. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
11. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

**5. c) Subdivision Application
11-SUB-18 REVISION Brenden Hebert & Melissa Fradette
SE 4-109-19-W5M (High Level Rural)**

IMPC 18-04-017

MOVED by Jacquie Bateman

That Subdivision Application 11-SUB-18 in the name of Brenden Hebert & Melissa Fradette on SE 4-109-19-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** subdivision, 12.48 acres (5.053 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.

- I. The existing pumpout sewer discharge line shall be relocated, as shown on the Tentative Plan drafted by Borderline Surveys JOB # 170022 to meet the current Alberta Private Sewage Systems Standards of Practice 2015, or the installation of a new sewer system that meets the setback regulation will be accepted. Proof of either the relocation of the existing line is required or an Approved Sewer permit for a new system. **This shall be completed prior to registration of the subdivision at Alberta Land Titles.**
- d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
- e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- f) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- g) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- h) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

6. a) Meeting Dates

- ❖ To be decided.

ADJOURNMENT: **7. a) Adjournment**

IMPC 18-04-018

MOVED by Beth Kappelar

That the Inter – Municipal Planning Commission Meeting be adjourned at 7:11 p.m.

CARRIED

These minutes will be presented for approval on

Chair



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 8, 2018
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Municipal Planning Commission Meeting Minutes

BACKGROUND / PROPOSAL:

The minutes of the April 26, 2018 Municipal Planning Commission meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

Author: B. Peters Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Municipal Planning Commission meeting minutes of April 26, 2018 be received for information.

Author: B. Peters Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
Municipal Planning Commission Meeting**

**Mackenzie County Office
Fort Vermilion, AB**

Thursday, April 26, 2018 @ 10:00 a.m.

PRESENT:

Erick Carter	Chair, MPC Member
Jack Eccles	Vice Chair, MPC Member
David Driedger	Councillor, MPC Member (via teleconference)
Beth Kappelar	MPC Member
Jacque Bateman	Councillor, MPC Member (via teleconference)

ADMINISTRATION:

Byron Peters	Deputy Chief Administrative Officer
Caitlin Smith	Planner
Kristin Darling	Planner
Lynda Washkevich	Development Officer
Laura Braun	Administrative Assistant/Recording Secretary

MOTION 1. **CALL TO ORDER**

Erick Carter called the meeting to order at 10:09 a.m.

2. **ADOPTION OF AGENDA**

MPC-18-04-052 **MOVED** by Beth Kappelar

That the agenda be adopted as presented.

CARRIED

3. **MINUTES**

a) **Adoption of Minutes**

MPC-18-04-053 **MOVED** by Beth Kappelar

That the minutes of March 29, 2018 Municipal Planning Commission meeting be adopted as presented.

CARRIED

Jacque Bateman joined the meeting at 10:12 a.m.

b) Business Arising from Previous Minutes

None.

4. TERMS OF REFERENCE

For information.

5. DEVELOPMENT

- a) 263-DP-18 Knelsen Sand & Gravel
Tarp Shelter (Existing)(Time Extension)
La Crete Highway Commercial "LC-HC"
SW 15-106-15-W5M**

MPC-18-04-054 MOVED by Jack Eccles

That a time extension for 263-DP-15 on Part of SW 15-106-15-W5M in the name of Knelsen Sand & Gravel Ltd. be granted to expire on October 22, 2019.

CARRIED

- b) 049-DP-18 Henry & Gertrude Martens
50% Setback Variance for Tarp Shelter & Shed
Agricultural "A"
SE 29-106-15-W5M**

MPC-18-04-055 MOVED by Beth Kappelar

That Development Permit 049-DP-18 on SE 29-106-15-W5M in the name of Henry & Gertrude Martens be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. A 50% Setback Variance for the Tarp Shelter & Shed from the side (East) property line is hereby granted. The Tarp Shelter and Shed shall be 20.5 meters (67.5 feet) from the property line.
2. **Minimum building setbacks: 41.15 meters (135 feet) from any road allowance and 15.24 meters (50 feet) from all other property lines.**
3. **PRIOR TO ANY NEW CONSTRUCTION TAKING PLACE ON THE SUBJECT PROPERTY CONTACT THE DEVELOPMENT DEPARTMENT FOR A DEVELOPMENT PERMIT.**

4. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
5. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
6. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- c) **055-DP-18 Kubota
Sign
La Crete Light Industrial "LC-LI"
Plan 132 1868, Block 02, Lot 21**

MPC-18-04-056 MOVED by Jacquie Bateman

That Development Permit 055-DP-18 on Plan 132 1868, Block 02, Lot 21 in the name of 1213155 Alberta Ltd. (Kubota) be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **This permit may be revoked at any time if, in the opinion of the Development Authority, the proposed development has become detrimental or otherwise incompatible with the amenities of the neighbourhood.**
2. **Illumination of the sign must not negatively affect, nor pose a safety hazard to, an adjacent site or street.**
3. The sign shall be located a minimum of:
 - a. 20 meters from regulatory signs, and
 - b. Not less than 8 meters from the curb/sidewalk.
4. The sign shall be a minimum of 2 meters in height from the bottom of the sign above the curb/sidewalk.
5. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.

6. The sign shall:

- a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,**
- b. Not unduly interfere with the amenities of the district,**
- c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and**
- d. Not create visual or aesthetic blight.**

7. Wiring and conduits of the sign must be concealed from view.

8. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.

9. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

10. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.

11. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

6. SUBDIVISION

- a) 09-SUB-12 Vanguard Realty Ltd.
3.50 Acre Subdivision
Part of NW 9-106-15-W5M (Phase 5Cb)**

MPC-18-04-057 **MOVED** by Beth Kappelar

That Subdivision Application 09-SUB-12 REVISION in the name Vanguard Realty Ltd. on NW 9-106-15-W5M be APPROVED as amended.

CARRIED

7. MISCELLANEOUS ITEMS

- a) Bylaw 10__-18 Land Use Bylaw Amendment**

**Rezone all Existing Rural Parcels that contain a
“Place of Worship” and/or an “Education Facility” from
Agricultural “A” to Institutional “I”**

MPC-18-04-058 **MOVED** by Jack Eccles

That the Municipal Planning Commission recommend to Council to approve of Bylaw 10__-18 being a Land Use Bylaw Amendment to rezone all existing rural parcels that contain a Place of Worship and/or an Educational Facility from the Agricultural “A” district to Institutional “I” district, subject to public hearing input.

CARRIED

**b) Bylaw 10__-18 Land Use Bylaw Amendment
Add Cannabis Grower and Cannabis Retailer/Distributor**

MPC-18-04-059 **MOVED** by Beth Kappelar

That the Municipal Planning Commission recommend to Council to approve Bylaw 10__-18 being a Land Use Bylaw Amendment to Add the Definition and Interpretation of Cannabis Grower and Cannabis Retailer/Distributor and to add Cannabis Grower as a discretionary use to the Rural Industrial Light (RIL) district and to add Cannabis Retailer/Distributor as a discretionary use to the Direct Control 1 “DC1” district, the Fort Vermilion Commercial Centre “FV-CC” district, and the Zama City Mixed Use “Z-MU” district, subject to public hearing input.

CARRIED

c) Brownlee Response in regards to Brownfields

MPC-18-04-060 **MOVED** by Beth Kappelar

That the Brownlee response in regards to brownfields be tabled until the following meeting.

CARRIED

7. IN CAMERA

None.

8. MEETING DATES

❖ Thursday, May 9, 2018 @ 9:00 a.m. in Fort Vermilion

❖ Thursday, May 24, 2018 @ 10:00 a.m. in Fort Vermilion

9. **ADJOURNMENT**

MPC-18-04-061 **MOVED** by Beth Kappelar

That the Municipal Planning Commission Meeting be adjourned at 10:41 a.m.

CARRIED

These minutes were adopted this 9th day of May, 2018.

Erick Carter, Chair



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 8, 2018
Presented By:	Karen Huff, Director of Finance
Title:	Finance Committee Meeting Minutes

BACKGROUND / PROPOSAL:

The unapproved minutes of the April 23, 2018 Finance Committee meeting minutes are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

Finance Committee minutes are posted on Docushare.

Author: J.V. Batt Reviewed by: Jenn Batt CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the unapproved Finance Committee meeting minutes of April 23, 2018 be received for information.

Author: J.V. Batt **Reviewed by:** Jenn Batt **CAO:** _____

**MACKENZIE COUNTY
FINANCE COMMITTEE MEETING**

**April 23, 2018
1:00 p.m.**

**Fort Vermilion Corporate Office
Fort Vermilion, Alberta**

PRESENT: Peter F. Braun Reeve, Ex Officio – Chair
 Lisa Wardley Deputy Reeve – Vice Chair
 Anthony Peters Councillor
 Josh Knelsen Councillor
 Jacquie Bateman Councillor

ADMINISTRATION: Len Racher Chief Administrative Officer
 Karen Huff Director of Finance
 Jennifer Batt Finance Controller
 Jannelle Batt Finance Officer/ Recording Secretary

CALL TO ORDER: **1. a) Call to Order**

 Reeve Braun called the meeting to order at 1:08 p.m.

AGENDA: **2. a) Adoption of Agenda**

MOTION FC-18-04-046 **MOVED** by Deputy Reeve Wardley

 That the agenda be approved as presented.

CARRIED

MINUTES FROM **3. a) Minutes of the March 26, 2018 Finance**
PREVIOUS MEETING: **Committee Meeting**

MOTION FC-18-04-047 **MOVED** by Councillor Bateman

 That the minutes of the March 26, 2018 Finance Committee meeting be approved as presented.

CARRIED

BUSINESS ARISING **4. a) None**
FROM PREVIOUS

MINUTES:
DELEGATIONS: **5. a) None**

BUSINESS:

6. a) Bylaw 1084-17 Honorariums & Expense Reimbursement

MOTION FC-18-04-048

MOVED by Councillor A. Peters

That the Finance Committee recommends to Council that Bylaw 1084-17 Bylaw Honorariums & Expense Reimbursement be amended by removing “only one per diem per day shall be allowed.” in section 5. (a).

CARRIED

6. b) Emergent Funding – Zama Recreation Society

MOTION FC-18-04-049

MOVED by Councillor Bateman

That the Finance Committee approves the Zama Recreation Society’s Emergent Funding request for \$502.95 with funds coming from the Grants to Other Organization – Emergent/Emergency Funding budget.

CARRIED

6. c) Quarterly Fuel Report

MOTION FC-18-04-050

MOVED by Councillor Knelsen

That the quarterly fuel usage report for Quarter 1 of 2018 be received for information.

CARRIED

6. d) Councillors’ Honorariums and Expense Claims

MOTION FC-18-04-051

MOVED by Councillor Knelsen

That Councillor Honorariums and Expense Claims for February and March 2018 be reviewed and amended as follows:

Councillor Expense Claims	Review Comments
1 – Councillor Knelsen	Reviewed March 2018
2 – Councillor A. Peters	Amend March 2018
3 – Reeve Braun	Amend March 2018
4 – Councillor D. Driedger	Reviewed March 2018
5 – Councillor E. Peters	Reviewed March 2018
6 – Councillor Jorgensen	Reviewed February 2018

7 – Councillor Cardinal	Reviewed March 2018
8 – Councillor Sarapuk	Reviewed March 2018
9 – Councillor Bateman	Amend March 2018
10 – Deputy Reeve Wardley	Reviewed March 2018

CARRIED

6. e) Members at Large Expense Claims

MOTION FC-18-04-052

MOVED by Deputy Reeve Wardley

That the March 2018 Members at Large Expense Claims be reviewed as follows:

Members at Large Expense Claims	Review Comments
1 – Terry Batt	None
2 – Beth Kappelar	None
3 – Joseph Peters	None
4 – Erick Carter	Reviewed March 2018
5 – Jack Eccles	None
6 – Dicky Driedger	None

CARRIED

6. f) Cheque Lists

MOTION FC-18-04-053

MOVED by Deputy Reeve Wardley

That the cheque lists and payments made online from March 24, 2018 to April 20, 2018 be received for information.

CARRIED

6. g) MasterCard Statements

MOTION FC-18-04-054

MOVED by Councillor A. Peters

That the MasterCard Statement for February 2018 be received for information.

CARRIED

IN-CAMERA

7. a)

ADDITIONS TO AGENDA:

8. a)

**NEXT MEETING
DATE:**

9. a) May 24, 2018 at 1:00 p.m.
Fort Vermilion Corporate Office

ADJOURNMENT:

10. a) Adjournment

MOTION FC-18-04-055

MOVED by Councillor Knelsen

That the Finance Committee meeting be adjourned at 2:10 p.m.

CARRIED

These minutes were approved by the Finance Committee on _____.

Peter Braun
Chair, Reeve

Len Racher
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 8, 2018
Presented By:	Len Racher, Chief Administrative Officer
Title:	CAO & Directors Report for April 2018

BACKGROUND / PROPOSAL:

The CAO and Director reports for April 2018 are attached for information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the CAO and Directors reports for April 2018 be received for information.

Author: C. Gabriel Reviewed by: _____ CAO: _____

Monthly Report of the Chief Administrative Officer to Council

Len Racher, Chief Administrative Officer

For the month of April 2018

- April Meetings**
- 5 – Golf Committee Meeting
 - 9 - Council Strategy Session
 - 10 - Council Meeting
 - 11- Community Services Meeting
 - 13 – ARMMA Zone Meeting in Valleyview
 - 16 – Managers Meeting
 - 20 – Tri Council CAO Meeting
 - 23 – Ag Fair Committee Meeting
 - 24 – COW Meeting
 - 25 – Council Meeting
 - 27 – ECC Start UP
 - 28 – 30 Participated in ECC
- May Meetings**
- 1 – 3 Participated in ECC

With the overland flooding, followed by the Peace River flooding, it has been extremely busy. Many 20 hours days have been put in to support our emergency management team. I am very proud to be a part of this group of men and women who looked after this region through a very stressful time. Decisions were made professional and accurately with the result of no injuries the health and welfare of our employees was maintained through proper shift changes. The ECC teamed that constant training produces excellent results.

The last phase of this disaster is the cleanup of the overland flooding and the ice jam situation. The recovery team is working very well with our residents, our crew is getting our roads back in shape and assessment is being completed for the larger damaged areas. While all this was going on, we still had a County to run, thank you team for your endurance and professionalism.

Respectfully,

Len Racher
Chief Administrative Officer

MONTHLY REPORT TO THE CAO

For the month of April, 2018

From: Byron Peters
Deputy Chief Administrative Officer

Strategic Priorities for Planning & Development

Program/Activity/Project	Timeline	Comments
Land Use Framework	TBA	Province has formally started pre-planning for the LPR. Latest comment suggested the process will officially start in 2020.
Community Infrastructure Master Plans	Q2 2018	Received second draft of offsite levies for review. After administration reviews, we will need to do a level of engagement with the development community.
Strategic Planning Session	2018	Began the discussions with Council and Management on County strategic priorities. March 13-14 and April 9 we discussed ICF's and Regional Service Sharing Agreements. The recent emergency (fort flooding) has put a bit of a pause on developing the deliverable behind the scenes. We will continue to build documents through May.

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Economic Development Strategy	Ongoing	Lots of conversations around a variety of potential investment opportunities. Completing research to inform these discussions.
Streetscape	Ongoing	La Crete has decided to focus on trees this year. Fort Vermilion waiting on the railing for the viewing deck to be completed. Prioritizing the big lookout deck as the next project.

Capital Projects

Projects	Timeline	Comments
Rural Addressing	Q2 2018	Project is considered complete, and invoicing

		was sent out. We are still encouraging people to call in with any concerns with their signs or their billing to sort out any issues – less than 30 sign corrections needed at this time.
Fort Vermilion Flood Risk Assessment	Q2 2019	Project startup meeting is May 3 rd . It may seem that the project is one year late, but the ice jam related flooding will provide a wealth of data to our consultant to utilize. It should allow for a more accurate and relevant assessment.
Airport Planning	2018	The process to review the AVPA has been slightly delayed. Additional development planning needs to be completed. Plan to engage with airport users in Q2.
Inter-municipal Collaboration Frameworks and Inter-municipal Development Plans	April 2020 completion deadline	Have begun reaching out to neighbouring municipalities to begin the administration discussion. April 9 th input from council was critical for us to proceed. Will continue to work with council on this file.

Personnel Update:

Are currently advertising for an Environmental Planner and the ad will remain open until a suitable candidate is found.

Other Comments:

I managed to get away for a quick trip in early April. I went to Texas to work with Mennonite Disaster Service for a week to repair homes that were damaged in last years hurricane. We have been in contact to see what a local response would look like in light of the recent events here.

It has been a busy month with the variety of council and committee meetings, and the increasing number of meetings with developers and builders. There are always many meetings with developers prior to applications coming in for multi-lot developments, or for the larger commercial/industrial projects (if applications come in at all).

I had the opportunity to utilize the training I received at the Crisis Communication Workshop that I attended at the end of March. And the ECC training we took on April 26th was also timely. Spent several days, including a weekend, in the ECC in Fort Vermilion doing my part in our management of the Fort Vermilion and Buttertown flood.

Have stepped back on caribou/NWSAR at the moment. Town of High Level is providing additional resources now, which is a big help. It also creates new work in different aspects though. This is the first time in several months that there has been additional

local capacity to work on the NWSAR file, giving me an opportunity to give a little more support to economic development and planning & development.

Canada Post – From what I hear, confirmation and an announcement are imminent. The bureaucracy that is Canada Post can test ones patience...

REPORT TO CAO

April, 2018

From: Grant Smith
Agricultural Fieldman

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Roadside Spraying	2018	Two RFP's were received and Green Zone Herbicide Applicators was awarded the contract at \$42/km. This is a three year plus one year option contract.
ASB Summer Tour	July 10 th -13 th .	The 2018 ASB Summer Tour is being hosted by Strathcona County.
Clubroot Information Session	January 26 th , 2018	The ASB and MARA co-hosted a Clubroot Information session at the Heritage Center. Speakers included Micheal Harding, a plant pathologist with Ab Ag, Greg Seculic from the Canola Council and Krista Kuzak from Ab Ag. There were about 40 producers in attendance.
Organic Conference	April 6 th & 7 th .	An Organic Conference was held at the La Crete Heritage Center. This was a very well organized conference with an excellent line of speakers.
Provincial ASB Conference	January 16 th -19 th .	The 2018 Provincial ASB Conference was held in Grande Prairie. There were a total of 12 resolutions presented. Attendance was very good.
Wolf Bounty	2018	To date there have been 341 wolf carcasses tagged. See attachment for details.
County Agricultural Land Leases	2018	The Fidler land lease was awarded to Ernie Driedger for \$75/ac. This is a five year lease. The Fort Vermilion Lagoon hay was awarded to Martin Wiens for \$1,200 per year for three years.
Roadside Mowing	August 26 th , 2017	Roadside Mowing commenced on July 10 th . All roads north of the Peace River will receive a full width cut, roads on the south side will receive a shoulder cut. Overall, the contractors did a very satisfactory job.

Water Pumping Program		The County rents an Irrigation Pump and one mile of pipe. Bookings usually take place in late fall to fill dugouts. The program runs from April to November. As of October 31 st there were a total of 27 rentals.
VSI Program	November 03, 2017	I attended the VSI Members meeting and AGM in Peace River on November 3 rd , along with Councillor Sarapuk. Main topics of discussion were: Approval of New Members, Director Nominations & Review of 2018 Fee schedule.

Capital Projects

Projects	Timeline	Comments
Fort Vermilion Erosion Repair (Rosenberger)		The contract was awarded to Frank Wiens. The project was completed August 23 rd .
Buffalo Head/Steephill Flood Control Project	2017	The County received the approval under the Water Act on March 19th. Still awaiting approval from Public Lands on the outlet. Water from Spring runoff is being pumped out so construction can resume.

Personnel Update:

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Other Comments:

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Wolf Count by Area

WMU	Wolf Count	Trapline Number	Wolf Count	General Area	Wolf Count
528	1	251	1	West End Rd Rainbow	1
536	20	1203	6	First Wabasca River	1
535	31	1721	1	100 KM north of Rainbow	3
534	35	205	14	North of High Level	12
540	2	2923	2	40 KM West of HL	1
Total	89	2722	2	Machesis Lake Area	4
Male	58	1246	9	Beaver Ranch Area	6
Female	62	1418	2	Fox Lake Reserve	1
		1203	3	South Tall Creee	1
		2419	5	Meander River	5
		1415	1	Rocky Lane Area	1
		2273	8	Town Of High Level	4
		1566	2	John Dor	3
		2309	3	8 Mile Corner	1
		2505	1	Chateh	1
		2294	1	SE 14-110-15-W5	2
		257	2	Steen River	5
		2915	5	Ptarmigan Flats	1
		2314	1	Heliport Road Area	3
		572714	2	Zama	5
		2395	3	Chinchaga River	1
		2402	12	Buffalo Head Prairie	1
		1366	1	Highway 88 Connector	5
		2292	16	3-103-18-W5	2
		2807	6	NW 8-106-10-W5	2
		2299	5	Fort Vermilion Area	2
2017 Total	201	2505	3	Atlas Landing	1
2018 Total	140	241	1	Steep Hill Creek	1
Total Wolves	341	773	2	Blue Hills Area	10
		1707	3	N 1/2 17-109-10-W5	2
		1278	1	TWP 101-18	4
		1707	1	E 1/2 32-109-12-W5	1
		1375	1	NE 1-107-13-W5	1
		1403	6	NW 4-106-12-W5	1
		Total	132	SW 12-110-15-W5	1
				SW 33-108-16-W5	3
				25-101-18-W5	1
				33-104-18	4
				SW 26-104-15-W5	1
				SE 24-110-13-W5	1
				SW 10-104-17-W5	1
				NW 10-106-13-W5	1
				NE 32-109-12-W5	1
				NE 36-101-15-W5	3
				NW 33-104-17-W5	1
				NW 34-107-14-W5	1
				NW 4-105-17-W5	1
				NE 24-110-19-W5	1
				NE 4-104-14-W5	1
				SW 12-106-16-W5	1
				SW 12-108-12-W5	1
				N 1/2 2-107-12-W5	1

REPORT TO THE CAO

For the period of March/April 2018

From: Karen Huff
Director of Finance

Meetings Attended

- March 2 – Managers Meeting
- March 5 thru 8 – Auditors in house for annual audit work
- March 13 – Council Meeting
- March 13 – Strategic Planning session
- March 14 – Strategic Planning session
- March 26 – Finance Committee meeting
- March 27 – Council Meeting

- April 9 – ICF & Regional Service Sharing Agreements
- April 10 – Council meeting
- April 11 – Asset Management Workshop (Peace River)
- April 16 – Managers' Meeting
- April 23 – Finance Committee Meeting
- April 24 – Committee of the Whole
- April 25 – Council Meeting
- April 26 – EOC Workshop
- April 27 – EOC Tabletop-turned-real
- April 28 – 30 – SOLE for the FV River Flood

In General:

I attended an Asset Management work shop put on by AUMA, FCM and AAMD&C. The purpose of this workshop was about identifying what Asset Management was and what it means to municipalities, the benefits of Asset Management and understanding and following the Asset Management process.

Brice Daly and Ken Hawrylenko came in to present a one-day course on Emergency Command Centres and a half day tabletop exercise. The course was a good refresher as to how the ECC works during an emergency. Our half-day tabletop exercise turned real on Friday morning with flooding at Tompkins Landing.

Staffing:

Since Erin Everard's resignation in February, Janelle has been completing the payroll process. Janey Klassen has accepted the position and will be starting May 1. June 1 we should be back to full staff as Marissa Meneen returns to work from her maternity leave.

MONTHLY REPORT TO THE CAO

For the Month of April 2018

From: Don Roberts
Zama Operations

Program/Activity/Project	Timeline	Comments
Road Maintenance	Ongoing	<ul style="list-style-type: none"> Frost is coming out of the ground. The Zama access is receiving extra traffic due to the Pipe line break in the Zama field. An intensive haul program may or may not take place this summer. Rod use agreements are being put in place.
Signage	May	<ul style="list-style-type: none"> Speed limit signs will be changed out and all other signage will be inspected and repaired.
Campground/Park	May 15	<ul style="list-style-type: none"> The campground will be opened as stated on May 11th. Turning the water on at the sites will depend on weather and frost being out. Water lines are only at 4 feet.
Unsightly Premises	June	<ul style="list-style-type: none"> We will have to determine and have decisions on the requirement of pursuing further clean up orders.
Chateh Access Rd Maintenance	Ongoing	<ul style="list-style-type: none"> The ditch on the hill is receiving damage due to the spring runoff. May require extra attention.
OH&S	Ongoing	<ul style="list-style-type: none"> Continue Monthly Safety Meetings
Fire Smart	April 2018	<ul style="list-style-type: none"> With the exception of the Mitigation Study for Hutch Lake (Draft has been completed and is under review), all Fire Smart projects in Zama have been completed.

Capital Projects

Aspen Dr. Ditch Repair	Spring 2018	<ul style="list-style-type: none"> Inspection of site has been conducted by CAO Waiting for resources.
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Personnel Update:

Attended the following:

- Managers Meetings
- Strategic Planning
- Community Services
- Wild Fire meeting High Level
- Annual Mutual Aid meeting (A&F)
- Department of Transportation Drivers Course
- Elected Officials EM Course

Other Comments:

REPORT TO THE CAO

For the Month of April, 2018

From: Carol Gabriel
Director of Legislative & Support Services

Meetings Attended

- 2018-04-05 Mackenzie Charity Golf Committee meeting
- 2018-04-09 Strategic Planning Session and Regional Service Sharing Agreement Review
- 2018-04-10 Council Meeting
- 2018-04-12 Supervisor Orientation for Municipal Intern (Edmonton)
- 2018-04-16 Managers Meeting
- 2018-04-20 Attended Office Safety Meeting
- 2018-04-24 Committee of the Whole meeting.
- 2018-04-25 Council Meeting
- 2018-04-26 Attended Emergency Coordination Centre (ECC) Training
- 2018-04-27 Attended the emergency table top exercise which ended up being a live exercise due to the emergency flooding situation on the Peace River.
- 2018-04-28 Worked in the ECC
- 2018-04-29 Worked in the ECC
- 2018-04-30 Worked in the ECC
- Various other individual or departmental meetings.

Council

- Preparing for various meetings of Council, strategic planning session, correspondence, Tri-Council meeting, etc.
- Completed the Assessment Review Board Clerk Refresher Training and wrote the required exam as required by the MGA. Good news...I passed 😊

Bylaws/Policies/Reports/Publications:

- Procedural Bylaw – update with additional guidelines for delegations and public hearings (in progress)
- Code of Conduct Bylaw – drafted as per new MGA requirements. First reading was given on April 10, 2018 (deadline is July 23, 2018). Council requested additional review regarding the formal complaint processes.
- Public Participation Policy – review existing and update as per new MGA requirements (Deadline is July 23, 2018)
- Drug & Alcohol Policy – drafting in progress
- Working on the 2017 Annual Report which is presented at the ratepayer meetings. Deadline for department submissions was April 27, 2018, however an extension was granted due to the emergency flooding situation.

Human Resources:

- Continuing to work on developing a formal procedure for a modified work program for review by the management team and the Health & Safety Committee. A modified work program has been in place, however no formal written procedure exists.
- Drafting of a Drug & Alcohol Policy is in progress. Once reviewed by the Management Team it will go to Council for review and approval.
- Preparing for summer staff to join the team and completing orientations.
- Conducting interviews for the front desk administrative position at the La Crete Office.

Records Management:

- Continue working on a major update to the Bylaw and policy which establishes procedures in regard to the retention and disposal of municipal documents.

Events:

- Organizing the 10th annual Mackenzie Regional Charity Golf Tournament.
- Preparing for the 2018 Ratepayer Meetings.

Other:

- Released the 2018 wearing apparel program. Deadline for ordering is April 20, 2018.
- Quarterly review of cell phone reimbursements.
- Ongoing updates to the County website, Facebook, etc.
- Ongoing form review and updating.
- Preparing for various meetings.
- Travel and meeting coordination.
- Assisting other departments as required.

MONTHLY REPORT TO THE CAO

For the Month of April 2018

From: Fred Wiebe
Director of Utilities

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Water Distribution and Wastewater Collection Maintenance	Sept/18	
Strategic Priorities		

Capital Projects

Projects	Timeline	Comments
FV-Frozen Water Service Repairs	Nov/18	Third year of replacement program where we hope to repair remaining services in summer.
Rural Potable Water Infrastructure	Sept/18	Both truckfill pads will be replaced under warranty. Will schedule for when peak use is not affected.
Potable Water Supply North of the Peace River	Oct/19	Getting started on preliminary design and options to prepare for grant funding. Also in discussions with Beaver FN re: partnerships.
Waterline Blue Hills	Oct/19	Getting started on preliminary design and options to prepare for grant funding.
La Crete Future Water Supply Concept	Dec/18	Working on project scope details.
LC – Main Lift Station Meter	Nov/18	Need to get equipment ordered and work scheduled.
LC Future Utility Servicing Plan	Dec/18	Information being distributed to consultant.
LC – Well #4	Oct/18	Sent in application for funding under the Alberta Municipal Water/Wastewater Partnership program. Awaiting approval.

LC – Sanitary Sewer Expansion	Apr/18	Awaiting final report from consultant and will work on creating off-site levy bylaw. Phase 2 design will commence thereafter.
FV – Storage Work	May/18	Door replacement needs to be completed.
FV – Main Lift Station Grinder	May/18	Some programming that needs to be completed.
LC – Sanitary Sewer Re-route	Sept/18	Need to engage consultant for design and tender.
ZA – Sewage Forcemain	Oct/19	Clean Water Wastewater Fund not open to new applications. Researching other grants that are applicable.
ZA- Distribution Pumphouse Upgrades	Mar/19	We are working on preliminary design and contract documents to prepare for tender.
ZA- Lift Station Upgrades	Mar/19	We are working on preliminary design and contract documents to prepare for tender.

Personnel Update:

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Other Comments:

Have been helping out in the Emergency Coordination Center over the past week. I looked after the planning in the emergency and helped where I could. Overall, I felt the team did an excellent job working together, establishing plans, and acting on them in an efficient manner. There is no overabundance of sleep in situations like this, but people were willing to help one another and work through the night to ensure the public was looked after. The situation is not over as there are some that have lost their homes and other valuables and it will take time to repair the damages and recover from the devastation in some areas.

Respectfully submitted,

Fred Wiebe
 Director of Utilities
 Mackenzie County

REPORT

First Nation Consultation Policy Meeting with Industry and Municipalities
Minister Richard Feehan
April 23, 2018

Prepared by Doug Munn, Director of Community Services

On April 23, 2018 Councillor Jorgensen and Director of Community Services Doug Munn attended the First Nation Consultation Policy Meeting with Minister Richard Feehan. Following is a summary of the conversation with Minister Feehan regarding First Nation Consultation Policy. Also attached to this report is a copy of the slide presentation that was presented during the meeting.

The purpose of the meeting was to provide an update on the policy renewal process and to discuss which of the proposed policy and capacity options discussed in February 2018 will be pursued. Minister Feehan stated that he is seeking input on the proposed options that are likely to be recommended for inclusion in the renewed policies. These options may be further refined based on input before going to government for consideration.

The following items are, in my opinion, highlights of the session:

1. Bundling and early consultation (page 7 of the presentation) – Municipalities will be encouraged to “bundle” projects when presenting items for FNCs. This would involve encouraging long term plans and projects of a similar nature. The intent is to improve communications and provide First Nations with a sense of the potential cumulative effects of planned projects. Overall the goal seems to be to improve relations through increased communication while making the process more efficient. Concerns were expressed by municipalities that this could move projects from a Level 1 & 2 consultation to a Level 3, which would lengthen the approval process.
2. Expansion of Matters subject to Consultation (Page 8) – Minister is considering expanding the matters subject to consultation.
3. Extend timelines for Indigenous response (Page 9) – Concerns that this would make FNC process even longer.
4. Site Visits (Page 10) Municipalities and industry did not believe mandatory site visits were necessary. There does not seem to be any conclusions to this issue.
5. Consultation Capacity Funding (Page 16 and 17) Province is considering an increase to base funding for First Nations for Consultation Capacity however, are also considering a flat fee be paid to First Nations for Level 1 and 2 projects. Level 3 projects would require a fee negotiation and there is an ability to opt-out if FN and municipalities agree.

To summarize the timelines on page 19, the Minister is planning to share a draft of the new policy with municipalities in June or July 2018 and finalizing the policy by October 2018. Implementation would take place in the spring/summer of 2019.

Doug Munn
Director of Community Services

FIRST NATION - METIS SETTLEMENT
CONSULTATION POLICY RENEWAL
MEETING WITH INDUSTRY AND
MUNICIPALITIES

INDIGENOUS RELATIONS

Minister Richard Feehan

April 2018

April 23/18

PURPOSE

The purpose of our meeting today is to:

- Provide an update on the policy renewal process
- Discuss which of the proposed policy and capacity options discussed in February 2018 will be pursued

TIMELINES/PROCESS

- Today, I will be seeking your input on the proposed options that are likely to be recommended for inclusion in the renewed policies
- These options may be further refined based on your input before I take them to government for consideration

1. GREATER FIRST NATION AND METIS PARTICIPATION IN PRE-CONSULTATION ASSESSMENTS

Proposed Policy Options:

- ✓ **(Option 1)** Bundling of all applications for a project - discourage project splitting
- ✓ **(Option 2)** Develop a public facing online platform for applications
- ? **(Option 3)** Consult early in the regulatory process (scheme approvals etc.)
- ✓ **(Option 4)** Require proponents to involve FN / MSs in development of consultation plans (Level 3)
- ? **(Option 5)** Update consultation areas to include culturally sensitive areas
- ✓ **(Option 6)** Require formal training for those involved in consultation
- ✓ **(Option 7)** Work with FN/MSs and other stakeholders to establish pre-consultation criteria

What we heard from industry and municipalities

- **Bundling should allow for flexibility for new and amended dispositions as the project scope evolves**
- **Increased transparency associated with Option 2 helpful; need to be mindful that some applications are continuously changing**
- **While early engagement is already happening, a challenge to early consultation is “who to consult” is often unclear**
- **Cultural training should not duplicate existing internal mandatory cultural awareness training programs**

3. INCREASING FLEXIBILITY OF CONSULTATION PROCESS/TIMELINES

Proposed Policy Options:

- ✓ **(Option 1)** Extend timelines for Indigenous responses to project notifications and Indigenous Record of Consultation reviews
- ✓ **(Option 2)** Develop criteria for adjusting consultation timelines when it is culturally sensitive to do so

What we heard from industry and municipalities

- **GoA must consider the impacts changing timelines have on competitiveness**
- **Lack of capacity is the main problem facing Indigenous communities, not timelines**
- **Some industry and municipalities already do Option 2**
- **Issue is whether or not timelines are respected, not the duration**

5. DEVELOPMENT OF STANDARDIZED APPROACH TO ACCOMMODATION AND ASSOCIATED MEASURES

Proposed Policy Options:

- ? **(Option 1)** Expand current definition of accommodation to include one or more of the following:
 - Habitat replacement
 - Conservation offsets
 - Access
 - Biodiversity monitoring /community-based monitoring
 - Project modification
- ✓ **Option 2 (new)** Expand definition of accommodation to include “seek to adjust project, develop mitigating measures, consider changing proposed activity, attach term and condition to permit or authorization, etc.”

What we heard from industry and municipalities

- **High cost to industry. Government must contribute to accommodation.**
- **Duplication as many of the items on the Option 1 expansion list are already occurring in other areas of government**

7. A MECHANISM TO RESOLVE DISPUTES AROUND CONSULTATION ADEQUACY DECISIONS

Proposed Policy Options:

- X **(Option 1)** Create internal process for mediating disputes regarding consultation adequacy decisions
- X **(Option 2)** Establish external independent mechanism to resolve disputes
- ✓ **(Option 3)** No formal Alternative Dispute Resolution (ADR) mechanism

What we heard from industry and municipalities

- The AER already has an ADR process. Another ADR process could have negative impacts on timelines and certainty
- A robust consultation process that has never been successfully challenged in court should not require ADR
- Worried about how an independent body will rule on the Crown's duty to consult

9. ACKNOWLEDGEMENT/EFFORTS TO RESPOND TO CUMULATIVE IMPACTS ON TREATY RIGHTS AND TRADITIONAL LAND USE

Proposed Policy Options:

- ✓ **(Option 1)** Include in Policy a statement that recognizes the importance of the mitigation of cumulative impacts to Indigenous communities' rights and traditional uses, referencing existing mechanisms (e.g. LUF)
- ✓ **(Option 2)** Broaden the topics that are considered 'in-scope' for consultation by directing consultation to include project-specific concerns in addition to site-specific concerns
- ✓ **(Option 3)** Indicate that GoA may refer cumulative impact concerns to another process
- ✓ **(Option 4)** Work with other departments to review role of First Nations in Environmental Impact Assessments (EIA)

What we heard from industry and municipalities

- Cumulative effects and impacts are the responsibility of the Crown (as the land manager)
- Cumulative impacts should continue to be dealt with through mechanism such as land use planning
- Examining cumulative impacts through a project specific lens is already occurring for some large projects

10. CONSULTATION CAPACITY FUNDING

- X **(Option 1A)** Proponents pay a Flat fee for level 1, 2 and 3
- ✓ **(Option 1B)** Proponents pay Flat fee for level 1 and level 2 consultations and negotiate consultation capacity agreements for level 3 projects. Ability to “opt-out” when industry / FN-MSs in agreement to opt-out

What we heard from Industry and Municipalities

- A flat fee would ensure cost certainty and could support competitiveness
- Mandatory capacity funding may increase costs
- Concerns about the timeframe and contents of what would be required in a capacity agreement
- Government should increase what it currently provides

NEXT STEPS

Milestones	Dates
Develop draft renewed Policies	May – June 2018
Share draft Policies with FNs/MSs and stakeholders	June – July 2018
Additional technical engagement if requested	July - August 2018
Finalize renewed Policies	October 2018
Implementation	Spring/Summer 2019



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 8, 2018
Presented By:	Carol Gabriel, Director of Legislative Services
Title:	Mackenzie Library Board Member at Large Resignation

BACKGROUND / PROPOSAL:

Please see attached letter of resignation from Irene van der Kloet as a Member at Large on the Mackenzie Library Board effective May 8, 2018. Irene served as a County Rural position and was appointed for a two year term ending October 2019.

According to Policy ADM058 Appointment to Boards-Committees, vacancies which occur due to resignation may be filled from applications received to date for the said Committee or the vacancy may be advertised. Applications are retained on file for six (6) months for consideration when vacancies occur.

OPTIONS & BENEFITS:

Since the six month period has passed, Administration will be required to advertise the position.

The appointment will be for the remainder of a two-year term ending October 2019.

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

Author: C. Gabriel **Reviewed by:** _____ **CAO:** _____

COMMUNICATION:

RECOMMENDED ACTION:

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

That Irene van der Kloet's resignation on the Mackenzie Library Board be accepted with regret.

Motion 2

Simple Majority Requires 2/3 Requires Unanimous

That the Mackenzie Library Board Member at Large vacancy be advertised.

Author: C. Gabriel Reviewed by: _____ CAO: _____

Mackenzie County Council
P.O. Box 640
Fort Vermilion, AB T0H 1N0

Fort Vermilion, April 5, 2018

Re: My appointment with the Mackenzie County Library Board

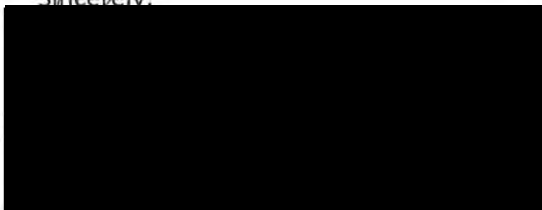
Dear Reeve and Council members,

In October 2014 I was appointed as a member of the Mackenzie County Library Board. At my request that appointment was renewed, the latest renewal being until October 2019.

Unfortunately, I am unable to fulfill that obligation due to my current workload. I am resigning from the Mackenzie County Library Board as per May 8, 2018 (the May 7 meeting will be my last meeting).

Thank you for this opportunity, it has been a great learning experience and I enjoyed working with the other Board members and the libraries in the communities.

Sincerely,

A large black rectangular redaction box covering the signature area.

Irene van der Kloet

Irene van der Kloet

A black rectangular redaction box covering contact information.

Fort Vermilion, AB T0H 1N0



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 8, 2018
Presented By:	Len Racher, Chief Administrative Officer
Title:	Alberta Forest Products Association Conference

BACKGROUND / PROPOSAL:

The Alberta Forest Products Association AGM and Conference is scheduled for September 26 – 28, 2018 in Jasper.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

The 2018 operating budget includes the attendance for five Councillors.

SUSTAINABILITY PLAN:

COMMUNICATION:

Author: C. Gabriel Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the following Councillors be authorized to attend the Alberta Forest Products Association Conference on September 26 – 28, 2018 in Jasper, Alberta.

- 1.
- 2.
- 3.
- 4.
- 5.

Author: C. Gabriel Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 8, 2018
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Northwest Species at Risk Budget Disclosure

BACKGROUND / PROPOSAL:

At the May 1, 2018 North West Species at Risk Committee meeting the following motion was made:

18-05-003 ***MOVED** by Terry Ungarian*

That Town of High Level develop and send a letter to Mackenzie County; requesting full financial disclosure of all revenues and expenses for NWSAR from June 2016 – December 2017, for the next NWSAR meeting on June 19, 2018.

CARRIED

Mackenzie County has all the financial information regarding the NWSAR expenses and revenues, because the County has been in the lead administrative role and contributed the most funding and resources to the committee since its inception.

The NWSAR Committee also changed the committee Terms of Reference (TOR) regarding finances. The revised portion of the TOR is attached.

Attached is the Caribou budget overview for 2018.

OPTIONS & BENEFITS:

Depending on the extent of disclosure the County feels is necessary to be open and transparent, there are some options to provide this information.

1. The County to provide/share all the invoices for all expenses.

Author: C Smith **Reviewed by:** B Peters **CAO:** _____

2. A cash flow statement or spreadsheet can be completed to show all the debits and credits.
3. Hire an auditor to come in and complete a full audit of the NWSAR budget.

COSTS & SOURCE OF FUNDING:

No cost at this time.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

With the NWSAR and other municipalities, as required.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

For discussion.

Author: C Smith Reviewed by: B Peters CAO: _____



Town of High Level
10511 – 103 Street
High Level, AB
Toh 1Z0
Ph: 780-926-2201

info@AlbertaNWSAR.ca

May 3, 2018

Len Racher
Chief Administrative Officer
Mackenzie County
P.O. Box 640, 4511 – 46 Avenue
Fort Vermilion, AB T0H 1N0

RE: Northwest Species at Risk Committee Request for Full Financial Disclosure of all 2016 and 2017 Committee Revenues and Expenses

Dear Mr. Racher:

At the March 28, 2018 Northwest Species at Risk Committee (NWSAR) meeting, **Motion 18-03-008** was carried for Town of High Level to manage NWSAR's budget.

At our last meeting on May 1, 2018; an additional **Motion 18-05-003** was carried for the Town of High Level to send a letter to Mackenzie County; requesting full financial disclosure of all revenues and expenses for NWSAR from June 2016 – December 2017.

Town of High Level is expected to present all historic revenues and expenditures, and an updated 2018 budget, at the next NWSAR meeting on June 19, 2018.

NWSAR would like to compile a complete record history of all revenues and expenditures, to ensure all costs are accounted for and an accurate budget is established for 2018. We realize time is required to collate all of this information and we would appreciate a timely delivery of this documentation.

If you have any questions or concerns, please do not hesitate to contact me.



Sincerely,



Dan Fletcher
Financial Administrative Lead, NWSAR
CAO, Town of High Level

cc: Byron Peters, Deputy CAO, Mackenzie County
Northwest Species at Risk Committee



FINANCIAL TERMS OF REFERENCE

NORTHWEST SPECIES AT RISK COMMITTEE

Financial Responsibility:

The Town of High Level shall be the party responsible for administration and management of all financial matters relating to the Northwest Species at Risk Committee.

Funds held in trust by the Town of High Level will only be used to further the goals of the Northwest Species at Risk Committee. No funds will be released by the Town of High Level without approval by consensus of the Northwest Species at Risk Committee.

The Town of High Level will develop and maintain a budget report for the Northwest Species at Risk Committee which will provide all known revenues and expenses. At no time will the Town of High Level reimburse expenses incurred by the Northwest Species at Risk Committee that will exceed those funds held in trust for the Northwest Species at Risk Committee as described in the budget report.

In the event of dissolution of the Northwest Species at Risk Committee, any remaining funds held by the Town of High Level after all expenses due have been paid, will be returned to the funding partners as a proportional share of the amounts originally invested.

2018 Caribou Budget

NWSAR Revenues

Incoming	\$232,864.52
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Total \$232,864.52

NWSAR Expenses

Goods & Supplies	\$5,813.59
Professional Fees	\$160,616.09

Total \$166,429.68

ACP GRANT - CEA REVENUE

Incoming	\$245,312.49
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Total \$245,312.49

ACP GRANT - CEA EXPENSE

Goods & Supplies	\$967.80
Professional Fees	\$137,782.66

Total \$138,750.46

NWSAR Totals

Revenue	\$232,864.52
Expenses	\$166,429.68

Left in Budget \$66,434.84

ACP GRANT - CEA TOTALS

Revenue	\$245,312.49
Expenses	\$138,750.46

Left in Budget \$106,562.03

January 2018 - Caribou Budget

Revenues

From	Amount

Total \$0.00

Expenses

Goods & Supplies	Professional Fees
	\$2,999.71
	\$9,000.00
\$14.49	
\$59.98	
\$89.35	

Total \$163.82 \$11,999.71

RSG Consultants

Monthly Totals

Revenue	Expenses
\$0.00	\$12,163.53

**Bold = pulled from credit card
without GST**

Italics = code needed changing

ACP Grant - CEA

Revenues

From	Amount
Carry Forward from 2017	\$200,000.00
2017 In Kind Contribution	\$45,312.49

Total \$245,312.49

Expenses

Goods & Supplies	Professional Fees
\$855.80	\$136,782.66
\$56.00	

Total \$911.80 \$136,782.66

Carry forward from 2017
Bakery desserts for engagement session

Monthly Totals

Revenue	Expenses
\$245,312.49	\$137,694.46

February 2018 - Caribou Budget

Revenues

From	Amount
Town of Manning	\$5,000.00
Town of High Level	\$16,864.52

Total \$21,864.52

Expenses

Goods & Supplies	Professional Fees
\$12.98	
\$49.53	
\$51.57	
\$188.22	
\$69.85	

Total \$372.15 \$0.00

Monthly Totals

Revenue	Expenses
\$21,864.52	\$372.15

ACP Grant - CEA

Revenues

From	Amount

Total \$0.00

Expenses

Goods & Supplies	Professional Fees
	\$400.00 Silvacom
	\$600.00 Silvacom
\$56.00	Bakery desserts for engagement session

Total \$56.00 \$1,000.00

Monthly Totals

Revenue	Expenses
\$0.00	\$1,056.00

May 2018 - Caribou Budget

Revenues

From	Amount
Mackenzie County	\$50,000.00
County of Northern Lights	\$50,000.00
Clear Hills County	\$50,000.00
Town of High Level	\$50,000.00
Town of Rainbow Lake	\$5,000.00
M.D. of Opportunity	\$1,000.00
Northern Sunrise County	\$1,000.00
County of Grande Prairie	\$1,000.00
M.D. of Fairview	\$1,000.00
Town of High Prairie	\$1,000.00
Big Lakes County	\$1,000.00

Total \$211,000.00

Expenses

Goods & Supplies	Professional Fees
	\$1,734.34

Total \$0.00 \$1,734.34

Monthly Totals

Revenue	Expenses
\$211,000.00	\$1,734.34

ACP Grant - CEA

Revenues

From	Amount

Total \$0.00

Expenses

Goods & Supplies	Professional Fees

Total \$0.00 \$0.00

Monthly Totals

Revenue	Expenses
\$0.00	\$0.00

ACP GRANT - CEA EXPENSE

Expenses

Goods & Supplies	Professional Fees	
	2,538.00	Luke Jorgensen - Viability of Solar Energy in Mackenzie County
	27,300.00	Wilde and Company - Caribou Habitat Project: What is the impact to Mackenzie County?
	8,100.00	Paragon Wildlife - Waiting on Deliverable
	42,899.12	Associated Environmental - Waiting on Deliverable
	2,400.00	Silvacom - Updating Base Mapping for Mackenzie County
	8,233.05	Environmental Dynamics - Unknown, Waiting on Deliverable
224.00		Town of High Level - Meeting Host costs
631.80		Mackenzie County - Engagement Costs
	31,370.19	Dan Fletcher In Kind overtime 300 hours @ \$69.7115 x 1.5
	13,942.30	Dan Fletcher In Kind regular time 200 hours @ 69.7115
\$855.80	\$136,782.66	

Expenses up to July 27, 2017

Revenue

Opening Balance (MC)	\$	300,000.00	
Contingency Fund (MC)	\$	50,000.00	
Town of High Level	\$	25,000.00	committed
Clear Hills County	\$	9,000.00	committed
County of Northern Lights	\$	9,000.00	received
ACP Grant (NWSAR from province)	\$	200,000.00	
	\$	593,000.00	

Wolf Bounty	\$	100,000.00
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Expenses

Finance/Economic Impact	\$	4,981.50	includes Miller Thomson, InnoVisions, Wilde & Associates
	\$	2,120.00	
	\$	27,300.00	
	\$	34,401.50	

Biologists/Science	\$	8,233.05	includes Paragon, EDI, AE
	\$	8,100.00	
	\$	42,899.12	
	\$	59,232.17	

Advocacy/Communications/Consultation			includes Bell Group, Impact, Wazuku, DMC & Associates
	\$	28,671.42	
	\$	15,900.00	
	\$	31,000.00	
	\$	16,955.00	
	\$	92,526.42	

Mapping & Technical Assistance			includes Silvacom, Stantec, Amarillo
	\$	4,400.00	
	\$	5,025.00	
	\$	6,120.95	
	\$	15,545.95	

Total expenses	\$	201,706.04
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Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 8, 2018
Presented By:	Karen Huff, Director of Finance
Title:	Bylaw 1099-18 Honorariums & Expense Reimbursement

BACKGROUND / PROPOSAL:

At the April 23, 2018 Finance Committee Meeting, the following motion was made:

MOTION FC-18-04-048

MOVED by Councillor A. Peters

That the Finance Committee recommends to Council that Bylaw 1084-17 Honorariums & Expense Reimbursement be amended by removing “only one per diem per day shall be allowed.” in section 5. (a).

CARRIED

Attached is the amended bylaw for review.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

Author: J.V. Batt **Reviewed by:** Jenn Batt/C. Gabriel **CAO:** _____

COMMUNICATION:

N/A

RECOMMENDED ACTION:

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1099-18 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members as presented.

Motion 2

Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1099-18 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members.

Motion 3

Simple Majority Requires 2/3 Requires Unanimous

That consideration be given to go to third reading of Bylaw 1099-18 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members.

Motion 4

Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1099-18 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members.

Author: J.V. Batt **Reviewed by:** Jenn Batt/C. Gabriel **CAO:** _____

BYLAW NO. ~~1084-17~~ 1099-18

**BEING A BY-LAW OF THE
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO PROVIDE FOR HONORARIUMS AND RELATED EXPENSE
REIMBURSEMENT FOR COUNCILLORS
AND APPROVED COMMITTEE MEMBERS**

WHEREAS, the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000, hereinafter referred to as the “M.G.A.” provides for decisions of council to be made by resolution or bylaw, and

WHEREAS, the council is desirous of establishing compensation of Councillors and approved committee members for their meeting time and their out of pocket expenses while on official municipal business,

NOW THEREFORE, the Council of Mackenzie County, duly assembled, enacts as follows:

DEFINITIONS:

“Council Meeting/Special Council Meeting” – refers to a duly called meeting according to the Municipal Government Act.

“Committee Meetings” – refers to meetings related to Council Committees, Committee of the Whole, AAMDC Zone Meetings, Tri-Council Meetings, etc.

HONORARIUMS

1. Monthly honorariums shall be paid to each Councillor for their time spent conducting the daily local business of the municipality as follows:
 - (a) Reeve \$1,300.00 per month
 - (b) Deputy Reeve \$1,150.00 per month
 - (c) Councillor \$1,000.00 per month
2. Councillors in attendance at council meetings, approved council committee meetings, seminars and conventions shall be paid according to the following rates plus mileage and meal allowance, where applicable.

- | | |
|---|----------|
| (a) Council Meeting/Special Council Meetings | \$300.00 |
| (b) Committee Meetings | \$200.00 |
| (c) Seminars/Conventions/Workshops (see note) | \$300.00 |
- 2.1 Councillors attending less than half of a Council Meeting may claim only half the honorarium.
- 2.2 A combined maximum of two meetings may be claimed per day under Section 2 (a) and 2 (b).
- 2.3 Honorariums claimed under Section 2. (c) are all inclusive. Only one (1) per diem may be claimed per day.
3. The Reeve or designate is eligible to claim honorariums and expenses when representing the municipality at community or other functions.
4. Members-at-large appointed to approved council committees shall be paid \$200.00 per meeting when in attendance at approved council committee meetings, seminars and conventions, plus mileage and meal allowance, where applicable.
5. Travel time to and from any council meeting, approved council committee meeting, seminar and/or convention shall be paid mileage and meal allowance, where applicable.
- (a) Councillors or committee members driving to a seminar/convention shall be paid \$200.00 for one travel day there and one travel day back. ~~Only one per diem per day shall be allowed.~~
- (b) An additional travel day may be allowed when travel is out of province and in excess of 1,000 kilometers from the individual's home and their destination via the shortest route.

COMMUNICATION ALLOWANCES

6. A monthly communication allowance shall be paid
- (a) an internet access allowance of \$75, and
- (b) a personal computer allowance of \$50, if applicable, and
- (c) a telephone allowance of \$60 for Councillors, and
- (d) a telephone allowance of \$100 for the Reeve.

TRANSPORTATION EXPENSES

7. Mileage shall be paid at the current non-taxable rate (as per Canada Revenue Agency Reasonable per Kilometer Allowance) for each kilometer travelled by each Councillor or committee member who is travelling with their personal vehicle on business of the municipality or its committees. Such mileage shall be calculated from the place of residence of the Councillor or committee member to the place of the meeting and return. In addition, such mileage allowance shall apply to any approved convention or seminar.
8. Taxi fares, automobile rental, parking charges and public transportation fares will be reimbursed upon presentation of a receipt.

REIMBURSEMENT FOR ACCOMMODATIONS AND MEALS

9. Where a Councillor or committee member is required to travel on municipal business and overnight accommodation away from his/her regular place of residence is necessary, he/she may claim in respect of the time spent on travel status
 - (a) Either
 - (i) reimbursement of the cost of accommodation in a hotel, motel, guest-house, inn or other similar establishment, on a receipt submitted with the municipal expense account form, or
 - (ii) an allowance of \$50.00 per night
 - (b) in respect of each breakfast, lunch, or dinner,
 - (i) a meal allowance may be claimed as follows:

breakfast - \$15.00 including GST
(if time of departure is prior to 7:30 a.m.)

lunch - \$20.00 including GST
(if time of return is after 1:00 p.m.)

dinner - \$35.00 including GST
(if time of return is after 6:30 p.m.)
10. Meal claims will be calculated based on reasonable travel times to get to and return from meeting commencement and conclusion times.

11. When the combined travel and session time exceeds 10 hours, overnight accommodation may be claimed.
12. A Councillor may claim reasonable government networking expenses while representing the County without prior approval. Reimbursement of these expenses will require approval by the Finance Committee based on the submission of actual receipts.
13. A Councillor or committee member may claim
 - (a) an allowance for personal expenses for each full 24-hour period on travel status (as per the Canada Revenue Agency Appendix C – Meals and Allowances 1.2 Incidental Expense Allowance).
 - (b) reasonable telephone expenses on County business.

ATTENDANCE AT POLITICAL EVENTS

In accordance with the Election Finances and Contributions Disclosure Act:

14. Should a member of Council be approved to attend a political event, on behalf of Mackenzie County, for which proceeds support a political party or candidate, Mackenzie County will reimburse the value of the meal or event upon submission of receipt. Mackenzie County will not reimburse any portion of a meal or event expense that constitutes proceeds to a political party or candidate. *(For example: If the individual charge is more than \$50, \$25 shall be allowed for expenses and the balance shall be considered as a contribution to the registered party, registered constituency association or registered candidate, as the case may be.)*
15. The individual purchasing the ticket may retain the tax receipt for his or her own purposes. The tax receipt issued by the party or candidate should be in the name of the individual purchasing the ticket.
16. Councillors are eligible to claim honorariums and mileage expenses to attend political functions.

BENEFITS

17. A group benefits package shall be made available to each Councillor at 50% of the cost of the benefit premiums.

SIGNING AUTHORITY

18. Administration shall have the authority to verify and sign the Reeve and Councillor expense claims and honorariums under the following conditions:
 - (a) Councillors have attended Council meetings in person or by teleconference.
 - (b) Workshops, conferences, conventions that have been approved by Council prior to submission of expense claim.
 - (c) Attendance at Committee meetings or Task Force meetings will be in accordance with the bylaws or Terms of Reference of that committee or task force.
19. In the event that a discrepancy is noted on an expense or honorarium claim, Administration shall forward the claim to the Finance Committee for final decision. A Councillor shall have the option to appeal a decision of the Finance Committee to Council as a Whole.
20. Council members must submit their expense claims by the 5th of each month in order to be paid in that month.
21. Expense claims submitted 60 days after the due date will not be paid, unless there are special circumstances. The Finance Committee shall review and make the final decision.
22. Council members will submit their December expense claim and honorarium by December 15th in order to expedite the closing of the year-end accounts. Meetings held after the 15th shall be added to the January claim.
23. No expenses other than those listed in this bylaw may be claimed.
24. This bylaw shall come into effect the day that it is passed and rescinds Bylaw ~~1077-17~~ 1084-17 and all amendments made thereto.

First Reading given on the _____ day of _____, 2018.

Second Reading given on the _____ day of _____, 2018.

Third Reading and Assent given on the _____ day of _____, 2018.

Peter F. Braun
Reeve

Len Racher
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 8, 2018
Presented By:	Dave Fehr, Director of Operations
Title:	Oil – Operating Budget

BACKGROUND / PROPOSAL:

The 2018 Operating Budget was approved with \$250,000 for oil dust control for the La Crete area. A portion of this amount was for Blue Hills Road. Later the Blue Hills Road was approved for a re-build under the 2018 Capital Budget. Therefore, the road will not need oil this year.

It has been observed that 2 km of Wilson Prairie Road and 1.2 km of Isaac Dyck’s Subdivision would benefit greatly from receiving oil product. Administration has estimated that \$135,000 will cover the cost of oil for these two locations.

In the past, specific roads receiving oil product were tracked under a project code. Therefore, the request is for \$135,000 be moved from the Operating Budget into the Non-TCA Budget for these two locations.

OPTIONS & BENEFITS:

Option 1

Approve change in operating budget sub-notes.

Option 2

Approve moving \$135,000 from Operating Budget, item 2 32 40 532 Oil Dust Control, to the 2018 Non-TCA Budget.

COSTS & SOURCE OF FUNDING:

Author: _____ Reviewed by: Dave Fehr CAO: _____

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

For discussion

Author: _____ Reviewed by: Dave Fehr CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 8, 2018
Presented By:	Byron Peters, Deputy Chief Administration Officer
Title:	Bylaw 1097-18 Land Use Bylaw Amendment to Add the Definition and Interpretation of Cannabis Grower and Cannabis Retailer/Distributor and to add Cannabis Grower as a discretionary use to the Rural Industrial Light (RIL) district and to add Cannabis Retailer/Distributor as a discretionary use to the Direct Control 1 “DC1” district, the Fort Vermilion Commercial Centre “FV-CC” district, and the Zama City Mixed Use “Z-MU” district

BACKGROUND / PROPOSAL:

Mackenzie County administration has been requested to add Cannabis Grower and Cannabis Retailer/Distributor as uses in the Land Use Bylaw.

Cannabis Retailer/Distributor is defined as:

Cannabis Retailer/Distributor means someone running a retail store licensed by the Province of Alberta where non-medical Cannabis and Cannabis Accessories are sold to individuals who attend the premises.

Cannabis Grower is defined as:

Cannabis Grower means a producer of cannabis that has obtained a federal license and is one who complies with the terms and conditions of that license.

Administration had been directed to include the Cannabis Retailer/Distributor use in the same land use districts that already have Retail – Liquor as a use. The applicable land uses are Direct Control 1 “DC1”, Fort Vermilion Commercial Centre “FV-CC”, and Zama City Mixed Use “Z-MU”.

Direct Control 1 “DC1” district gives Council authority to exercise specific direction and control over the use and development of land and buildings in particular areas of the County.

Author: C Smith **Reviewed by:** B Peters **CAO:** _____

The Municipal Planning Commission will be the development authority for the use in the Fort Vermilion Commercial Centre “FV-CC” district and the Zama Mixed Use “Z-MU” district.

The Alberta Cannabis Legislation was passed on November 30, 2017.

The distribution system will be similar to the system Alberta currently has in place for alcohol.

Government-regulated distribution will ensure a level playing field for large and craft producers, and prevents small communities from being penalized for delivery costs by making sure product is shipped at the same price no matter where it’s going.

All physical retail locations will have strict government oversight through licensing by the AGLC. The AGLC will be able to set terms and conditions on licences, as well as inspect licensees and address any violations. This will help ensure private cannabis retailers operate responsibly and lawfully.

Licensed retail establishments will be the only stores that can sell cannabis, and will not be able to sell cannabis if they sell alcohol, tobacco or pharmaceuticals.

Legislation will help keep cannabis out of the hands of young people by requiring purchasers to show ID if they appear under to be 25, not allowing minors to purchase cannabis or be on licensed premises.

Provincial regulations establish who can own and operate a cannabis retailer. This includes:

- mandatory background checks for potential retailers and workers
 - no licenses for applicants linked to organized crime, illegal drug trade or with convictions related to offenses such as drug trafficking or violence
 - renewal of retail licenses required at least once every 2 years
- limiting licenses for any single person, business or organization at 15%
 - the AGLC will limit licenses each year based on existing licenses issued the previous year
 - allows smaller retailers to enter the market
 - review of system in 5 years

Staff who work at cannabis retail outlets will have to be at least 18 years of age, undergo a background check and complete mandatory AGLC training through a program called *Sell Safe*. This 4-6 hour course is similar to what employees in the gaming and liquor sectors must complete. This program will launch later this year in advance of legalization.

Additionally, the regulations establish where private cannabis retail can be located. A 100 meter buffer between cannabis retailers and schools or parcels of land designated as school reserve and provincial health care facilities will help keep cannabis out of the hands of children and protect public health.

Author: C Smith **Reviewed by:** B Peters **CAO:** _____

Cannabis retailers may be open from 10 a.m. to 2 a.m., the same as liquor stores. They will be subject to extensive security requirements.

Municipalities have the ability to include additional regulations, to restrict hours of operation, and to increase the buffer zone.

Currently, a Direct Control 1 “DC1” district can’t be within 152.4m (500 feet) of a Place of Worship, Education Facility, Park, Day Care Facility, or Government Service unless otherwise approved by Council.

This item was taken to the Municipal Planning Commission on April 26, 2018 for recommendation and the following motion was made:

MPC-18-04-059 MOVED by Beth Kappelar

That the Municipal Planning Commission recommend to Council to approve Bylaw 1097-18 being a Land Use Bylaw Amendment to Add the Definition and Interpretation of Cannabis Grower and Cannabis Retailer/Distributor and to add Cannabis Grower as a discretionary use to the Rural Industrial Light (RIL) district and to add Cannabis Retailer/Distributor as a discretionary use to the Direct Control 1 “DC1” district, the Fort Vermilion Commercial Centre “FV-CC” district, and the Zama City Mixed Use “Z-MU” district, subject to public hearing input.

CARRIED

OPTIONS & BENEFITS:

These uses will have to be regulated by both the Municipal Planning Commission and Council. These development authorities can approve or deny any application within reason, and add additional conditions to further regulate the use.

Options are to pass, defeat, or table first reading of the bylaw.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

SUSTAINABILITY PLAN:

The sustainability plan does not address any topics that affect this bylaw amendment.

Author: C Smith Reviewed by: B Peters CAO: _____

COMMUNICATION:

The bylaw revision will be advertised as per MGA requirements.

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1097-18 being a Land Use Bylaw Amendment to Add the Definition and Interpretation of Cannabis Grower and Cannabis Retailer/Distributor and to add Cannabis Grower as a discretionary use to the Rural Industrial Light (RIL) district and to add Cannabis Retailer/Distributor as a discretionary use to the Direct Control 1 “DC1” district, the Fort Vermilion Commercial Centre “FV-CC” district, and the Zama City Mixed Use “Z-MU” district, subject to public hearing input.

Author: C Smith Reviewed by: B Peters CAO: _____

BYLAW NO. 1097-18
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW
TO ADD THE DEFINITION AND INTERPRETATION OF CANNABIS GROWER AND
CANNABIS RETAILER/DISTRIBUTOR AND TO ADD CANNABIS GROWER AS A
DISCRETIONARY USE TO THE RURAL INDUSTRIAL LIGHT “RIL” DISTRICT AND
TO ADD CANNABIS RETAILER/DISTRIBUTOR AS A DISCRETIONARY USE TO
THE DIRECT CONTROL 1 “DC1” DISTRICT, FORT VERMILION COMMERCIAL
CENTRE “FV-CC” DISTRICT AND ZAMA CITY MIXED USE “Z-MU” DISTRICT

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw by adding the definition and interpretation of cannabis grower and cannabis retailer/distributor and to add cannabis grower as a discretionary use to the Rural Industrial Light “RIL” zoning district and to add cannabis retailer/distributor as a discretionary use to the Direct 1 “DC1” district, the Fort Vermilion Commercial Centre “FV-CC” district and the Zama City Mixed Use “Z-MU” district.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the Mackenzie County Land Use Bylaw Section 2.3 INTERPRETATION be amended with the following additions:

Cannabis Grower means a producer of cannabis that has obtained a federal license and is one who complies with the terms and conditions of that license.

Cannabis Retailer/Distributor means someone running a retail store licensed by the Province of Alberta where non-medical Cannabis and Cannabis Accessories are sold to individuals who attend the premises.

2. That the Mackenzie County Land Use Bylaw Section 9.6.2 Rural Industrial Light (RIL) district be amended with the following addition:

Permitted	Discretionary
ACCESSORY BUILDING	AUTOMOTIVE EQUIPMENT AND VEHICLE SERVICES, MAJOR
AGRICULTURAL MACHINERY SALES AND SERVICE	AUTOMOTIVE EQUIPMENT AND VEHICLE SERVICES, MINOR
AGRICULTURAL SUPPLY DEPOT	BULK FERTILIZER STORAGE AND/OR SALES
BUSINESS SUPPORT SERVICES	BULK FUEL STORAGE AND DISTRIBUTION
COMMERCIAL SCHOOL, INDUSTRIAL	CANNABIS GROWER
CONTRACTOR, LIMITED	CREMATORIUM
EQUIPMENT RENTAL FACILITY	DUGOUT
INDUSTRIAL USE, GENERAL	DWELLING UNIT
MANUFACTURING, MINOR	MANUFACTURED HOME SALES AND SERVICE
PUBLIC UTILITY	MANUFACTURING, MAJOR
VEHICLE WASH	OIL FIELD SERVICE
VETERINARY CLINIC	OIL FIELD SUPPORT SERVICES
	SELF-STORAGE 1
	SELF-STORAGE 2
	SERVICE STATION – MAJOR
	SERVICE STATION – MINOR
	SHIPPING CONTAINER
	SIGNS
	TARP SHELTER
	WAREHOUSE

- That the Mackenzie County Land Use Bylaw Section 9.14.2 Direct Control 1 “DC1” district be amended with the following addition:

Permitted	Discretionary
	ADULT ENTERTAINMENT BUSINESS
	CANNABIS GROWER
	CANNABIS RETAILER/DISTRIBUTOR
	RETAIL – LIQUOR
	Any other use and ACCESSORY use deemed necessary by COUNCIL
	Uses that require approval from the Alberta Gaming and Liquor Commission, with the exception of occasional licences not exceeding 72 hours

4. That the Mackenzie County Land Use Bylaw Section 9.23.2 Fort Vermilion Commercial Centre “FV-CC” district be amended with the following addition:

Permitted	Discretionary
BUSINESS SUPPORT SERVICES	ACCESSORY BUILDING
DAY CARE FACILITY	AUTOMOTIVE EQUIPMENT AND VEHICLE SERVICES, MINOR
DWELLING – APARTMENT	BARS AND NEIGHBOURHOOD PUBS
ENTERTAINMENT ESTABLISHMENT, INDOOR	BUS DEPOT
GENERAL SERVICES ESTABLISHMENT	CANNABIS RETAILER/DISTRIBUTOR
GOVERNMENT SERVICE	COMMERCIAL SCHOOL
HEALTH SERVICE	DWELLING UNIT
INSTITUTIONAL USE	ENVIRO - TANK
MOTEL	FUNERAL HOME
MUSEUM	HOTEL
PERSONAL SERVICE ESTABLISHMENT	MANUFACTURED HOME - MOBILE
PLACE OF WORSHIP	RECREATION SERVICE, INDOOR

Permitted	Discretionary
PRIVATE CLUB	RETAIL – LIQUOR
PROFESSIONAL, FINANCIAL, OFFICE AND BUSINESS SERVICE	SIGNS
PUBLIC USE	TOURIST HOME
PUBLIC UTILITY	
RESTAURANT	
RETAIL - CONVENIENCE STORE	
RETAIL - GENERAL	
TOURIST INFORMATION FACILITY	

5. That the Mackenzie County Land Use Bylaw Section 9.33.2 Zama City Mixed Use “Z-MU” district be amended with the following addition:

Permitted	Discretionary
ACCESSORY BUILDING	APIARY
AUTOMOTIVE EQUIPMENT AND VEHICLE SERVICES, MINOR	BARS AND NEIGHBOURHOOD PUBS
AUTOMOTIVE SALES AND RENTAL	BULK FUEL STORAGE AND DISTRIBUTION
COMMERCIAL SCHOOL	CANNABIS RETAILER/DISTRIBUTOR
COMMERCIAL SCHOOL, INDUSTRIAL	HOTEL
CONTRACTOR, GENERAL	INDUSTRIAL CAMP
CONTRACTOR, LIMITED	INDUSTRIAL USE, HEAVY
ENTERTAINMENT ESTABLISHMENT, INDOOR	MANUFACTURING, MAJOR
EQUIPMENT RENTAL FACILITY	MOTEL
GARAGE – ATTACHED	OIL FIELD SERVICE
GARAGE – DETACHED	RECREATION SERVICE, OUTDOOR

Permitted	Discretionary
GENERAL SERVICES ESTABLISHMENT	RECYCLING DEPOT
GOVERNMENT SERVICE	RETAIL – LIQUOR
HEALTH SERVICE	SELF-STORAGE 1
HOME BASED BUSINESS MEDIUM	SELF-STORAGE 2
HOME BASED BUSINESS MINOR	SERVICE STATION – MAJOR
INDUSTRIAL USE, GENERAL	SHIPPING CONTAINER
MANUFACTURED HOME – MOBILE	SIGNS
MANUFACTURED HOME – MODULAR	TARP SHELTER
MANUFACTURING, MINOR	TEMPORARY/PORTABLE UNIT
OWNER/OPERATOR BUSINESS	VETERINARY CLINIC
PERSONAL SERVICE ESTABLISHMENT	WAREHOUSE
PLACE OF WORSHIP	
PRIVATE CLUB	
PROFESSIONAL, FINANCIAL, OFFICE AND BUSINESS SERVICE	
PUBLIC USE	
PUBLIC UTILITY	
RESTAURANT	
RETAIL - CONVENIENCE STORE	
RETAIL – GENERAL	
SERVICE STATION – MINOR	
SHOP – COMMERCIAL	

READ a first time this ____ day of _____, 2018.

PUBLIC HEARING held this ____ day of _____, 2018.

READ a second time this _____ day of _____, 2018.

READ a third time and finally passed this _____ day of _____, 2018.

Peter F. Braun
Reeve

Len Racher
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 8, 2018
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Bylaw 1098-18 Land Use Bylaw Amendment to Rezone all Existing Rural Parcels that contain a “Place of Worship” and/or an “Education Facility” from Agricultural “A” to Institutional “I”

BACKGROUND / PROPOSAL:

This item is being presented to address all existing rural parcels of land containing a Place of Worship and/or an Education Facility located in Mackenzie County. This bylaw would be an umbrella revision to place all Places of Worship and Educational Facilities that are currently in the Agricultural “A” District to the Institutional “I” District where it is more appropriate.

Place of Worship and Educational Facility are no longer considered uses in the Agricultural “A” district.

The overlay is added to the land use bylaw under general regulations and will be applied directly to the land locations affected as attached. This is to preserve the integrity of the zoning districts.

Bylaw 1098-18 was presented to the Municipal Planning Commission on April 26, 2018 where they made the following motion:

MPC-18-04-058 MOVED by Jack Eccles

That the Municipal Planning Commission recommend to Council to approve of Bylaw 1098-18 being a Land Use Bylaw Amendment to rezone all existing rural parcels that contain a Place of Worship and/or an Educational Facility from the Agricultural “A” district to Institutional “I” district, subject to public hearing input.

CARRIED

Author: C Smith **Reviewed by:** B Peters **CAO:** _____

OPTIONS & BENEFITS:

All institutional uses in rural Mackenzie County will now be in compliance with the Land Use Bylaw.

Options are to pass, defeat, or table first reading of the bylaw.

COSTS & SOURCE OF FUNDING:

Costs will consist of advertising the public hearing and notifying all affected landowners, which will be borne by the Planning Departments operating budget.

SUSTAINABILITY PLAN:

The sustainability plan does not address any topics that affect this bylaw amendment.

COMMUNICATION:

The bylaw revision will be advertised as per MGA requirements.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1098-18 being a Land Use Bylaw Amendment to rezone all existing rural parcels that contain a Place of Worship and/or an Educational Facility from the Agricultural "A" district to Institutional "I" district, subject to public hearing input.

Author: C Smith Reviewed by: B Peters CAO: _____

BYLAW NO. 1098-18

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW**

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and renewed in 2017,

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to allow for all rural parcels containing Place of Worship and/or Education Facility in Mackenzie County to be rezoned from Agricultural “A” to Institutional “I”.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That all rural parcels containing a Place of Worship and/or an Education Facility in Mackenzie County be rezoned from Agricultural “A” to Institutional “I”.

The following land locations are affected by this blanket rezoning:

Cornerstone Evangelical Church	Lot 1, Block 1, Plan 972 2782
Countryside Community Church	Lot 2, Block 1, Plan 072 4450
Hillside Christian Fellowship Church	Lot 1, Block 1, Plan 012 2292
Peace Mennonite Church	Part of NE 33-105-14-W5M
Tompkins Evangelical Church	Lot 1, Block 1, Plan 032 3401
Wilson Prairie Mennonite School Society	Lot 1, Block 1, Plan 892 3135
Buffalo Head Mennonite School	Lot 1, Block 1, Plan 082 2164
Buffalo Head Mennonite School	Lot 1, Block 1, Plan 152 4623
Buffalo Head Prairie Old Colony Church	Lot 3, Block 1, Plan 1221971
Blumenort Old Colony Church	Lot 2, Block 1, Plan 152 2958
Wilson Prairie Sommerfeld Church	Lot 1, Block 1, Plan 972 1364
Tompkins Sommerfeld Church	Part of SE 13-104-18-W5M
Osterwich Sommerfeld Church	Lot 1, Block 1, Plan 142 3878
La Crete Sommerfeld Church	Lot 1, Block 1, Plan 072 0259
Blumenort Sommerfeld Church	Lot 1, Block 1, Plan 952 5112
Wilson Prairie Mennonite School	Lot 1, Block 1, Plan 942 3645
Wilson Prairie Mennonite School	Lot 1, Block 1, Plan 892 3135
Wilson Prairie Mennonite School	Lot 1, Block 1, Plan 972 0241

Mackenzie County Bylaw 1098-18
LUB Amendment to Rezone all Existing Rural Parcels
that contain a "Place of Worship" and/or an "Education Facility"
from Agricultural "A" to Institutional "I"

Page 2

READ a first time this ____ day of _____, 2018.

PUBLIC HEARING held this ____ day of _____, 2018.

READ a second time this ____ day of _____, 2018.

READ a third time and finally passed this ____ day of _____, 2018.

Peter F. Braun
Reeve

Len Racher
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 8, 2018
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Rural Addressing Budget Carry Forward

BACKGROUND / PROPOSAL:

The final invoice from the contractor for the rural addressing project has arrived, which is for supplying and installing the remaining signs up to the end of 2017. The carry forward budget was overlooked therefore there are no funds available to pay the final invoice.

The remaining \$88,000 from the rural addressing budget was placed back into the general operating reserve. The remaining invoice is just under \$35,000. The project cost still fits within the original budget expectation, it is only an administrative oversight that left the project underfunded.

OPTIONS & BENEFITS:

The project can be completed and all outstanding invoices can be paid.

COSTS & SOURCE OF FUNDING:

The \$35,000.00 will come from the General Operating Reserve and be transferred to the Rural Addressing Signs project.

SUSTAINABILITY PLAN:

The Sustainability Plan doesn't address items of this nature.

Author: C Smith Reviewed by: _____ CAO: _____

COMMUNICATION:

None required at this time.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the budget be amended to transfer \$35,000 from the General Operating Reserve to the Rural Addressing Signs project 7-61-30-09 to pay the final invoice.

Author: C Smith Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 8, 2018
Presented By:	Len Racher, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Action List
- Correspondence – Certificate of Recognition (COR) Partnerships in Injury Reduction Rebate for 2017
- Correspondence – Alberta Emergency Management Agency (Acknowledgment of Application for Disaster Recovery Assistance)
- Correspondence – Royal Canadian Mounted Police (Rural Municipalities of Alberta Meetings March 2018)
- Correspondence – Hon. Danielle Larivee (Congratulations on Municipal Internship Grant)
- Correspondence – Rainbow Lake Youth Centre Society (Thank you letter)
- Correspondence – Alberta Justice & Solicitor General (Fox Lake Court Services)
- Ministerial Order – Extension for 2017 Audited Financial Statements
- Alberta Municipal Affairs – Builder Licence Implementation and Building Permit Applications
- Government of Alberta News Release – Building Strong, Flood-Resilient Communities
- Government of Alberta News Release – Delegation Stands up for Alberta
- Global News – Caribou Protection Money Secured by Alberta Delegation in Ottawa
- High Level Forests Public Advisory Committee Meeting Minutes
- Boreal Housing Foundation Meeting Minutes
- Mighty Peace Watershed Alliance – April 2018 Newsletter
- North Country Gospel Fest – Sponsorship Request
- Northern Lakes College Golf Tournament
-

Author: C. Gabriel **Reviewed by:** _____ **CAO:** _____

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Reviewed by: _____ CAO: _____

Mackenzie County Action List as of April 25, 2018

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
February 22, 2016 Council Meeting			
16-02-135	That the County covers the additional cost of the survey on Plan 5999CL, Lot E to date and have administration release a copy of the report to the landowner informing them that the initial investigation survey has been completed.	Byron	Initial report received, still awaiting final report Investigated by Director of Surveys. Anticipating a couple year deadline.
May 10, 2016 Regular Council Meeting			
16-05-354	That administration be authorized to proceed as follows in regards to the Zama Crown Land Procurement: <ul style="list-style-type: none"> • cancel PLS 080023; • pursue acquisition of land parcels as identified on the map presented in red; • identify a parcel of land to be subdivided from Title Number 102 145 574 +1 (Short Legal 0923884; 21; 1) and offered for trade or sale to Alberta Environment and Parks due to its unsuitability for a hamlet development , specifically the land use restrictions per Alberta Energy Regulator. 	Don	<p>PLS Cancelled</p> <p>Asset list with all leases, caveats, dispositions, easements, etc</p> <p>Response Received from AEP 2017-11-27</p> <p>Applications to be submitted week of April 16, 2018.</p> <p>RFD to Council once response is received to our application.</p>
July 12, 2016 Regular Council Meeting			
16-07-526	That the County pursue purchasing the leased lands at the Wadlin Lake and Hutch Lake campgrounds.	Doug Len	<p>Wadlin-waiting for survey to be accepted by Director of Surveys.</p> <p>Next step – First Nation Consultation</p>
August 9, 2016 Regular Council Meeting			
16-08-599	That administration proceed with registering the utility right of way on NE 3-106-15-W5M and NW 3-106-15-W5M. (La Crete SE Drainage Ditch)	Byron	Re-negotiating with landowners.
August 24, 2016 Regular Council Meeting			
16-08-656	That administration draft an endeavor to assist policy for lateral water lines.	Fred	Draft Presented to COW 2018-04-24
November 23, 2016 Regular Council Meeting			
16-11-868	That Mackenzie County initiate discussions with First Nations with the intention of creating a Memorandum of Understanding for a communication protocol between Mackenzie County and our First Nation neighbours.	Doug	Working on establishing relationships that will inform the communication protocol

Motion	Action Required	Action By	Status
December 13, 2016 Regular Council Meeting			
16-12-913	That administration change equipment values as determined and to engage in an appraisal for buildings over \$100,000 as per amended list in 2017.	Doug	2018 Budget
January 9, 2017 Regular Council Meeting			
17-01-011	That the request to alter fire invoicing process with the Town of High Level be discussed at the 2018 review of the Regional Service Sharing Agreement.	Len	RRSA Review
February 14, 2017 Regular Council Meeting			
17-02-113	That third reading of Bylaw 1050-16 being a Land Use Bylaw Amendment to rezone part of SE 16-106-15-W5M from La Crete General Commercial District "GC1" to Manufactured Home Subdivision 1 "MHS1" to accommodate the development of residential lots be TABLED until the area structure plan and servicing requirements have been reviewed for the area.	Byron	Developers are not actively pursuing, however they have not withdrawn their application. <i>(Bylaw will expire January 9, 2019 if not passed)</i>
March 14, 2017 Regular Council Meeting			
17-03-192	That administration apply for federal grant funding for the following projects: <ul style="list-style-type: none"> • Blue Hills Waterline • Waterline north of the Peace River 	Fred	Proceeding with designs, preparing for application.
March 29, 2017 Regular Council Meeting			
17-03-222	That the budget be amended to include \$15,000 for the Wadlin Lake Land Purchase project, for the purpose of completing the land survey, with funding coming from the Parks & Recreation Reserve and that administration move forward with completing the survey and that administration bring back costs relating to First Nations Consultation prior to initiating the consultation process.	Karen Doug	Waiting for a proposal from AMEC to begin FNC.
April 11, 2017 Regular Council Meeting			
17-04-254	That administration bring back options for an additional sub-class under residential for lots too small to legally develop.	Karen Byron	Discussion to take place with new assessor.
June 13, 2017 Regular Council Meeting			
17-06-425	That a letter be sent to all cell service providers requesting that they provide cell service along all major Highway (Highway 35, 58, 88 & 697) corridors and with a copy going to our Members of Parliament, Member of Legislative Assembly, Regional Economic Development Initiative, Northern Transportation Advocacy Bureau, Northern Alberta Development Council, Alberta Urban Municipalities Association, and the Alberta Association of Municipal Districts and Counties.	Len	Letter drafted. Meeting was held with Telus on 2018-03-12
17-06-426	That administration prepare a cost estimate to complete the preliminary work for the development of additional lots	Doug	Preparing a report that summarizes this work.

Motion	Action Required	Action By	Status
	at Hutch Lake Cabins and bring back to Council for review.		Presented to Council 2018-04-25
17-06-439	That administration look at options for a future fire hall in the Hamlet of Fort Vermilion, outside of the downtown core.	Byron Doug	Long term discussion for 5 year plan. Proposed locations being assessed.
June 28, 2017 Council Meeting			
17-06-445	That administration be directed to enter into an agreement with CanWest Air for the lease of a new terminal at the Fort Vermilion airport, with the terms and conditions as discussed.	Byron	Developing an agreement with CanWest <i>On hold until airport fees have been reviewed</i>
17-06-502	That administration proceed with acquiring proper permitting for Fidler Pit, and begin a Request for Proposal for the removal of overburden from Fidler Pit in the 2017 year, and move the crushing Request for Proposal to the 2018 budget year.	Dave	In Progress
July 26, 2017 Council Meeting			
17-07-541	That Mackenzie County proceeds with acquiring Recreation Lease REC820035 for future road improvements and to continue operating the recreational area of Tourangeau Lake.	Doug	Application in Progress
August 23, 2017 Council Meeting			
17-08-593	That administration proceed with meeting with the developers and draft an off-site levy bylaw for the La Crete Sanitary Sewer Expansion project.	Fred	Finalizing report then draft offsite levy bylaw.
September 25, 2017 Council Meeting			
17-09-650	That administration work with the Mackenzie Ski Hill Society to obtain a Registered Road Disposition (RRD) disposition for the road, and that the County commits to an endeavor to assist, as per current policy, to cover a portion of road construction costs to the proposed ski hill in the Buffalo Head Hills.	Dave	Ongoing.
October 30, 2017 Council Meeting			
17-10-824	That weed notices be issued on public lands starting in the 2018 year.	Grant	Letter has been drafted to the Minister <i>Scheduling a meeting with Darcy Beach, Glen Gache, and Camille Ducharme</i>
November 7, 2017 Council Meeting			
17-11-828	That Bylaw 1083-17 being the organizational and procedural bylaw for Mackenzie County be brought back to include additional information on delegations and public hearings.	Carol	In progress

Motion	Action Required	Action By	Status
17-11-847	That the County sell 0.102 acres (Part of Plan 882 2651, Block 01, Lot E) to the developer for the purpose of consolidation at market value and a \$3,500 donation to the Jubilee Park in La Crete.	Byron	Property Sale In Progress. Awaiting payment.
17-11-851	That the County proceed with negotiations for a new post office facility in La Crete as discussed.	Len Byron	In Progress
November 29, 2017 Council Meeting			
17-11-872	That administration investigate the status of the companies with uncollectable Education Property Taxes on oil and gas properties and verify the write-offs versus allowances.	Karen	In Progress
December 11, 2017 Budget Council Meeting			
17-12-897	That administration review the need for the changes/additions to the Fort Vermilion Shop and consider the need for a new fire hall in Fort Vermilion and investigate other building options.	Doug	In Progress
December 12, 2017 Council Meeting			
17-12-905	That the Northern Alberta Development Council (NADC) be invited to attend a council meeting to provide an update on the Rural Broadband project.	Carol	In progress
January 24, 2018 Council Meeting			
18-01-066	That administration research existing information relating to the extension of Highway 58 from Garden River through to Peace Point and bring back to Council.	Len	In progress
February 12, 2018 Council Budget Meeting			
18-02-081	That \$150,428 be added to the Teachers Loop Asphalt & Sidewalk Project with funding coming from the: <ul style="list-style-type: none"> • \$80,000 from the Roads Reserve • \$70,428 be transferred from the following completed 2017 Carry-Forward Projects: <ul style="list-style-type: none"> ○ \$6,477 – FV 43 Avenue East of 50th Street ○ \$6,717 – FV 45 Avenue Cul-de-sac East of 52nd Street ○ \$41,736 – LC 94th Avenue Asphalt Overlay ○ \$1,200 – LC Lagoon Access Paving ○ \$2,303 – LC Paving Raw Water Truckfill Station ○ \$11,995 – FV Paving for Water Treatment Plant and that a Local Improvement Bylaw be brought back to Council.	Karen Dave	Complete Local Improvement Bylaw not complete
February 13, 2018 Council Meeting			
18-02-108	That Mackenzie County support the increased awareness of the diseased risk bison/caribou monitoring and that the signage/advertising request be brought back for further information.	Byron Don	In progress

Motion	Action Required	Action By	Status
18-02-123	That Mackenzie County request immediate payment for Invoice #13947 due to Mr. Henry Martens receiving payment for this invoice from the Disaster Recovery Program.	Karen	Removed portion from his invoice and sent another letter.
February 27, 2018 Council Budget Meeting			
18-02-146	That the replacement of the 1995 GMC Fire Truck be approved with an initial down payment of \$50,000 coming from the Vehicle & Equipment and Emergency Services Reserve and that the balance be paid, up to a maximum of \$500,000, upon receipt with funding coming from the Vehicle & Equipment and Emergency Services Reserve and that the 1995 GMC Fire Truck be disposed upon arrival of the replacement.	Doug Karen	Funding transfer complete.
18-02-147	That administration research the Grande Prairie Rotary Club's disposal/donation of firefighting equipment.	Doug	
18-02-148	That administration investigate the option of partnering with another municipality for an emergency vehicle buy-back program.	Doug	
March 13, 2018 Council Meeting			
18-03-194	That the Agricultural Service Board review the options of development of County owned lands for agricultural purposes.	Grant	Next ASB Meeting
March 28, 2018 Council Meeting			
18-03-225	That administration research the amount of funds/tickets issued by the Rainbow Lake Peace Officer west of Highway 35 (not within the Town of Rainbow Lake limits) and bring back to Council.	Doug Karen	In progress
18-03-226	That administration contact the Town of Rainbow Lake regarding a Memorandum of Understanding for an enhanced policing position in Chateh.	Len Doug	
18-03-229	That letters be sent to the various Ministries and the RCMP in follow-up to the meetings held in Edmonton during with week of March 19, 2018.	Len	Ministers – Complete RCMP – In progress
18-03-245	That administration be authorized to proceed with the gravel purchase from Alberta Transportation.	Dave	In progress
April 10, 2018 Council Meeting			
18-04-278	That first reading be given to Bylaw 1095-18 being the Councillor Code of Conduct Bylaw for Mackenzie County as AMENDED.	Carol	Researching formal complaint process options prior to second/third reading.
18-04-280	That the budget be amended to transfer the 2018 Capital Budget Truck - \$42,000 to the operating budget to cover the costs of the personal vehicle allowances (Total amount would be determined depending how many	Karen	Budget will be moved as agreements are signed

Motion	Action Required	Action By	Status
	individuals apply to use their personal vehicle based on Policy ADM033).		
18-04-282	That Irene van der Kloet's resignation on the Mackenzie Library Board be TABLED to the May 8, 2018 Council meeting.	Carol	2018-05-08
18-04-286	That a letter be sent to the Federal Minister of Environment and Climate Change and Minister of Natural Resources regarding the Species at Risk legislation and its impact on communities in northern Alberta.	Byron	In progress
18-04-293	That all Non Profit Organizations who have a balance in arrears have this amount deducted from their organizations grant or operating funds.	Karen	Have added this to the procedure
18-04-294	That a letter of support be sent to the Northern Lights Forest Education Society and that two loads of gravel be provided for their walking trails and a donation of \$1,000.	Len Dave	In progress
April 25, 2018 Council Meeting			
18-04-300	That the Field of Dreams Stampede Committee 2018 approved budget (\$10,000) be used towards covering the cost of the bleacher roof cost and that an additional \$15,000 be approved for the same project with funding coming from the Grants to Other Organizations Reserve.	Karen	Cheque will be processed on next cheque run
18-04-310	That the budget be amended to include an additional \$325,000 for the gravel crushing and stockpiling project with funding coming from the Gravel Crushing Reserve (\$200,000) and the General Operating Reserve (\$125,000).	Karen	Complete
18-04-314	That administration be authorized to proceed with a Department License of Occupation (DLO) for existing and future walking trail expansion on SE 14-106-15-W5 once the title transfer has been completed for SE 15-106-15-W5.	Doug	
18-04-315	That administration move forward in purchasing more land north of the existing Hutch Lake Cabins and that final costs be brought back to Council for decision.	Doug	
18-04-316	That the budget be amended to include an additional \$2,725.04 for the surveying of Wadlin Lake, for a total project cost of \$17,725.04, with funding coming from the General Capital Reserve.	Karen	Complete
18-04-320	That administration investigate the option of separating out the leased farmland for taxation purposes prior to the budget deliberations for 2019.	Karen	Contacting assessor
18-04-321	That the STARS request for funding be approved in the amount of \$5,000 for 2018 with funding coming from the General Operating Reserve.		Cheques will be processed on next cheque run

Motion	Action Required	Action By	Status
18-04-323	That administration be authorized to issue multi-year contract tenders for Dust Control (Calcium and Oil).	Dave	
18-04-326	That the old Fort Vermilion Airport Terminal building be sold on public auction.	Doug	
18-04-330	That the application to purchase Wadlin Lake leased land be suspended and that an application be made for a 25 year lease on the land.	Doug	

Congratulations!

You are the face of workplace safety in Alberta. As a **Certificate of Recognition (COR)** holder, you have received a **Partnerships in Injury Reduction (PIR)** rebate for your 2017 performance.

PIR employers are safety leaders in our province. You strive to make improvements and investments in your safety and disability management programs on an ongoing basis. The benefits of your efforts extend beyond the workplace and into the lives of your employees and their families. You are the employers Albertans want to work for.

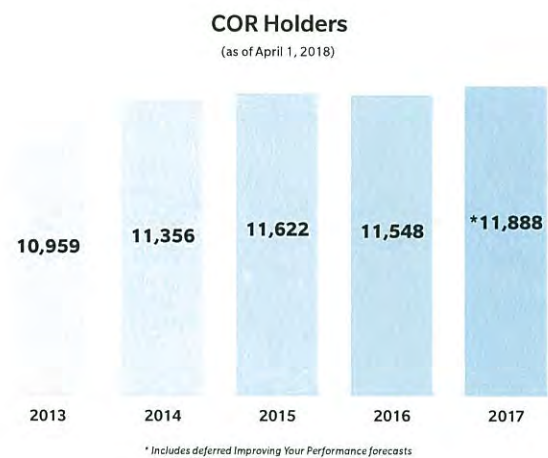
Your actions show a safe work place is, and will always be, your top priority. Your contribution does not go unnoticed.

You have built a solid partnership with your employees, certifying partner, Occupational Health & Safety and WCB-Alberta that truly makes a difference and will provide you many more successful —**and safe**—years to come.

Thank you for your commitment.

You're in good company!

In 2017, over 48 per cent of Alberta's workforce was covered by an employer with a valid COR.



Compared to other employers, PIR employers have a **33.18 per cent lower lost ratio** (claim costs versus premiums paid).



Year over year, PIR employers earn an average rebate of 12.02 per cent of their premiums.

Care to share your story?

Tell us why you joined PIR.
What are your secrets to success in safety?

Email your story to corporate.communications@wcb.ab.ca.
We would love to hear from you!

APR 13 2018



Alberta Emergency Management Agency
5th Floor Terrace Building
9515 – 107 Street NW
Edmonton AB T5K 2C1
Tel: 780-289-3368

April 12, 2018

Peter Braun, Reeve
Mackenzie County
4511-46 Avenue, Box 640
Fort Vermilion AB T0H 1N0

Dear Reeve Braun:

RE: Acknowledgment of Application for Disaster Recovery Assistance

Thank you for your application dated March 26, 2018, requesting disaster recovery assistance following the natural gas shortage event experienced by your municipality from December 29, 2017 to January 3, 2018.

Per the Disaster Recovery Regulation, in order for a Disaster Recovery Program (DRP) to be approved the following criteria must be met:

- damage or loss is widespread, or event has threatened economic viability;
- the event is considered extraordinary; and
- insurance is not reasonably or readily available to cover the damage and loss.

The Alberta Emergency Management Agency (AEMA) will advance your application through the review process. Once a determination is made, you will be notified of the outcome. If a DRP is approved, AEMA will help you with program administration.

If you require further information, please contact your regional AEMA Field Officers or DRP Team Lead listed below.

Sincerely,

Jennifer Dolecki
Director, Community Recovery Services

cc: Brice Daly, AEMA Field Officer, 780-538-5295
Ken Hawrylenko, AEMA Field Officer, 780-292-1155
Sean Pettie, Municipal Recovery, Team Lead, 780-691-6167

RECEIVED
APR 26 2018

MACKENZIE COUNTY
FORT VERMILION OFFICE

Royal Canadian Mounted Police

Commanding Officer
"K" Division



Gendarmerie royale du Canada

Commandant
de la division "K"

April 12, 2018

Reeve Peter Braun
Office of the Reeve
MD of Mackenzie
PO Box 640
Fort Vermilion, AB T0H 1N0

RECEIVED
APR 25 2018

MACKENZIE COUNTY
FORT VERMILION OFFICE

Dear Reeve Braun:

RE: Rural Municipalities of Alberta Meetings, March 2018

I would like to thank you, your CAO and Council members for taking time away from your busy schedules to meet with our team during the recent Rural Municipalities of Alberta (RMA) Convention.

As the Commanding Officer of the Alberta Royal Canadian Mounted Police (RCMP), my goal is to continue to enhance the services we provide to Albertans. Although our session was brief, it provided me with an invaluable opportunity to speak with our partners and better understand the real issues that impact Alberta communities.

In the discussion at our meeting at RMA, you identified the following issues:

- Increases to CTA resources in your County;
- Establishing Court Services in Fox Lake;
- Prisoner transfers by Alberta Sheriffs from Fox Lake

You should be assured that we are following up on the discussion we had regarding these issues. They have been assigned to our Client Services Officer in 'K' Division Operations Strategy Branch and someone from that office will contact you in the near future to provide updates on these matters. I am committed to address the concerns, comments and issues you and your team brought forward, and firmly believe your valuable input and assistance will play a vital role in our endeavor in providing a world class police service to the communities we proudly serve.

Crime Reduction continues to be our priority and we look forward working with our provincial partners to implement and foster crime reduction strategies to further serve and protect all Albertans across the province.

I would like to take this moment to thank you again for meeting with us. We look forward to continuing to work with you and your community in the future.

In the meantime, should you have any questions or concerns, please feel free to contact our RMA Liaison, Inspector Shane Ramteemal at 780-412-5259.

Canada

Yours truly,



T.G. (Todd) Shean, M.O.M.
Deputy Commissioner
Commanding Officer "K" Division

11140 – 109 Street
Edmonton, AB T5G 2T4

Telephone: 780-412-5444

Fax: 780-412-5445

Cc: Bill Sweeney, Assistant Deputy Minister, Public Security Division, Alberta Justice and Solicitor General
Superintendent Mike Good, Operations Strategy Branch, Royal Canadian Mounted Police
Chief Superintendent Lyle Gelinas, District Commander, Western Alberta District, Royal Canadian Mounted Police
Staff Sergeant Gord Hughes, Detachment Commander, Chateh Detachment, Royal Canadian Mounted Police
Staff Sergeant Brad Giles, Detachment Commander, High Level Detachment, Royal Canadian Mounted Police
Staff Sergeant Bill Mooney, Detachment Commander, Fort Vermilion Detachment, Royal Canadian Mounted Police



CONSTITUENCY OFFICE:
P.O. Box 419 225 2 AVE NW
Slave Lake, AB T0G 2A0

Tel: 780-843-3479
Fax: 780-843-0115

LEGISLATIVE ASSEMBLY
ALBERTA

SATELLITE OFFICE:
4806 53 AVE
High Prairie, AB T0G1E0

Tel: 780-532-3171

Hon. Danielle Larivee, MLA
Lesser Slave Lake Constituency

April 16, 2018

Reeve Peter F. Braun
Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

Dear Reeve Braun:

I would like to personally congratulate Mackenzie County on the recent approval of the Municipal Internship grant from the 2018/19 Municipal Internship Program for Administrators through the Alberta Community Partnership (ACP) program. Alberta Municipal Affairs encourages and supports your efforts to develop future local community leaders by providing this grant to host an intern in your county.

I look forward to learning about your progress with the initiative.

Best wishes with these endeavours.

Sincerely,

Hon. Danielle Larivee, MLA
Lesser Slave Lake

Rainbow Lake Youth Centre Society
Box 184
Rainbow Lake, Alberta T0H 2Y0
Phone: 780-956-2226

April 20, 2018

Mackenzie County
PO Box 640
4511 – 46 Avenue
Fort Vermilion, Alberta T0H 1N0

RE: 2018 Operating & Capital Grant

Dear Len and Mackenzie County Council:

We are writing you today to first thank you for taking the time to interview Deanna Bateman regarding funding for the Rainbow Lake Youth Centre. Deanna Bateman is the reason that the Youth Centre is in operation today. And second, we wish to thank you for approving our grant request for the 2018 year. Your grant has provided funding for our wages and the few operating expenses we incur. Without your grant money I am not sure that we could keep the Youth Centre open. The Town of Rainbow Lake does provide the building and the utilities for no charge. However, we have to find our own funding for wages and the operating costs.

The Youth Centre had TV's, game consoles, computers, a pool table, and so on when we reopened last June. So we don't look for too much in the way of capital funding. We do some fundraising or ask for donations if we need to replace the electronics or games or provide activities for our Youth. Our major concern is wages and your grant has taken care of that for the next year for sure.

So a huge thank you to Mackenzie County for helping Rainbow Lake and their Youth. Your funding has allowed us to keep the Youth Centre operating.

Kind Regards,

The Rainbow Lake Youth Centre Board

President -Maureen Liptich
Vice President – Koral D'Aoust
Secretary – Eileen Mitchell
Treasurer – Barb Schulter
Director – Deanna Bateman

AR 28412

April 27, 2018

Peter F. Braun
Reeve
Mackenzie County
peter@mackenziecounty.com

Len Racher
Chief Administrative Officer
Mackenzie County
lracher@mackenziecounty.com

Dear Reeve Braun and Chief Administrative Officer Racher:

Your suggestion for court services in the community of Fox Lake, as discussed at the Rural Municipalities of Alberta meeting, was forwarded to my attention. As Assistant Deputy Minister of Resolution and Court Administration Services (RCAS), I appreciate the opportunity to respond.

We are committed to improving access to justice for all Albertans, particularly for those living in northern communities. A new facility which houses the Provincial Court of Alberta was opened in Fort Vermillion in October 2017 and was a much needed upgrade to the community's previous modular building. Fox Lake is currently serviced by the Fort Vermillion circuit court location.

Creating a circuit court in Fox Lake has previously been examined. The primary issue remains accessibility and would be financially challenging for the government to create a circuit court in Fox Lake.

We will review options for video-conferencing from Fox Lake to Fort Vermilion. Consultation however, will need to occur between the Federal Government and the Nation regarding the feasibility of using one of their facilities for the video-conferencing. Should you require our assistance in these discussions, you are welcome to contact Karen Hanington, Director – District 4, Provincial Court Administration, at 780-855-8280.

Yours sincerely,



Mary MacDonald
Assistant Deputy Minister

cc: Karen Hanington, Director – District 4, Provincial Court Administration

Cheryl Beck, Director, Contract Policing and Policing Oversight



Figure 1 – ‘Good’ Road to Jean D’Or Prairie (Dusty Hwy 58)



Figure 2 - First portion of ‘good’ road from Jean D’Or Prairie



Figure 3 - Jean D'Or Prairie to Fox Lake Barge – Bypass lanes



Figure 4 - Degradation of the road



Figure 5 - Shelly Rendle testing water depth



Figure 6 - Truck and Trailer stuck



Figure 7 - Plan B - Fort Vermilion Airport



Figure 8 - Barge at Fox Lake – our initial goal



Figure 9 - Access to Barge from Fox Lake



Figure 10 - RCMP Detachment/Compound



Figure 11 - Small Plane... RCMP Member and PCACJ Golden

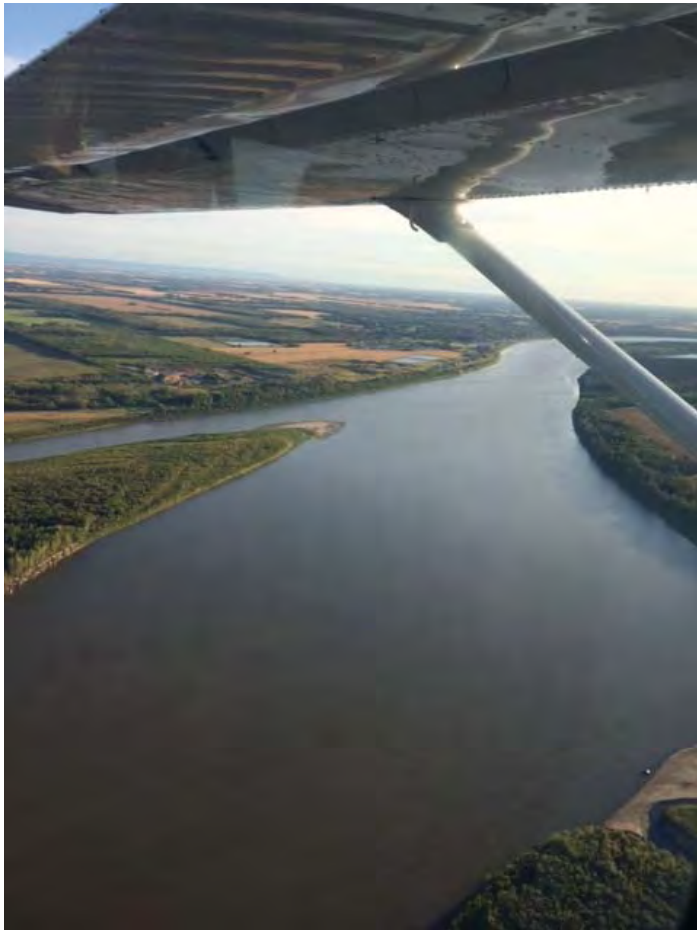


Figure 12 - Flight from Fox Lake to Fort Vermilion

Following Road Trip Images – Shared by Lori Preddy, Business Manager with Community Corrections – they travelled to Fox Lake four days prior during a rainstorm





Fort Vermilion and Fox Lake Charges Statistics						
Month/Year	Total Fort Vermilion Charges	Fox Lake Failure to Appear Charges	Fox Lake Breach Charges	Total Fox Lake Charges	Fox Lake Failure to Appear Charge % of total Fox Lake Charges	Total Fox Lake Charge % of Total Fort Vermilion Charges
Oct-14	507	8	6	108	7%	21%
Nov-14	518	8	1	112	7%	22%
Dec-14	349	12	1	85	14%	24%
Jan-15	478	11	3	111	10%	23%
Feb-15	370	11	5	141	8%	38%
Mar-15	311	9	2	67	13%	22%
Apr-15	311	32	2	86	37%	28%
May-15	255	12	0	94	13%	37%
Jun-15	371	18	2	181	10%	49%
Jul-15	461	9	5	212	4%	46%
Aug-15	473	13	11	219	6%	46%
Sep-15	400	8	8	152	5%	38%
12-month average					11%	33%

Total Fort Vermilion Charges - • The total number of charges (including criminal and provincial charges) heard in Fort Vermilion each month.

Fox Lake Failure to Appear Charges - • The total number of any failure to appear Fox Lake heard in Fort Vermilion

Fox Lake Breach Charges - • The total number of Breach files (Criminal Code of Canada files) offence location Fox Lake- heard in Fort Vermillion

Total Fox Lake Charges - • The total number of charges from Fox Lake (offence location) charged with offences (including criminal and provincial charges) from Fox Lake appearing in Fort Vermilion Provincial Court each month.



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Leduc-Beaumont*

MINISTERIAL ORDER NO. MSL:036/18

I, Shaye Anderson, Minister of Municipal Affairs, pursuant to Section 605 of the *Municipal Government Act (MGA)*, make the following order:

1. The timelines regarding the preparation, presentation, and submission of the financial statements for Mackenzie County are extended as follows:
 - a) The time for preparation of the 2017 financial statements is extended to July 3, 2018.
 - b) The time for making available to the public the 2017 financial statements, or a summary of them, and the auditor's report of the financial statements, is extended to July 3, 2018.
 - c) The time for submission to the Minister of Municipal Affairs of:
 - i. the 2017 financial information return and the auditor's report on the financial information return, and
 - ii. the 2017 financial statements and the auditor's report on the financial statements, is extended to July 3, 2018.

Dated at Edmonton, Alberta, this 1st day of May, 2018.



Shaye Anderson
Minister of Municipal Affairs

Builder Licensing Program
New Home Buyer Protection Office
Alberta Municipal Affairs
16th Floor, Commerce Place
10155 - 102 St. NW, Edmonton, AB T5J 4L4

From: Monte Krueger
Registrar
New Home Buyer Protection Office

Date: April 26, 2018

Subject: Builder Licence Implementation and Building Permit Applications

Good afternoon:

I would like to provide you with an update about builder licensing, as we approach the next phase of program implementation.

New licensing requirements for residential builders in Alberta came into effect on December 1, 2017, establishing that builders must possess a provincial builder licence in order to register homes and obtain building permits for new homes in Alberta. In order to ensure a smooth implementation, 1,621 active builders in Alberta were issued a temporary “provisional” licence. This was done to provide residential builders with additional time to submit their application for a full builder license. As of May 1, 2018, all Provisional Licences will expire.

One of the goals of program implementation has been to avoid disruption to builds currently in process. As such, Municipal Affairs’ position is that if a builder with a provisional licence applies for a building permit prior to May 1, 2018, but that permit has not yet been granted, the permit applicant may be “grandfathered” and they will not need to demonstrate they have been issued a full licence yet for that permit application to be issued. Any building permit applications submitted after May 1, 2018 will need to demonstrate that all requirements of the *New Home Buyer Protection Act* have been met.

Municipal Affairs is committed to working with stakeholders to ensure that the transition for residential builders to obtain a full builder licence is as seamless as possible. If there are ways that we can support your work at the municipal level, please feel free to contact our office at 1-866-421-6929. Thank you.

Sincerely,



Monte Krueger
Registrar, New Home Buyer Protection Office

From: Tom Burton
To: [Tom Burton](#)
Subject: GOA News Release - Building strong, flood-resilient communities + Projects to limit flood damage in Calgary get influx of cash from province
Date: May 2, 2018 7:58:06 AM
Attachments: [image001.png](#)

The government announced this plan, but the Province hasn't announced the FLOOD WAY REGULATIONS, RMA has been asking for them.



May 01, 2018

Building strong, flood-resilient communities

The Government of Alberta is improving flood resilience in Calgary and across the province through investments in new infrastructure and emergency preparedness.



Minister Phillips and Minister Anderson announce investments to improve flood resilience in Calgary and other communities in the province.

As part of its \$150 million in dedicated funding to Calgary, the province has approved new Alberta Community Resilience Program grants totalling \$13.5 million for three high-priority projects in the city. This year, the government will invest close to \$30 million for 20 flood mitigation projects across the province.

Additionally, a new \$10 million investment in emergency preparedness capacity will support a comprehensive list of projects to improve flood resilience in Alberta communities.

“We know that floods are devastating to our communities and our economy, both here in Calgary and across the province. That’s why our government is committed to investing in flood resilience to better protect Albertans where they live and work. These investments will help ensure Alberta is better prepared than ever.”

Shannon Phillips, Minister of Environment and Parks

“It’s crucial that we support our communities across the province to be ready to deal with emergencies. They are on the front lines and are the first to respond to keep people and property safe. This new funding will go a long way to help them be even more prepared for future emergencies.”

Shaye Anderson, Minister of Municipal Affairs

“Flood resilience remains a top priority for Calgarians and their municipal government. As the snowpack melts, we all anxiously look at the two rivers that flow through our city. But with smart investments in our watershed and emergency preparedness, we are protecting our people and property well into the future. Through partnership with the provincial government, we are more resilient than we were five years ago, and we will only get stronger and more resilient as we continue to work together.”

Naheed Nenshi, mayor, Calgary

The government is also announcing that it will begin a study to assess the three potential upstream storage options identified in the [Bow River Water Management Project report](#). The assessments will include a high level hydrology study, conceptual design of all three options, tabletop geotechnical investigation, high level environmental scan, and a stakeholder overview.

“These flood mitigation measures are excellent and will strengthen our community’s capacity to respond in 2018. In the long term, both the Elbow and Bow Rivers will need further flood mitigation projects in order to protect Calgarians from the effects of future large-scale flooding. We look forward to working collaboratively with the Province to find solutions.”

Tom Sampson, chief, Calgary Emergency Management Agency

Through the Alberta Community Resilience Program, the government will provide close to \$30 million for more than 20 projects across the province that will help ensure public safety, protect critical municipal infrastructure, better manage stormwater, restore wetlands and riparian areas, and assess climate change impacts on flood mapping and drinking water infrastructure in Alberta. All funding for the projects will be provided in the 2018-19 fiscal year.

The nearly \$30-million investment in flood mitigation includes:

- The downtown flood barrier in Calgary, which will extend from the West Eau Claire flood barrier to Reconciliation Bridge
- Drainage improvements and riverbank stabilization work on Cold Lake First Nation to ensure emergency access and potable water delivery during a flood event
- A constructed wetland on the east side of Taber to reduce the impact of stormwater flooding on the town's industrial area
- Work to assess the feasibility of increasing the drawdown rate at TransAlta's Ghost Reservoir to provide the province with increased flexibility during the modified operations period

The \$10-million emergency preparedness investment will:

- Add equipment, such as sandbags, tiger dam kits, sandbag fillers and pumps to the provincial stockpile, located in the MD of Foothills
- Reimburse municipalities, including Calgary, for additional mitigation and preparation costs to help them be better prepared
- Establish a reserve for future emergencies and to strengthen standby response capacity

More than 40 municipalities and three First Nations have received funding through the Alberta Community Resilience Program since 2015. The Watershed Resiliency and Restoration Program has provided funding more than 50 municipalities, First Nations, post-secondary institutions and non-government agencies over the same time period. Since 2013, the Alberta government has invested more than \$700 million in community-level resilience projects, erosion control, upstream storage, flood mapping, flood forecasting and emergency preparedness, and watershed health to improve flood and drought resilience across the province.

Listen to the news conference

Related information

- [Emergency updates](#)
- [Alberta Emergency Management Agency](#)
- [Watershed Resiliency and Restoration Program \(WRRP\)](#)
- [Alberta Community Resilience Program \(ACRP\)](#)
- [Flood Resiliency Grants fact sheet \(PDF\)](#)
- [Building a more flood-resilient Calgary \(PDF\)](#)

Multimedia

- [Listen to the news conference](#)

Projects to limit flood damage in Calgary get influx of cash from province



NDP Environment Minister Shannon Phillips, left and Municipal Affairs Minister Shaye Anderson speak about the Alberta governments three new flood mitigation projects in Calgary during a press conference at the McDougall Centre on Tuesday May 1, 2018.

The Alberta government announced \$13.5 million towards three new flood mitigation projects in Calgary Tuesday as Mayor Naheed Nenshi urged Calgarians to be prepared as the city heads into flooding season.

The investments include \$5.2 million to improve the flood resiliency of a new replacement Inglewood bridge on 9th Avenue, \$4.15 million to extend the downtown flood barrier from West Eau Claire to Reconciliation Bridge and \$4.15 million to separate the upper plateau stormwater system from the neighbourhoods of Sunnyside-Hillhurst.

In 2015, the NDP government committed \$150 million over 10 years to flood mitigation in Calgary following the 2013 flood that swept through the city and significant parts of southern Alberta.

“It’s our shared responsibility to do everything that we can to prevent and mitigate such disasters from happening again,” said Environment Minister Shannon Phillips at a news conference at McDougall Centre Tuesday.

The projects are cost-shared with the city, with provincial funding representing 70 per cent of the total cost.

Nenshi said the latest commitment of provincial cash for mitigation means the city is about half-way through its \$150-million allocation.

He told reporters that flooding remains the number one concern for Calgary.

With the city heading into potential flooding season, the mayor said indicators don’t show cause for major concern at this point.

“We also must remain vigilant because since we are so close to our headwaters, one adverse weather event — you know, rain on snow as we saw in 2013 — can change the system,” said Nenshi.

“There’s nothing to be nervous about but we must always remain vigilant. And remaining vigilant also means making sure your home is prepared.”

The province announced \$23.3 million in flood mitigation funding in total in Tuesday, with dollars also flowing to projects in Cold Lake, Taber, Grande Prairie and the MD of Bighorn.

One key part of the government's upstream flood plan remains under fire, with strong opposition from the Tsuut'ina Nation and landowners to the proposed \$432-million Springbank Dam.

Phillips said the province remains committed to the dam and Nenshi said it is the best option for protecting Calgary.

Carol Gabriel

From: alberta.news@gov.ab.ca
Sent: May 3, 2018 11:24 AM
To: Carol Gabriel
Subject: News Release: Delegation stands up for Alberta

Delegation stands up for Alberta

May 03, 2018 [Media inquiries](#)

A delegation of industry representatives, municipal leaders and First Nations will join Environment and Parks Minister Shannon Phillips in Ottawa to share Alberta's concerns regarding caribou recovery.



L-R: Paul Whittaker, Minister Phillips, Jason Ruecker, Debbie Jabbour, Ryder McRitchie, Crystal McAteer, Brian McConkey, Eric Jorgensen, Bob Kerr, Wendy Crosina, Jennifer Ezekiel, (standing in for Richard Dunn, Vice President, Regulatory & Government Relations, Encana).

The Government of Alberta remains fully committed to recovering caribou populations, and is leading a delegation to Ottawa to request further support from the federal government to ensure caribou range planning protects northern communities and the industries that support them.

“Fully understanding social and economic impacts is a crucial part of developing a made-in-Alberta plan for achieving caribou recovery that works for the environment, the economy, the caribou and the people of Alberta. We’re going to Ottawa to stand up for Alberta’s values and interests.”

Shannon Phillips, Minister of Environment and Parks

The Government of Alberta will provide an update on the status of caribou range planning, future work and required action, including funding. Other delegates representing industry, First Nations and municipalities will highlight challenges, concerns and opportunities and share their perspectives on the issue.

The federal government requires that Alberta develops plans and takes meaningful action to protect critical caribou habitat. Failure to do so could result in federal intrusion in provincial species management, which could strand resources, prevent future investment, and eliminate economic benefits and jobs. In order to meet these federal requirements, support from Ottawa is needed.

The province is seeking a federal contribution of \$50 million over the next three years and an ongoing commitment for 40 years. This funding will be used to conduct social and economic assessments, build Indigenous capacity, and support restoration work and rearing facilities.

Alberta is also requesting flexibility on timelines to ensure the province has the time it needs to conduct meaningful Indigenous engagement and thorough socio-economic assessments.

Along with Minister Phillips and government officials, the delegation includes a broad and diverse group of representatives:

- Ramona Horseman, chief, Horse Lake First Nation
- Jason Ruecker, reeve, Clear Hills County
- Jim Rennie, mayor, Woodlands County
- Crystal McAteer, mayor, High Level
- Eric Jorgensen, councillor, Mackenzie County
- Paul Whittaker, Alberta Forest Products Association
- Wendy Crosina, Weyerhaeuser
- Brian McConkey, Millar Western Forest Products Ltd.
- Richard Dunn, Encana
- Ryder McRitchie, Jupiter Resources

- Bob Kerr, Imperial Oil

Itinerary for the delegation (subject to change)

Wednesday, May 2	Travel to Ottawa
Thursday, May 3	<p>Morning meeting with senior officials from Environment and Climate Change Canada and Natural Resources</p> <p>Meeting with Minister of Infrastructure and Communities</p> <p>Afternoon meeting with Minister of Environment and Climate Change Canada, Parliamentary Secretary to the Minister of Environment and Climate Change Canada, Parliamentary Secretary to the Minister of Natural Resources Canada</p>
Friday, May 4	Travel to Edmonton

Travel expenses for the Minister and Government of Alberta staff are estimated to be \$7,975.00.

Background

- Alberta released its Draft Provincial Woodland Caribou Range Plan in December 2017.
- Engagement on the draft provincial range plan occurred from January to March 2018. This included Indigenous workshops, public information sessions and Indigenous/Multi-stakeholder meetings. Meetings with Indigenous peoples and bilateral technical discussions with key stakeholders are ongoing.
- On March 18, 2018, the Government of Alberta sent a letter to the federal government that indicated the province would not proceed with some parts of range planning until a full socio-economic study, financially supported by the federal government, is conducted. The letter requested a partnership with the federal government in caribou recovery and a financial investment to meet federal recovery requirements. It also announced that a delegation of Albertans will travel to Ottawa to emphasize these points.

Related information

- [Alberta's Draft Provincial Woodland Caribou Range Plan](#)
- [Alberta's Action on Caribou: Caribou Range Planning](#)

Media inquiries

Matt Dykstra

780-427-2391

Press Secretary, Environment and Parks

[View this announcement online](#)
[Government of Alberta newsroom](#)
[Contact government](#)
[Unsubscribe](#)

Canada May 3, 2018 4:01 pm

Updated: May 3, 2018 4:04 pm

Caribou protection money secured by Alberta delegation in Ottawa

By Bob Weber The Canadian Press



File photo of a Woodland caribou.

THE CANADIAN PRESS/HO-Government of British Columbia

The federal government says it will provide extra cash to help Alberta live up to Ottawa's demands on restoring threatened caribou herds.

"We're willing to partner with Alberta in terms of money and we want to work with them," Jonathan Wilkinson, parliamentary secretary to federal Environment Minister Catherine McKenna, said Thursday.

Wilkinson did not release an amount.

Alberta Environment Minister Shannon Phillips took an industry-heavy delegation to Ottawa to tell McKenna that the province needs more money and time to live up to federal demands on restoring caribou herds.

READ MORE: Alberta's stance on caribou a 'national test case' of Species at Risk Act

In a release, Phillips said the province remains “fully committed” to recovering its herds, some of which are down to a few dozen animals subsisting on landscapes heavily transformed by decades of logging and drilling.

Alberta needs more time to study the economic impact of restoring those lands to meet federal guidelines, she said. Phillips wants \$50 million over three years for that study. She also wants an ongoing commitment to fund restoration costs that she says could reach \$1 billion.

“Fully understanding social and economic impacts is a crucial part of developing a made-in-Alberta plan for achieving caribou recovery,” she said in a release.

Caribou herds are dwindling across Canada and the federal government has made their recovery a priority. It has required provinces to file caribou recovery plans that restore at least 65 per cent of critical habitat.

Few have. Alberta recently suspended parts of its plan over economic impact concerns.

READ MORE: Alberta suspends caribou protection plan, asks for assistance from Ottawa

A report from McKenna on Monday found significant gaps in how provinces protect caribou habitat. It concluded every province has permitted industrial use on that land without taking federal legislation into account.

Stan Boutin, a University of Alberta caribou expert who has followed debate and research for years, said further study on economic impact is unnecessary.

“There’s no doubt if you move toward protection, (there will be) enormous economic impact. We’ve shown that in spades.”

He said Alberta’s landscape is so heavily altered that restoring it to the point where it can support caribou herds will take at least 20 years and probably longer.

“That will take way too long for their positive effects to even be felt by the caribou.”

READ MORE: Industry, conservationists divided over Alberta's caribou recovery plan

Even pulling industry out of caribou range immediately wouldn't help, he added.

“We have been in that (eco)system so much that even if we walk away today, that would be no good for caribou.”

Wilkinson said much caribou habitat is so damaged that some of the federal cash will have to go toward controversial measures such as fenced-off maternity pens for pregnant cows and wolf cull programs. Bringing back caribou range will be the work of decades, he said.

“We need to get to restoration of critical habitat, but that takes time.”

Although not all wildlife scientists agree with him, Boutin said it’s time to give up on the idea of wild, free-ranging, self-sustaining caribou. Herds will need aggressive management for the foreseeable future while slow, steady restoration takes place and industry goes about its business.

READ MORE: Alberta government unveils draft plan to address endangered woodland caribou herds

“We are in the business of managing caribou. That’s not full husbandry, but it’s getting way closer.”

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HIGH LEVEL FORESTS PUBLIC ADVISORY COMMITTEE

MINUTES

Tuesday, April 17, 2018
5pm, High Level Seniors Center

PRESENT:

John Thurston (Hungry Bend Sandhills Society)	Nicolas Genier (Tolko)
Evan Gardner (Member of the Public)	Callie Skellett (Tolko)
Jenna Gardner (Member of the Public)	Dan Fletcher (Town of High Level)
Aaron Doepel (La Crete Sawmills))	Crystal McAteer (Town of High Level)
	Hayley Gavin (Town of High Level)

INFORMATION SENT:

Baptiste Metchooyeah (Dene Tha')	Exact Harvesting
Margaret Carrol (High Level & District Chamber of Commerce)	Tracey Laboucan (Lubicon Lake Nation)
Matt Marcone (Echo Pioneer)	Crystal McAteer (Town of High Level)
Aaron Doepel (LaCrete Sawmills)	Fred Didzena (Dene Tha)
Bernie Doerksen (LaCrete Polar Cats)	Fred Radersma (Norbord)
Carol Gabriel (Mackenzie County)	Keith Badger (Netaskinan Development)
Claude Duval (Watt Mnt Wanderers)	Fort Vermilion Heritage Center
Connie Martel (Dene Tha')	Kieran Broderick (Beaver First Nation)
Chris Mitchell (Town of Rainbow Lake)	Lindee Dumas (LRRCN)
Dan Coombs (Agriculture & Forestry)	Terry Jessiman (Agriculture & Forestry)
Harvey Sewpagaham (LRRCN)	Paddle Prairie Metis Settlement
Terry Batt (Trapper's Association)	Sugu Thuraiamy (LRRF)
Mike Cardinal (Tallcree First Nation)	Tristina Macek (N'Deh Ltd. Partnership)
Christine Malhmann (Agriculture & Forestry)	Brent Holick (LaCrete Polar Cats)
Cory Ferguson (Paddle Prairie Metis Settlement)	Cheryl Ernst (High Level & District Chamber of Commerce)
Clifford Starr (Peerless Trout First Nation)	Marilee Cranna Toews (Hungry Bend Sandhills Society)
Barry Tolker (Watt Mountain Wanderers)	Paul Ebert (Agriculture & Forestry)
Marissa Green (Norbord)	Isaac Zacharias (Treetech Contracting)
	Jon McQuinn (Norbord)

1. WELCOME – INTRODUCTIONS – 5:45

2. AROUND THE TABLE

Aaron D – GDP open house information sessions coming up. Dates happening in May.
Advertisements going out in the future

John T – High Level Cardlock – Quite happy with the truck traffic coming through and only 1 8
foot log found in the garbage. Trucks cleaning up has improved.

3. OLD BUSINESS

3.1 SFI Certification – Tolko merging to all SFI. Globally recognized. Chain of custody –
certification. Demands on industry.

3.2 Bring questions and comments to next meeting on the PAC introduction material if
you have any.

3.3 Additional Hauling Concern Line Cards – more have been created and distributed
throughout the area. Town gets mostly complaints about the mud and debris left on
the road from Tolko to the Highway.

4. NEW BUSINESS

Tolko and Caribou in Alberta – Dave West

Presentation to be attached.

GDP Dates – HL May 15th, La Crete and Fort Vermillion May 16th,

**5. NEXT MEETING – June 19th, 2018 – Archeological Work in the North, General
Development Plan 2018-19**

6. MEETING ADJORNED – 7:10 PM

Boreal Housing Foundation

**Regular Board Meeting
March 29, 2018 at 10:00 am
Hiemstaed Lodge – Fireside Room**

In Attendance: George Friesen
Paul Driedger
Brooke Ahnassey
Clark McAskile
Crystal McAteer
Josh Knelsen
Bill Neufeld – via teleconference at 10:01 am
Cameron Cardinal – left the meeting at 11:45 am
Wanda Beland -via teleconference at 10:14 am, joined meeting at
10:37 am

Missing: Wally Olorenshaw
Michelle Farris
Daphne Lizotte

Administration: Mary Mercredi, Chief Administrative Officer
Evelyn Peters, Executive Assistant

Call to Order: Chair George Friesen called the meeting to order at 10:05 am.

Agenda: **Approval of Agenda**

18-16 Moved by Paul Driedger

That the agenda be amended to include:
4.2 Bed bugs

Carried

Minutes: **January 25, 2018 Regular Meeting Minutes**

18-17 Moved by Clark McAskile

That the Regular Meeting Minutes from January 25, 2018
be approved as distributed.

Carried

New Business

Bed Bugs

18-18 Moved by Cameron Cardinal

That a policy regarding cost of pest control (Bed Bugs) is to be
covered by tenant, and that the Policy be part of the application
package.

Carried

Auditors, Brandon Sparling and Tanya from Meyers Norris Penny
joined the meeting via teleconference at 10:14 am.

Audited 2017 Year End Financial with Meyers Norris Penny

18-19 Moved by Paul Driedger

That the Auditors report be amended as discussed and approved
pending the review of the revised audit.

Carried

Auditors from Meyers Norris Penny disconnected from the meeting
at 10:45 am

Chair George Friesen call for recess at 10:48 am

Chair George Friesen reconvened the meeting at 10:54 am

Reports: CAO Report

18-20 Moved by Josh Knelsen

That the Chief Administrative Officer report be received as information.

Carried

Financial Reports

Lodge Financial Reports – February 28, 2018

18-21 Moved by Paul Driedger

That the February 28, 2018 Lodge financial report be received for information.

Carried

Housing Financial Reports – February 28, 2018

18-22 Moved by Cameron Cardinal

That February 28, 2018 Housing financial report be received for information.

Carried

Supportive Living Financial Reports – February 28, 2018

18-23 Moved by Wanda Beland

That the February 28, 2018 Supportive Living financial report be received for information.

Carried

High Level Lodge – February 28, 2018

18-24 Moved by Clark McAskile

That the February 28, 2018 High Level Lodge financial report be received for information.

Carried

Arrears Report to February 28, 2018

18-25

Moved by Brooke Ahnassay

That the arrears report to be received for information.

Carried

Information:

Information items

18-26

Moved by Clark McAskile

That the following items be accepted for information

- 6.1 Letter to Honorable Premier Rachel Notley
- 6.2 2018 Business License
- 6.3 Approval from Gov't to use unused CO Grant funds to replace smoke detectors in Altenheim Lodge.
- 6.4 Accommodation Standards Compliance License renewed to March 2019 by AB Government.
- 6.5 2018 Five Year Business Plan Letter from Government- have asked Government Representative to join our May 31, 2018 meeting.

Carried

Next Meeting Date:

That the next Regular Board Meeting – April 26, 2018 at 10:00 am Fireside Room – Phase I Heimstaed Lodge.

Adjournment:

Chair George Friesen declared the meeting of March 29, 2018 be adjourned at 12:02 pm.

Carried

Chair George Friesen

Evelyn Peters, Executive Assistant



April 2018

Diverse, Responsible & Connected

Issue #15



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Welcome Spring!



Annual General Meeting – May 25, 2018

9:30 am – 3:30 pm
Sawridge Inn, Peace River, AB

AGM – Including Project and organization updates presented by Staff and Directors

Election of Directors (Nomination forms can be found on the MPWA website)

-2 year terms (May 2018– May 2020) - Metis Nation of Alberta; Lower Watershed First Nation; Conservation/ Environment; Research/ Education; Agriculture; Oil & Gas; Utilities; Provincial Government; Small Urban Municipalities; Rural Municipalities.

-1 year term (May 2018– May 2019 to fulfill the second year of a 2 year term) – Mining; Upper Watershed First Nation; Middle Watershed First Nation, Métis Settlement General Council.

Guest Speaker:

Sarah Skinner, Watershed Planning Coordinator, Battle River Watershed Alliance.
Camrose Source Water Protection Plan

For More Information & membership forms please go to our website:

www.mightypeacewatershedalliance.org

From the Executive Director 's Desk By Rhonda Clarke-Gauthier

Welcome to Spring 2018!

The MPWA is pleased to present its first Integrated Watershed Management Plan (IWMP). The draft plan was presented last May at the Annual General Meeting. Then several months were spent engaging a variety of sectors regarding the plan and the recommendations held within. For a look at the final copy of the IWMP, please visit the MPWA website. All sectors, stakeholders, and the public are encouraged to review the 4 issues of concern identified in the plan and the recommendations that are put forth to address these areas. This plan has been a work in progress since winter 2014 when the MPWA invited stakeholders into conversations around the Terms of Reference of the IWMP. Many miles and hours have been spent discussing and engaging sectors regarding the needs identified, and possible recommendations to be included in the Integrated Watershed Management Plan. The board of directors worked diligently to vet this work and ensure that the voices of the stakeholders were heard. MPWA thanks everyone who took the time to provide counsel, suggestions, and feedback to the development of this plan.



Further to the IWMP, the MPWA has moved towards implementation strategies and work plans to address recommendations. MPWA continues to provide education opportunities and technical project coordination to a number of projects across the watershed including: Watershed Resiliency and Restoration Projects, Restoration Plans, Source Water Protection Planning, Wetlands Education, and promoting watershed stewardship. To learn more about these items, check out the MPWA website www.mightypeacewatershedalliance.org.

MPWA looks forward to continued opportunities of collaboration and engagement with numerous sectors, groups, and stakeholders to advance watershed management, education and stewardship.



VISION
 The Peace is a healthy, sustainable watershed that supports our social, environmental and economic objectives.

MISSION
 To promote watershed excellence, the Mighty Peace Watershed Alliance will monitor cumulative effects from land use practices, industry and other activities in the watershed and work to address issues through science, education, communication, policy and by supporting watershed stewardship



Diverse, Responsible & Connected!
 *Diverse group of people representing diverse interests.
 *Responsible for bringing those interests together.
 *Connected to all stakeholders across the watershed area.



Watershed Coordinator Adam Norris

The Grimshaw Gravels Aquifer is a unique and valuable high quality source of water for those in the Grimshaw area. MPWA is pleased to be working with the Grimshaw Gravels Aquifer Management Advisory Association and Alberta Environment and Parks to develop a Source Water Protection Plan for this aquifer.

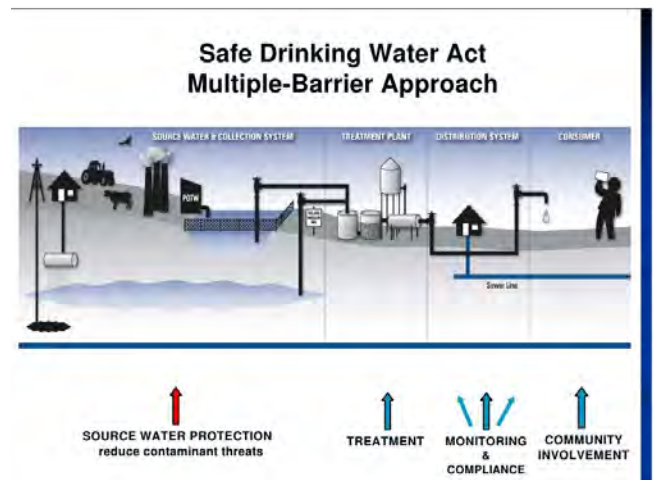


Aquifers are water bearing geological formations that are permeable enough to allow water to move through them. The Grimshaw Gravels Aquifer is considered a high quality source of water because of the consistent yield (volume of water) and the characteristics of the water are generally very good for use as potable water. It is also easy to access because there is not much overburden, that is there is not a lot of soil and/or rock covering the aquifer. This accessibility is an advantage when water is needed but brings a hazard with it. Due to the lack of soil and/or rock overlaying the aquifer, any contaminant from the surface can more readily find its way into the aquifer. Special care is needed to ensure that we do not negatively impact this aquifer.

A Source Water Protection Plan is a concerted effort to be proactive and prevent negative impacts to the water that we use. The “source water” part refers to the body of water that we draw our water from and it can be a lake, river, wetland or aquifer. These bodies of water receive water from the surrounding landscape that replenishes the water in them; otherwise these bodies of water will dry up. To ensure the quality of water in the source water is good, we need to consider the water flowing into and the landscape across which it flows. The proactive element is looking at how water gets, in this case, to the aquifer and then identifying the hazards. Once the hazards are identified, we can then assess the risk by ranking the hazards as to how likely they are to occur and what the impact would be should they occur.

The next step is to come up with mitigative strategies, which are ways that we can reduce the probability of hazards occurring or the intensity of their impact and thereby reduce the risk. This is roughly the point in the process at which we find ourselves. After the most effective strategies are identified, we will be working on implementation together with our partners this is where the rubber hits the road.

Watch for a chance to provide input on this plan in autumn 2018 and for implementation to begin in 2019.



MPWA Staff



Rhonda Clarke—Gauthier, P.Ag.—Executive Director



Adam Norris, M.Sc., B.i.T.—Watershed Coordinator

Focuses on planning & technical project work



Megan Graham— Education & Outreach Coordinator

Focuses on various educational programs, resources & opportunities

Mighty Peace Watershed Alliance
 c/o Rhonda Clarke-Gauthier, Executive Director
 P.O. Box 217 McLennan, Alberta T0H 2L0
 Phone: 780-324-3355 Fax: 780-324-3377
 E-mail: info@mightypeacewatershedalliance.org
www.mightypeacewatershedalliance.org

Newsletter produced with support from AEP, Alberta Government

Upcoming Tradeshows

The Mighty Peace Watershed Alliance will be attending two tradeshows in the Month of April!

- 1) **Clear Hills County Agricultural Tradeshow**
Where: Dave Shaw Memorial Complex, Hines Creek
When: Saturday April 14th 10AM—5PM

- 2) **Peace River & District Chamber of Commerce Spring Tradeshow**
Where: Baytex Energy Centre, Peace River
When: Friday April 20th 4PM—9PM
 Saturday April 21st 10AM—5PM

We would love for you to stop by and say hello! We will be providing lots of information about the Mighty Peace Watershed Alliance, as well as having a fun demonstration on riparian areas! And don't forget the fun giveaways!

Land Stewardship Centre Grant Update

Thank you for all the watershed stewardship groups within Alberta who applied to the Watershed Stewardship Grant with the Land Stewardship Centre! The Land Stewardship Grant Committee met in March to discuss funding; and applicants will be notified by May 1st, 2018.

For more information on the Watershed Stewardship Grant or about the Land Stewardship Centre please visit there website at: <http://www.landstewardship.org/watershed-stewardship-grant-program/>



Board Members 2017-2018

Government	Industry	Non-Governmental Organizations	Aboriginal Communities
Federal-Transboundary Relations -Abdi Siad-Omar	Agriculture -Shelleen Gerbig	Conservation/Environment -Bob Cameron	Métis Nation of Alberta -Sylvia Johnson
Provincial -Dan Benson	Forestry -Ian Daisley	Watershed Stewardship -Tony Saunders	Metis Settlement General Council -Darren Calliou
Large Urban -Chris Thiessen	Oil & Gas -Robert Thompson	Research/Education -Jean-Marie Sobze	Upper Watershed First Nation -Vacant
Small Urban -Elaine Manzer	Utilities -Ashley Rowney	Public Member-at- Large (2) -Richard Keillor -David Walty	Middle Watershed First Nation -Troy Stuart
Rural Municipality -Elaine Garrow	Mining -Vacant	Tourism/Fisheries/ Recreation -Dave Hay	Lower Watershed First Nation -Jim Webb



RECEIVED

Sponsorship Request Letter

Dear Sir/Madam,

MACKENZIE COUNTY
FOUNDED 1905

The North Country Gospel Association is planning another Gospel Fest which is to be held at La Crete Heritage Society just southwest of La Crete.

We are planning a three day event this year starting Friday, June 22nd through Sunday, June 24th. This year we have two groups from the United States, one group from Saskatchewan, one group from British Columbia, five groups from Alberta. There will be a children's ministry group that will have sessions specifically for the children on Saturday and Sunday in the main hall.

The Association has decided to leave the format the same as far as the entry fee is concerned. Admission will be \$50/Adult/Weekend or \$20/Adult/Day. Children 16 and younger are free. Sponsors who donate \$300 or more will receive free admission for two individuals. Just mention to the individuals at the admission booth that you have donated more than \$300.

If you wish to help financially, please make your check payable to:

**North Country Gospel Association
Box 863
La Crete, Alberta T0H 2H0**

*****Please note that there is an address change for the Association. The new address is Box 863 La Crete, AB T0H 2H0*****

If you have any questions or concerns, please do not hesitate to call any one of the numbers listed below:

Joella Wiebe 780-841-9104

Willy and Judy Teichroeb 780-928-2692 or 780-821-9091

Ken and Susie Wiebe 780-926-1653

**Thank
You!**

*to all our
Sponsors*

The North Country Gospel Association is a non-profit organization. The committee is made up of people who donate their time and energy and in no way benefit financially from the proceeds of this event.

Our desire is to provide an annual Festival to celebrate what Jesus Christ our Lord and Savior has done for us.

We would like to thank each one that has contributed. May the Lord bless you.

Sincerely,

The Association



Thank you for joining us.
May the Lord bless you!



Let the Word of Christ dwell in you richly in all wisdom; teaching and admonishing one another in psalms, hymns and spiritual songs, singing with grace in your hearts to the Lord.

Colossians 3:16



Friday Jun 22

- 7:00 Kevin & Kim Elias
- 7:40 The Berreth Family
- 8:20 The Josties
- 9:00 Bobby Bowen Family
- 9:40 The Daae Family

Saturday Jun 23

- 1:00 David Dyck
- 1:40 Sweet Presence
- 2:20 The Josties
- 3:00 Kent Humphrey
- 3:40 The Berreth Family
- 4:20 The Daae Family
- 5:00 Bobby Bowen Family
- 5:40 Curtis & Bonnie Szakacs

6:00 Supper Break

- 7:00 The Josties
- 7:40 Sweet Presence

Children's Ministry from 3:00 - 4:00
w/ Curtis & Bonnie Szakacs ~ Main Hall

Please remember to clean up your own garbage throughout the weekend. Thank you!

Sunday Jun 24

- 8:20 Bobby Bowen Family
- 9:00 The Daae Family
- 9:40 Kent Humphrey & Bobby Bowen

- 10:30 - 11:15 Worship with Bowen and Humphrey
- 11:15 - 11:45 Devotional by Kevin Quist

12:00 Lunch

- 1:00 Sweet Presence
- 1:40 Bobby Bowen Family
- 2:20 The Berreth Family
- 3:00 David Dyck
- 3:40 Kent Humphrey
- 4:20 The Daae Family
- 5:00 The Josties

Children's Ministry from 3:00 - 4:00
w/ Curtis & Bonnie Szakacs ~ Main Hall

Thank you for joining us.
May the Lord bless you!

Menu



Northern Lakes College
Friends and Partners Fundraising
Golf Tournament

FRIDAY, SEPTEMBER 7, 2018
GILWOOD GOLF CLUB
SLAVE LAKE, ALBERTA
11:00 AM ONE SHOTGUN



SPONSORSHIP OPPORTUNITIES

Together we create new beginnings
and endless possibilities.



**NORTHERN LAKES
COLLEGE**



*Ann Everatt, President and CEO
Northern Lakes College*

AN INVITATION TO ALL FRIENDS AND PARTNERS

It is my pleasure to invite you to the Northern Lakes College Golf Tournament on Friday September 7, 2018, at the Gilwood Golf Club in Slave Lake. Enjoy a day of golfing, networking and the opportunity to meet new people. The day will also include chances to win some amazing prizes.

We would also like to take this opportunity to thank you for your support. This day will have a meaningful impact on our students from across the region and without your participation; this day cannot be a success.

We look forward to seeing you at the NLC Golf Tournament!

Sincerely,
Ann Everatt
President and CEO
Northern Lakes College



SPONSORSHIP OPPORTUNITIES

Together we create new beginnings and endless possibilities

OUR REGION

Northern Lakes College (NLC) is a growing and unique institution that serves a region of 164,000 square kilometers, and more than 50 communities including 16 First Nations and 4 Métis Settlements. With the key value of access at our core, we have developed distance-learning strategies to enable students throughout our region to access most of the programs that we deliver.

Our distance learning strategies are a blended delivery model using a variety of integrated technologies to connect our students and faculty, and to provide necessary supports for students in remote campuses or communities.

We have a wide range of programs, including:

- Academic Upgrading
- Business and Administrative Studies
- Continuing Education and Corporate Training
- Health Careers
- Human Service Careers
- Trades and Resource Technology
- University Studies

The net funds raised from this event will help create student awards, expand activities to support students, and upgrade classroom equipment and facilities to benefit NLC's entire student body.



Northern Lakes College provides top-quality post-secondary education right where you live, using technology that connects you to your instructors and other students throughout northern Alberta.



SPONSORSHIP OPPORTUNITIES

Together we create new beginnings and endless possibilities.

DIAMOND SPONSOR

\$7,500*

Exclusive Naming Opportunities (Maximum 4)

Volunteer Sponsor
Club House Sponsor
Golf Cart Sponsor
Banquet Sponsor

Diamond Sponsors will receive:

- Eight complimentary golf registrations
- Company logo on signage positioned in various locations on the grounds
- Company logo recognition on print materials
- Company logo placed in the event program
- Company logo placed in thank-you advertisement
- Prominent on-screen logo recognition in the Clubhouse
- Social media recognition

PLATINUM SPONSOR

\$5,000*

Exclusive Naming Opportunities (Maximum 4)

Welcome Refreshment Sponsor
Host Cart Sponsor
Putting Contest Sponsor
Photo Booth Sponsor

Platinum Sponsors will receive:

- Six complimentary golf registrations
- Company logo on signage positioned in various locations on the grounds
- Company logo placed in the event program
- Company logo placed in thank-you advertisement
- Prominent on-screen logo recognition in the Clubhouse
- Social media recognition

GOLD SPONSOR

\$3,500

Gold Sponsors will receive:

- Four complimentary golf registrations
- Company logo on shared signage
- Company logo placed in the event program
- Company logo placed in thank-you advertisement in local publication
- Prominent on-screen logo recognition in the Clubhouse
- Social media recognition

SILVER SPONSOR

\$2,000

Silver Sponsors will receive:

- Two complimentary golf registrations
- Company name on shared signage
- Company name placed on thank you page of the event program
- Company name placed in thank-you advertisement in local publication
- Prominent on-screen name recognition in the Clubhouse
- Social media recognition

BRONZE SPONSOR

\$750 GIFT in Kind

Bronze Sponsors will receive:

- Company name on shared signage
- Company name placed on thank you page of the event program
- Company name placed in thank-you advertisement in local publication
- Prominent on-screen name recognition in the Clubhouse
- Social media recognition

** Cash Sponsorship Only.*

*Additional registrations are available to sponsors as needed.
Power carts and banquet tickets are included with each registration.*



SPONSORSHIP OPPORTUNITIES

Together we create new beginnings and endless possibilities.

PLEDGE FORM

Register online to secure your sponsorship. [Click here](#)
Registrations will also be accepted via email:
leblancm@northernlakescollege.ca



Company Name (as you would like to be recognized)

Primary Contact Name

Telephone Number

Email

Address / City / Province / Postal Code

SPONSORSHIP LEVEL (Please indicate your sponsorship level.)

- Diamond (\$7,500)
- Platinum (\$5,000)
- Gold (\$3,500)
- Silver (\$2,000)
- Bronze (\$750)

ADDITIONAL GOLFER REGISTRATION

_____ x \$150 each = \$ _____

GIFT-IN-KIND SPONSORSHIP

All gift-in-kind donations must be approved in order to receive a receipt, all donors must provide proof of fair market value for the service/item(s) donated. Please provide your value documentation at the time of pledge form submissions.

Items: _____

Total Fair Market Value (Receipt attached): \$ _____

PAYMENT

Total Payment Amount \$ _____

Please indicate your method of payment:

- Cheque Please invoice Online

If paying by cheque, please make payable and mail to:

Northern Lakes College
1201 Main Street SE
Slave Lake, Alberta
T0G 2A3



FOR MORE INFORMATION

To find out more about sponsorship opportunities at the Northern Lakes College Golf Tournament Melane LeBlanc
Phone: 780-849-8697 Email: leblancm@northernlakescollege.ca
Reg. Charitable No. 305959